



**5:30PM - 8:30PM**  
**VENDOR VEHICLES ALLOWED**

## “MARKET ON MAIN” VENDOR APPLICATION

### Personal Information

First Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ Bus. Phone: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 City: \_\_\_\_\_ Email: \_\_\_\_\_  
 Postal Code \_\_\_\_\_ Website: \_\_\_\_\_

### Market Specifics

#### Market Dates & Time.....5:30PM-8:30PM

- Checkmark the dates that you will be participating in:
 

* Thursday, June 27 _____	Thursday, August 1 _____
* Thursday, July 4 _____	Thursday, August 8 _____
* Thursday, July 11 _____	Thursday, August 15 _____
* Thursday, July 18 _____	Thursday, August 22 _____
* Thursday, July 25 _____	Thursday, August 29 _____

Marketplace on Main will be located on the upper three blocks of Main Street. The market will be located from 52 Avenue to 49 Avenue for 2019.

Cost will be \$25.00 per night or \$200.00 for all ten dates- If booking less than 10 you will pay \$25.00/x the # of nights. If booking all ten, payment is required for all ten with application.

There will only be one available spot per vendor (or business) per night. One more vehicle, one for setup. Registration dates for the 10 week vendors will be from May 6<sup>th</sup> - May 24<sup>th</sup>, 2019, this is for Vendors that want a guaranteed spot throughout the 10 week period. Registration for the 10 week spots will be taken at Guest Services at the Christenson Sports & Wellness Centre. It will then be open to all Vendors/Businesses May 27<sup>th</sup> onwards, at which time you will be assigned specific spots. Registration for the casual vendors will be taken at the Christenson Sports & Wellness Centre. The cut off for registration is noon the Wednesday prior to the event.

Vendors responsible for own set-up. Porta-potties will be available on site.

Vendors have a time window from 4:30pm – 5:30pm to set up each Thursday event. Coming before, or after, you will not be allowed to set-up! Vendors are not allowed to sit in their stall prior to 4:30PM, if doing so they will be asked to leave. All Vendors on top two blocks are required to enter on 51 Avenue (Scotia Bank) from 49 Street. Bottom block from the west on 50<sup>th</sup> Avenue.

Non-profit organizations are only allowed on the street if they are selling something or providing some sort of entertainment to the public.

Vendors are responsible for everything they require and are to be self-sufficient (sandbags or weight for tent). The event will take place rain or shine and non-refundable due to natural causes.

### Product Description

Check all categories that apply:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Garden Produce<br><input type="checkbox"/> Greenhouse Produce<br><input type="checkbox"/> Meat/Fish/Poultry<br><input type="checkbox"/> Dairy<br><input type="checkbox"/> Other agricultural products<br><input type="checkbox"/> Baking | <input type="checkbox"/> Preserves, Condiments,<br>Dips, Sauces<br><input type="checkbox"/> Candy<br><input type="checkbox"/> Other food products<br><input type="checkbox"/> Pet Food<br><input type="checkbox"/> Knitting/Sewing<br><input type="checkbox"/> Wood crafts | <input type="checkbox"/> Jewellery<br><input type="checkbox"/> Cosmetics/Personal Beauty<br><input type="checkbox"/> Pet crafts<br><input type="checkbox"/> Artwork<br><input type="checkbox"/> Other craft and artisan<br>products |
|---|--|---|

Provide a detailed description of all the items you intend to sell at the market. Products not listed on this form will not be allowed at the market. (Use a separate sheet if needed)

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Where is your product available? List other Markets, consignments, retail, wholesale, etc.

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### DECLARATION

By my signature, I declare the information on this form to be complete and accurate and I agree to pay the rates as set out in this document. **I HAVE READ THE MARKET POLICIES PROVIDED TO ME WITH THIS APPLICATION FORM AND AGREE TO FOLLOW ALL REGULATIONS DESCRIBED THEREIN.** I understand that not all applicants are granted space at the Marketplace and that it is the right and responsibility of the Marketplace to decide allocation of space.

The registered vendor or business and their helpers must be respectful at all times towards Town of Rocky Mountain House staff and other vendors. Town staff will not tolerate any physical or verbal abuse from vendors at any time. If this occurs you will be asked to leave the street immediately for the duration of the 2018 Marketplace on Main with no refund. \_\_\_\_\_ Initials

**Food Vendors are required to carry their own insurance of \$5,000,000 with the Town being named as additionally insured. This is because of being considered a higher risk vendor. Please attach proof of insurance and submit with registration forms.**

Signature of Applicant: \_\_\_\_\_ Application Date: \_\_\_\_\_

Applications for **10 week vendors** with payment drop off from May 6 – May 24:

Christenson Sports and Wellness Centre  
Guest Services  
5332 50 Street  
Box 1509  
Rocky Mountain House, AB, T4T 1B2  
Phone: (403) 845-3720

Applications for **single or multiple night vendors** with payment starting on May 27.

For "Marketplace on Main" inquiries please call Guest Services at 403-845-3720 or email [guestservices@rockymtnhouse.com](mailto:guestservices@rockymtnhouse.com) or Jeff Hartling at 403-847-5260 or [jhartling@rockymtnhouse.com](mailto:jhartling@rockymtnhouse.com)

### For office use only

Date Application Received: \_\_\_\_\_

Date Approved/Denied: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

2019  
MARKETPLACE  
ON MAIN

Street closes  
at 4:30PM

Market starts  
at 5:30PM