



# Application for Development Permit

PERMIT # \_\_\_\_\_

Schedule A, Form C

Land Use Bylaw No. 11/11 LU

5116 – 50 Avenue, Box 1509 Rocky Mountain House, AB T4T 1B2 Ph. (403) 847-5260 Fax (403)845-1835

PERMIT APPLICANT:  Contractor  Homeowner  Other \_\_\_\_\_

Development Permit # \_\_\_\_\_

Application Date: \_\_\_\_\_

Owner Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Contractor \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Applicant \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

**Development Location:**

Street Address: \_\_\_\_\_ Land Use District: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Proposed Use: \_\_\_\_\_ Existing Use: \_\_\_\_\_

Parcel Type: Interior \_\_\_\_\_ Corner \_\_\_\_\_ Parcel Area \_\_\_\_\_

Setbacks: Front Yard \_\_\_\_\_ Side Yards \_\_\_\_\_ Rear Yard \_\_\_\_\_

Floor Area \_\_\_\_\_ Parcel Coverage \_\_\_\_\_ Height of Main Building \_\_\_\_\_

Number of On-site Parking Stalls \_\_\_\_\_ Size of Off-street Loading Space \_\_\_\_\_

Estimated cost of the project: \$ \_\_\_\_\_

Estimated date of commencement: \_\_\_\_\_

Estimated date of completion: \_\_\_\_\_

*I hereby make application under the provisions of the Land Use By-law for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.*

APPLICANT NAME: \_\_\_\_\_

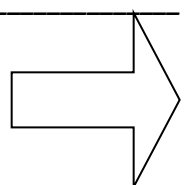
APPLICANT SIGNATURE: \_\_\_\_\_

**Applications Requiring MPC Decision:**

MPC Meeting Date [Administration to provide]: \_\_\_\_\_

Will Applicant/Representative be attending MPC meeting? \_\_\_ YES \_\_\_ NO

APPLICANT SIGNATURE: \_\_\_\_\_



An application for a development permit shall be made to the Development Officer in writing on the form prescribed by Council and shall be accompanied by:

1. A scaled site plan in duplicate showing;
  - i. the legal description and surveyed dimensions of the parcel,
  - ii. the front, rear and side yards of an existing and proposed buildings,
  - iii. a landscaping plan,
  - iv. the removal of existing trees and shrubs, if any
  - v. the location of existing and proposed wells, septic tanks, disposal fields, culverts and crossings, if any,
  - vi. provision for off-street loading and vehicle parking, if any,
  - vii. access and egress points to the parcel,
  - viii. the location and dimensions of any easements or rights of way,
  - ix. existing and proposed parcel elevations and grades, and the methods of draining surface and sub-surface water, (Storm Water Management Plan)
  - x. the municipal address and adjoining roads
  - xi. the location of existing and proposed public utility lines, if any
  - xii. the location, design and screening of garbage storage and recycling facilities.
2. Scaled floor plans, elevations clearly indicating the front, rear, sides, and facing materials of any proposed buildings, and sections in duplicate.
3. A copy of the Certificate of Title to the land and, if the applicant is not the owner, a statement of the applicant's interest in the land together with the written consent of the owner to the application;
4. A non-refundable processing fee to accompany application. Please reference "Schedule A" attached for list of the various Development permit applications and their appropriate fee.

**NOTE: FURTHER INFORMATION MAY ALSO BE REQUIRED.**

1. The Development Officer may refuse to accept an application for a development permit where the required information is not supplied or where, in his/her opinion, the quality of the material supplies is inadequate to properly evaluate the application.
2. The Development Officer may deal with an application without all of the information required, if he/she is of the opinion that a decision on the application can be properly made without such information.

## **“Schedule A” – Development Permit Fees**

### **Residential Development**

Single Family Dwelling	\$100.00
Multiple Family (including duplex)	\$75.00 + \$25.00 per unit
Secondary Residences	\$100.00
Accessory Buildings	\$50.00
Additions/Renovations	\$50.00
All other permitted uses	\$50.00
MPC	Additional fee of \$50.00 for any application to MPC.

### **Commercial / Industrial / Institutional Development**

Commercial Permitted Use	\$125.00
Industrial Permitted Use	\$125.00
Institutional Permitted Use	\$125.00
Home Occupation - Class 1	\$50.00
Home Occupation - Class 2	\$100.00
Accessory Buildings	\$75.00
MPC	Additional fee of \$50.00 for any application to MPC.