



TOWN OF ROCKY MOUNTAIN HOUSE SDAB BOARD APPLICATION FORM

SECTION A – Notice to Applicants

Applications must be received prior to October 2

Completed application forms will be sent to Legislative@trmh.ca

Administration will contact you to request any mandatory information if it is missing from your application form.

SECTION B – Personal Information

Name of Applicant (Given Name/Surname)

Mailing Address

Are you a Resident in Rocky Mountain House? _____ Years

Are you a Resident in Clearwater County? _____ Years

Phone #

Home:

Business:

Cell:

Email Address

Occupation

SECTION C – Background Information

Explain your reasons for applying to be on the Town of Rocky Mountain Subdivision & Development Appeal Board

Describe your knowledge and understanding of SDAB and/or quasi-judicial functions.

Describe your skills and experience you would bring to this Board.

This Board would typically meet between 9:00 am and 4:00 pm but hearings may be scheduled in the early evening as well. Do you have a flexible schedule to accommodate this?

Board members are required to communicate and receive documents via email. Please confirm that you are able to receive documents electronically.

Impartiality and Fairness. Can you explain what this means to you?

Any other relevant information that you would like to tell us about you.

SECTION D – General Information

(*Note: Applicant may attach copy of Personal Resume if available)

Work Experience

Please provide any relevant qualifications OR experience that relates to the Board you are applying for:

Community Interests and Activities

SECTION E – Declaration Information

Pursuant to the *Protection of Privacy Act* (POPA), the Town of Rocky Mountain House collects personal information that is necessary for an operating program or activity of the public body.

The Town reserves the right to disclose this information under the *Protection of Privacy Act* for the following purposes:

- **Use/Disclosure:** For the purpose for which the information was collected or compiled, or for a use consistent with that purpose.
- **Internal Use:** To an officer or employee of the public body, if the information is necessary for the performance of their duties.
- **Common/Integrated Program:** To an officer or employee of a public body if necessary for the delivery of a common or integrated program or service.

Privacy Compliance: The Town is required to manage your personal information in compliance with the *Protection of Privacy Act*, including implementing privacy management programs.

If you have any questions about the collection, use, or disclosure of your personal information, please contact the Town's Access and Privacy Officer at **403-845-2866** or email accessandprivacy@trmh.ca.

Authorization

Do you authorize the Town of Rocky Mountain House to disclose your information collected on this form based on the above sections?

☐ YES

☐ NO

I declare that all information in this application is accurate and complete.		
Print Name	Authorized Signature	Date
Submit: By email: Legislative@trmh.ca By Mail: Town of Rocky Mountain House Box 1509 Rocky Mountain House, AB T4T 1B2		
Questions? Please contact: Tracy Breese or Kalyn Scott phone: 403-845-2866 email: Legislative@trmh.ca		
Please note that your application will be kept on file for one year or until a vacancy becomes available.		