

TOWN OF ROCKY MOUNTAIN HOUSE

FINANCIAL STATEMENTS

DECEMBER 31, 2013



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INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the
Town of Rocky Mountain House

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of the Town of Rocky Mountain House, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian Auditing Standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these consolidated financial statements present fairly, in all material respects the financial position of the Town of Rocky Mountain House as at December 31, 2013, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Wade Noble & Partners LLP

Chartered Accountants

Rocky Mountain House, Alberta
April 15, 2014

TOWN OF ROCKY MOUNTAIN HOUSE

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2013**

	2013	2012
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 14,830,101	\$ 14,069,719
Receivables		
Taxes and grants in place of taxes (Note 3)	203,675	211,819
Trade and other receivables	1,999,480	967,248
GST receivable	211,096	132,824
Land for resale inventory	<u>1,270,896</u>	<u>699,385</u>
	<u>18,515,248</u>	<u>16,080,995</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 1,724,266	\$ 1,630,670
Accounts payable - tangible capital assets	604,085	1,263,833
Payroll remittances payable	70,693	83,274
Security deposits (Note 4)	553,914	447,929
Deferred revenue (Note 5)	4,566,407	1,705,965
Long term debt (Note 7)	<u>6,453,036</u>	<u>7,024,436</u>
	<u>13,972,401</u>	<u>12,156,107</u>
NET FINANCIAL ASSETS	<u>4,542,847</u>	<u>3,924,888</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	68,867,276	66,602,542
Inventory for consumption	<u>224,856</u>	<u>230,289</u>
	<u>69,092,132</u>	<u>66,832,831</u>
ACCUMULATED SURPLUS (Schedule 1, Note 10)	<u>\$ 73,634,979</u>	<u>\$ 70,757,719</u>

Commitments and Contingencies - See Note 13, 14, and 15

See accompanying notes to the financial statements

TOWN OF ROCKY MOUNTAIN HOUSE
CONSOLIDATED STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2013

	Budget (Unaudited)	2013	2012
REVENUE			
Net municipal taxes (Schedule 3)	\$ 6,576,302	\$ 6,716,498	\$ 6,282,961
User fees and sale of goods	4,612,797	4,826,369	4,773,250
Government transfers for operating (Schedule 4)	2,542,236	2,771,762	2,580,417
Investment income	120,000	159,080	106,725
Franchise and concessions	<u>666,160</u>	<u>607,873</u>	<u>575,000</u>
Total Revenue	<u>14,517,495</u>	<u>15,081,582</u>	<u>14,318,353</u>
EXPENSES			
Legislative	268,575	212,733	207,082
Administration	1,619,278	1,371,493	1,279,680
Police	1,848,670	2,001,450	1,728,161
Fire and by-law enforcement	1,149,254	1,115,089	981,410
Common services	934,823	707,645	734,554
Roads	1,885,568	2,087,265	1,815,297
Airport	206,974	206,631	196,072
Water and wastewater	2,387,540	2,278,926	2,286,582
Waste management	668,208	661,445	521,762
Economic development	513,188	488,123	354,386
Subdivision land development	421,238	355,739	483,973
Recreation and parks	3,074,234	3,078,629	2,891,209
Library	257,544	290,761	250,495
Community hall	281,794	228,712	274,534
Public Health	724,661	723,773	756,369
Other	43,065	37,163	38,742
Loss on disposal of tangible capital assets	-	3,900	106,161
Total Expenses	<u>16,284,614</u>	<u>15,849,477</u>	<u>14,906,469</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES - BEFORE OTHER	(1,767,119)	(767,895)	(588,116)
OTHER			
Contributed assets	-	-	169,596
Government transfers for capital (Schedule 4)	<u>2,815,024</u>	<u>3,645,155</u>	<u>1,999,099</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,047,905	2,877,260	1,580,579
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>70,757,719</u>	<u>70,757,719</u>	<u>69,177,140</u>
ACCUMULATED SURPLUS, END OF YEAR	<u>\$ 71,805,624</u>	<u>\$ 73,634,979</u>	<u>\$ 70,757,719</u>

See accompanying notes to the financial statements

TOWN OF ROCKY MOUNTAIN HOUSE

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
YEAR ENDED DECEMBER 31, 2013

	Budget (Unaudited)	2013	2012
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ <u>1,047,905</u>	\$ <u>2,877,260</u>	\$ <u>1,580,579</u>
Acquisition of tangible capital assets	(3,709,050)	(4,899,776)	(2,645,046)
Contributed tangible capital assets	-	-	(169,596)
Proceeds on disposal of tangible capital assets	-	2,250	30,669
Amortization of tangible capital assets	2,525,872	2,628,894	2,565,144
Loss on sale of tangible capital assets	-	3,900	106,161
	<u>(1,183,178)</u>	<u>(2,264,732)</u>	<u>(112,668)</u>
Acquisition of supplies inventories	-	-	(50,351)
Net use of supplies inventories	-	5,431	-
(INCREASE) DECREASE IN NET DEBT	(135,273)	617,959	1,417,560
NET FINANCIAL ASSETS, BEGINNING OF YEAR	<u>3,924,888</u>	<u>3,924,888</u>	<u>2,507,328</u>
NET FINANCIAL ASSETS, END OF YEAR	<u>\$ 3,789,615</u>	<u>\$ 4,542,847</u>	<u>\$ 3,924,888</u>

See accompanying notes to the financial statements

TOWN OF ROCKY MOUNTAIN HOUSE

**CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2013**

	2013	2012
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES		
OPERATING		
Excess of revenues over expenditures	\$ 2,877,260	\$ 1,580,579
Non-cash items included in excess of revenues over expenses:		
Amortization of tangible capital assets	2,628,894	2,565,144
Loss on disposal of tangible capital assets	3,900	106,161
Tangible capital assets received as contributions	-	(169,596)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in lieu receivable	8,144	(15,476)
Decrease (increase) in trade and other receivables	(1,110,504)	(157,688)
Decrease (increase) in inventory of land for resale	(571,510)	138,335
Decrease (increase) in inventory for consumption	5,431	(50,351)
Increase (decrease) in accounts payable and accrued liabilities	(578,734)	1,198,252
Increase (decrease) in deferred revenue	2,966,427	88,463
Add back increase in accounts payable for tangible capital assets	<u>(604,085)</u>	<u>(1,263,833)</u>
Cash provided by operating transactions	<u>5,625,223</u>	<u>4,019,990</u>
CAPITAL		
Acquisition of tangible capital assets	(4,899,776)	(2,645,046)
Increase of accounts payable acquisition of tangible capital assets	604,085	1,263,833
Sale of tangible capital assets	<u>2,250</u>	<u>30,669</u>
Cash applied to capital transactions	<u>(4,293,441)</u>	<u>(1,350,544)</u>
FINANCING		
Long-term debt repaid	<u>(571,400)</u>	<u>(645,676)</u>
Cash provided by (applied to) financing transactions	<u>(571,400)</u>	<u>(645,676)</u>
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	760,382	2,023,770
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>14,069,719</u>	<u>12,045,949</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$ 14,830,101</u>	<u>\$ 14,069,719</u>
Cash and cash equivalents is made up of:		
Cash	\$ 14,665,817	\$ 13,905,331
Temporary Investments	<u>164,284</u>	<u>164,388</u>
	<u>\$ 14,830,101</u>	<u>\$ 14,069,719</u>

See accompanying notes to the financial statements

TOWN OF ROCKY MOUNTAIN HOUSE

**SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2013**

Schedule 1

	<u>Unrestricted Surplus</u>	<u>Restricted Surplus</u>	<u>Equity in Tangible Capital Assets</u>	<u>2013 TOTAL</u>	<u>2012 TOTAL</u>
BALANCE, BEGINNING OF YEAR	\$ 3,396,560	\$ 6,958,512	\$ 60,402,647	\$ 70,757,719	\$ 69,177,140
Excess (deficiency) of revenues over expenses	2,877,260	-	-	2,877,260	1,580,579
Restricted funds used for operations	2,024,966	(2,024,966)	-	-	-
Unrestricted funds designated for future use	(1,143,817)	1,143,817	-	-	-
Current year funds used for tangible capital assets	(4,899,776)	-	4,899,776	-	-
Disposal of tangible capital assets	6,150	-	(6,150)	-	-
Annual amortization expense	2,628,894	-	(2,628,894)	-	-
Capital long term debt repaid	(538,911)	-	538,911	-	-
Change in accumulated surplus	<u>954,766</u>	<u>(881,149)</u>	<u>2,803,643</u>	<u>2,877,260</u>	<u>1,580,579</u>
BALANCE, END OF YEAR	\$ <u>4,351,326</u>	\$ <u>6,077,363</u>	\$ <u>63,206,290</u>	\$ <u>73,634,979</u>	\$ <u>70,757,719</u>

TOWN OF ROCKY MOUNTAIN HOUSE

**SCHEDULE OF TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2013
Schedule 2**

	<u>Land</u>	<u>Land Improvement</u>	<u>Buildings</u>	<u>Engineering structures</u>	<u>Machinery and equipment</u>	<u>Vehicles</u>	<u>2013 TOTAL</u>	<u>2012 TOTAL</u>
COST								
BALANCE, BEGINNING OF YEAR	\$ 6,561,829	\$ 5,975,352	\$ 12,860,047	\$ 73,381,285	\$ 3,853,619	\$ 2,736,753	\$ 105,368,885	\$ 103,019,510
Acquisition of tangible capital assets	(543,361)	891,030	139,102	3,922,214	463,157	27,634	4,899,776	2,814,642
Disposal of tangible capital assets	-	-	-	(24,817)	-	(8,500)	(33,317)	(465,268)
BALANCE, END OF YEAR	<u>\$ 6,018,468</u>	<u>\$ 6,866,382</u>	<u>\$ 12,999,149</u>	<u>\$ 77,278,682</u>	<u>\$ 4,316,776</u>	<u>\$ 2,755,887</u>	<u>\$ 110,235,344</u>	<u>\$ 105,368,884</u>
ACCUMULATED AMORTIZATION:								
BALANCE, BEGINNING OF YEAR	\$ -	\$ 4,037,437	\$ 4,048,498	\$ 27,685,182	\$ 1,903,767	\$ 1,091,457	\$ 38,766,341	\$ 36,529,636
Annual Amortization	-	172,369	258,639	1,679,253	334,106	184,527	2,628,894	2,565,144
Accumulated amortization on disposals	-	-	-	(19,667)	-	(7,500)	(27,167)	(328,438)
BALANCE, END OF YEAR	<u>-</u>	<u>4,209,806</u>	<u>4,307,137</u>	<u>29,344,768</u>	<u>2,237,873</u>	<u>1,268,484</u>	<u>41,368,068</u>	<u>38,766,342</u>
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	<u>\$ 6,018,468</u>	<u>\$ 2,656,576</u>	<u>\$ 8,692,012</u>	<u>\$ 47,933,914</u>	<u>\$ 2,078,903</u>	<u>\$ 1,487,403</u>	<u>\$ 68,867,276</u>	<u>\$ 66,602,542</u>

TOWN OF ROCKY MOUNTAIN HOUSE
SCHEDULE OF PROPERTY AND OTHER TAXES
FOR THE YEAR ENDED DECEMBER 31, 2013
SCHEDULE 3

	Budget (Unaudited)	2013	2012
TAXATION			
Real property taxes	\$ 8,898,165	\$ 9,022,939	\$ 8,606,172
Linear Property	116,137	121,677	116,136
Government grants in place of property taxes	159,749	172,026	159,747
Special assessments and local improvement taxes	<u>902</u>	<u>1,025</u>	<u>902</u>
	<u>9,174,953</u>	<u>9,317,667</u>	<u>8,882,957</u>
REQUISITIONS			
Alberta School Foundation Fund	2,513,642	2,516,374	2,513,642
Westview Lodge	<u>85,009</u>	<u>84,795</u>	<u>86,354</u>
	<u>2,598,651</u>	<u>2,601,169</u>	<u>2,599,996</u>
NET MUNICIPAL TAXES	<u>\$ 6,576,302</u>	<u>\$ 6,716,498</u>	<u>\$ 6,282,961</u>

TOWN OF ROCKY MOUNTAIN HOUSE

**SCHEDULE OF GOVERNMENT TRANSFERS
FOR THE YEAR ENDED DECEMBER 31, 2013
SCHEDULE 4**

	Budget (Unaudited)	2013	2012
TRANSFERS FOR OPERATING			
Provincial Government	\$ 999,988	\$ 1,253,492	\$ 1,168,754
Other Local Governments	<u>1,542,248</u>	<u>1,518,270</u>	<u>1,411,663</u>
	<u>2,542,236</u>	<u>2,771,762</u>	<u>2,580,417</u>
TRANSFERS FOR CAPITAL			
Provincial Government	1,625,240	971,216	1,301,277
Federal Government	402,984	402,984	659,746
Local Grant Funding - Other	<u>786,800</u>	<u>2,270,955</u>	<u>38,076</u>
	<u>2,815,024</u>	<u>3,645,155</u>	<u>1,999,099</u>
TOTAL GOVERNMENT TRANSFERS	<u>\$ 5,357,260</u>	<u>\$ 6,416,917</u>	<u>\$ 4,579,516</u>

TOWN OF ROCKY MOUNTAIN HOUSE

**SCHEDULE OF CONSOLIDATED EXPENDITURES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2013
SCHEDULE 5**

	Budget (Unaudited)	2013	2012
CONSOLIDATED EXPENSES BY OBJECT			
Salaries, wages and benefits	\$ 5,239,278	\$ 4,954,482	\$ 4,906,541
Contracted and general services	4,735,881	4,419,629	3,895,358
Materials, goods and utilities	2,074,882	2,104,462	1,893,089
Bank charges and short term interest	40,000	41,288	37,434
Interest on long term debt	295,106	295,105	325,294
Transfers to local boards and organizations	1,373,595	1,401,717	1,177,448
Amortization of Tangible Capital Assets	2,525,872	2,628,894	2,565,144
Loss on disposal of tangible capital assets	<u>-</u>	<u>3,900</u>	<u>106,161</u>
	<u>\$ 16,284,614</u>	<u>\$ 15,849,477</u>	<u>\$14,906,469</u>

TOWN OF ROCKY MOUNTAIN HOUSE
SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2013
Schedule 6

	<u>General Government</u>	<u>Protective Services</u>	<u>Transportation Services</u>	<u>Planning & Development</u>	<u>Recreation & Culture</u>	<u>Environmental Services</u>	<u>Other</u>	<u>TOTAL</u>
REVENUE								
Net municipal taxes	\$ 6,716,498	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,716,498
Government transfers	177,950	1,090,657	-	3,721	747,637	-	751,797	2,771,762
User fees and sales of goods	111,614	110,402	240,249	222,692	730,696	3,207,923	202,793	4,826,369
Investment Income	159,080	-	-	-	-	-	-	159,080
Other	<u>607,873</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>607,873</u>
	<u>\$ 7,773,015</u>	<u>\$ 1,201,059</u>	<u>\$ 240,249</u>	<u>\$ 226,413</u>	<u>\$ 1,478,333</u>	<u>\$ 3,207,923</u>	<u>\$ 954,590</u>	<u>\$ 15,081,582</u>
EXPENSES								
Contracted & general services	\$ 492,598	\$ 2,094,399	\$ 562,220	\$ 335,813	\$ 339,103	\$ 525,367	\$ 70,129	\$ 4,419,629
Salaries & wages	848,753	540,776	705,698	395,984	1,691,981	612,813	158,477	4,954,482
Goods & supplies	60,353	94,469	632,351	19,854	867,475	375,909	54,051	2,104,462
Transfers to local boards	37,217	261,792	-	52,000	219,144	391,196	440,368	1,401,717
Interest expense & bank charges	62,628	2,649	12,213	-	46,144	212,759	-	336,393
Other expenses	<u>-</u>	<u>-</u>	<u>5,150</u>	<u>-</u>	<u>(1,250)</u>	<u>-</u>	<u>-</u>	<u>3,900</u>
	<u>1,501,549</u>	<u>2,994,085</u>	<u>1,917,632</u>	<u>803,651</u>	<u>3,162,597</u>	<u>2,118,044</u>	<u>723,025</u>	<u>13,220,583</u>
NET REVENUE, BEFORE AMORTIZATION	6,271,466	(1,793,026)	(1,677,383)	(577,238)	(1,684,264)	1,089,879	231,565	1,860,999
Amortization Expense	<u>(82,678)</u>	<u>(122,452)</u>	<u>(1,089,058)</u>	<u>(10,521)</u>	<u>(463,947)</u>	<u>(828,866)</u>	<u>(31,372)</u>	<u>(2,628,894)</u>
NET REVENUE	<u>\$ 6,188,788</u>	<u>\$ (1,915,478)</u>	<u>\$ (2,766,441)</u>	<u>\$ (587,759)</u>	<u>\$ (2,148,211)</u>	<u>\$ 261,013</u>	<u>\$ 200,193</u>	<u>\$ (767,895)</u>

TOWN OF ROCKY MOUNTAIN HOUSE
NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Rocky Mountain House are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Town of Rocky Mountain House are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of municipal operations plus all the organizations that are owned or controlled by the town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources. Included in these financial statements is fifty percent of the Rocky Mountain House Municipal Airport assets.

The schedule of taxes levied also includes operating requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****(c) Use of Estimates**

The preparation of the consolidated financial statements requires management to make estimates and use assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenditures during the reporting period. Where estimation uncertainty exists, the consolidated financial statements have been prepared within reasonable limits of materiality. Actual results could differ from estimates. The amounts recorded for valuation of tangible capital assets, the useful lives and related amortization of tangible capital assets, employee benefit obligations, provision for landfill rehabilitation and contingent liabilities and commitments are areas where management makes significant estimates and assumptions in determining the amounts to be recorded in the consolidated financial statements.

(d) Investments

Investments are recorded at amortized cost. Investment premiums are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(e) Debt Charges Recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the un-matured long-term debt, less actuarial requirements for retirement of any sinking fund debentures.

(f) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****(g) Land for Resale Inventory**

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

(h) Prepaid Local Improvement Charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special property assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

(i) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimated of the amounts can be determined.

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

		YEARS
Land Improvements	-	15-20
Buildings	-	25-50
Engineered structures	-	
Water System	-	35-65
Wastewater System	-	35-65
Other engineered structures	-	15-40
Machinery and equipment	-	5-20
Vehicles	-	10-25

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost determined on a first-in first-out basis and net realizable value.

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

2. CASH AND TEMPORARY INVESTMENTS

	2013	2012
Cash and term deposits	\$ 14,665,817	\$ 13,905,331
Temporary Investments	<u>164,284</u>	<u>164,388</u>
	<u>\$ 14,830,101</u>	<u>\$ 14,069,719</u>

Cash includes amounts held in bank chequing and savings accounts earning interest at interest rates ranging from 0.1% to 3.0%.

Temporary investments are short-term deposits with original maturities of twelve months or less. The average effective interest rate at year end is 0.89% (2012 - 1.32%).

3. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLE

	2013	2012
Current taxes and grants in place of taxes	\$ 142,389	\$ 160,385
Arrears taxes	<u>61,286</u>	<u>51,434</u>
	<u>\$ 203,675</u>	<u>\$ 211,819</u>

4. SECURITY DEPOSITS

Security deposits are financial deposits for private development that are held by the Town to ensure that the development has been completed to the required specifications. Deposits are for items such as landscaping, fencing, paving and service connections.

TOWN OF ROCKY MOUNTAIN HOUSE

NOTES TO
 CONSOLIDATED FINANCIAL STATEMENTS
 DECEMBER 31, 2013

5. DEFERRED REVENUE

	2013	2012
Prepaid local improvements	\$ 80,829	\$ 87,888
Deferred Revenue	472,530	392,491
Deferred projects	102,689	105,362
Deferred Capital Grants	3,881,549	1,106,290
Other	<u>28,810</u>	<u>13,934</u>
	<u>\$ 4,566,407</u>	<u>\$ 1,705,965</u>

Prepaid local improvement charges are being amortized to revenue over the life of the corresponding debentures with terms ranging from 1 to 18 years.

Deferred revenues relate to monies received for goods or services which have not yet been delivered, and will be recognized as revenues when the goods or services are completed.

Deferred projects are funds received in advance for projects and will be recognized as operating revenue or capital revenue in the year the expenditure occurs.

Deferred Capital Grants relate to government funding received for specific capital projects not yet completed, and will be recognized as revenues when the projects are completed.

6. EMPLOYEE BENEFIT OBLIGATIONS

	2013	2012
Bank time	\$ 28,894	\$ 24,780
Vacation	<u>274,287</u>	<u>253,942</u>
	<u>\$ 303,181</u>	<u>\$ 278,722</u>

Vacation and bank time

The vacation and bank time liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

7. LONG TERM DEBT

	2013	2012
Tax supported debentures	\$ 996,610	\$ 1,254,346
Self supported debentures	<u>5,456,426</u>	<u>5,770,090</u>
	<u>\$ 6,453,036</u>	<u>\$ 7,024,436</u>

The current portion of the long-term debt amounts to \$549,819 (2012 - \$571,400).

Principal and interest repayments are due as follows:

	PRINCIPAL	INTEREST	TOTAL
2014	\$ 549,819	\$ 300,788	\$ 850,607
2015	577,787	272,819	850,606
2016	586,257	243,392	829,649
2017	540,005	214,579	754,584
2018	417,027	186,810	603,837
Thereafter	<u>3,782,141</u>	<u>3,066,267</u>	<u>6,848,408</u>
	<u>\$ 6,453,036</u>	<u>\$ 4,284,655</u>	<u>\$ 10,737,691</u>

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at rates ranging from 0.0% to 6.5% per annum and mature in periods 2013 through 2030. The average annual interest rate is 4.90% for 2013 (4.57% for 2012).

Debenture debt is issued on the credit and security of the Town of Rocky Mountain House at large.

Interest on long-term debt amounted to \$330,028 (2012 - \$361,554).

The Town's total cash payments for interest in 2013 were \$336,393 (2012- \$398,988).

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

8. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Rocky Mountain House be disclosed as follows:

	2013	2012
Total Debt Limit	\$ 22,600,000	\$ 21,000,000
Total debt	<u>6,453,036</u>	<u>7,024,436</u>
Amount of debt limit unused	\$ <u>16,146,964</u>	\$ <u>13,975,564</u>
Debt servicing limit	\$ 3,700,000	\$ 3,500,000
Debt servicing	<u>901,419</u>	<u>1,007,230</u>
Amount of debt servicing limit unused	\$ <u>2,798,581</u>	\$ <u>2,492,770</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

9. EQUITY IN TANGIBLE CAPITAL ASSETS

	2013	2012
Capital Assets (Schedule 2)	\$ 110,235,344	\$ 105,368,884
Accumulated amortization (Schedule 2)	(41,368,068)	(38,766,342)
Long - term capital debt	(6,453,036)	(7,024,436)
Long - term operating debt	<u>792,050</u>	<u>824,541</u>
	\$ <u>63,206,290</u>	\$ <u>60,402,647</u>

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

10. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2013	2012
Unrestricted surplus	\$ 4,351,326	\$ 3,396,560
Restricted surplus	6,077,363	6,958,512
Equity in tangible capital assets	<u>63,206,290</u>	<u>60,402,647</u>
	<u>\$ 73,634,979</u>	<u>\$ 70,757,719</u>

	Balance (Dec. 31, 2012)	Increases	Decreases	Balance (Dec. 31, 2013)
RESTRICTED SURPLUS				
Operating contingency	\$ 668,750	\$ 56,250	\$ -	\$ 725,000
Capital - general	3,038,272	530,956	(1,161,517)	2,407,711
Airport - equipment	65,518	15,616	(16,250)	64,884
Water and sewer				
Infrastructure	543,101	130,000	(523,218)	149,883
RVB Special reserve	12,431	-	-	12,431
Land development	1,583,902	-	(61,993)	1,521,909
Off-site levies	481,159	59,607	-	540,766
Equipment replacement	271,060	264,500	(185,400)	350,160
42 Avenue collector reserve	92,406	13,614	-	106,020
42 Avenue intersection reserve	17,903	2,853	-	20,756
Boundary improvement reserve	55,824	-	-	55,824
46 St. Boundary reserve	56,895	5,421	-	62,316
Recreation equipment reserve	71,291	65,000	(76,588)	59,703
	<u>\$ 6,958,512</u>	<u>\$ 1,143,817</u>	<u>\$ (2,024,966)</u>	<u>\$ 6,077,363</u>

The reserves of the Town of Rocky Mountain House are not specifically funded other than the Airport equipment reserves.

TOWN OF ROCKY MOUNTAIN HOUSE

**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013**

11. SEGMENTED DISCLOSURE

The Town of Rocky Mountain House provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (schedule 6).

12. SALARY & BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313-2000 is as follows:

	<u>HONORARIUM SALARY</u>	<u>2013 BENEFITS & ALLOWANCES</u>	<u>TOTAL</u>	<u>2012 TOTAL</u>
COUNCILORS				
Sandy Andersen	\$ 15,574	\$ -	\$ 15,574	\$ 22,448
Tammy Burke	4,964	125	5,089	-
Rudy Lange	871	4	875	-
Sheila Mizera	16,787	410	17,197	19,140
Ernie Murias	17,040	-	17,040	22,198
Fred Nash	43,211	-	43,211	41,632
Randy Saler	14,113	321	14,434	18,609
Randall Sugden	3,327	73	3,400	-
William Symko	20,543	-	20,543	19,661
Manfred Ullman	3,931	91	4,022	-
Donald Verhesen	20,007	460	20,467	20,494
	<u>\$ 160,368</u>	<u>\$ 1,484</u>	<u>\$ 161,852</u>	<u>\$ 164,182</u>
Town Manager - Becker	<u>\$ 139,835</u>	<u>\$ 28,907</u>	<u>\$ 168,742</u>	<u>\$ 159,022</u>
	<u>\$ 139,835</u>	<u>\$ 28,907</u>	<u>\$ 168,742</u>	<u>\$ 159,022</u>

Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition.

Benefits and allowances figures also include the employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****13. LOCAL AUTHORITIES PENSION PLAN**

Employees of the Town of Rocky Mountain House participate in the Local Authorities Pension Plan (LAPP), which is covered by the Alberta Public Sector Plans Act. The Plan serves about 200,000 people and about 421 employers. It is financed by the employer and employee contributions and investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The town is required to make current service contributions to the LAPP of 10.43% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.47% on pensionable earnings above this amount. Employees of the town are required to make current service contributions of 9.43% of pensionable salary up to the year's maximum pensionable salary and 13.47% on pensionable salary above this amount.

Total current and past service contributions by the Town of Rocky Mountain House to the Local Authorities Pension Plan in 2013 were \$348,651 (2012 - \$330,339). Total current service contributions by the employees of the Town of Rocky Mountain House to the Local Authorities Pension Plan in 2013 were \$317,844 (2012 - \$299,318).

In accordance with the Public Sector Pension Plans Act, the actuarial deficiency as determined by actuarial funding valuations is being funded by special payments currently totalling 6.96% of pensionable earnings shared equally between employers and employees until December 31, 2025. The special payments have been included in the rates in effect at December 31, 2012.

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****14. CONTINGENCIES****(a) Regional Waste Authority**

Pursuant to an agreement entered into in 2001, the Town of Rocky Mountain House, the Clearwater County, and the Village of Caroline established a regional solid waste authority to manage and operate a solid waste system

The Rocky Mountain Regional Solid Waste Authority is governed by its own board of directors.

The Town, the Clearwater County and the Village of Caroline may be jointly responsible for the defence of any claims brought against the Authority

(b) Legal Actions

The Town is a defendant in various lawsuits as at December 31, 2013. Where the occurrence of future events is considered likely to result in a loss with respect to an existing condition, and the amount of loss can be reasonably estimated, amounts have been included within accrued liabilities. Where the resulting losses, if any, cannot be determined or the occurrence of future events is unknown, amounts have not been recorded. No losses have been recorded in these financial statements. The Town's Administration believes there will be no material adverse effect on the financial position of the Town.

(c) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the Town is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities have occurred and the Town is continuing surface and ground water monitoring, leachate control, and visual inspection. Any further costs are being recognized as they occur as a reasonable estimate of the total liability can not be made at this point.

15. COMMITMENTS

On April 1, 2012 the Town entered into an agreement with the Government of Canada for the employment of the Royal Canadian Mounted Police to provide policing services during the term of the agreement which ends March 31, 2032. The policing services expenses for 2013 are \$1,809,414 (2012 - \$1,530,402). The Town received Provincial grants to assist with the cost sharing in the amount of \$383,400 (2012 - \$357,484).

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****16. RELATED PARTY TRANSACTIONS**

During the year requisitions were paid to the Rocky Mountain Regional Solid Waste Authority in the amount of \$391,196 (2012 - \$257,962). The Town of Rocky Mountain House is related to the Rocky Mountain Regional Solid Waste Authority by having two of six board members.

The above transactions are in the normal course of operations and are measured at the exchange amounts, which is the amount of consideration established and agreed to by the related parties.

17. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, taxes and grants receivable, trade and other receivables, accounts payable and accrued liabilities, and long term debt. It is management's opinion that the Town is not exposed to significant cash flow or currency risks arising from these financial instruments.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a loss for the other party by failing to discharge an obligation. The Town is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

The Town is exposed to some possible credit risk due to the concentration of amounts receivable from other governments which comprises 59% of the total amounts receivable.

Interest rate risk

Interest rate risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Town is exposed to interest rate risk to the extent that the carrying value of its long-term debt are at fixed rates of interest.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

TOWN OF ROCKY MOUNTAIN HOUSE**NOTES TO
CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 2013****18. BUDGET AMOUNTS**

The budget amounts included in these financial statements have not been audited; accordingly we express no assurance thereon.

19. SUBSEQUENT EVENTS

Subsequent to the December 31, 2013 year-end the Town Council approved a borrowing Bylaw in the amount of \$3,750,000 for the purpose of the Phase 1 Upgrade of the Arena Complex on March 4, 2014.

Subsequent to the December 31, 2013 year-end the Town Council approved the Main Street Reconstruction project on March 18, 2014 and the contract was awarded to a company at the tender price of \$10,180,669. This is to be funded by Municipal Sustainability Initiative (MSI) grant and tax revenues.

Subsequent to the December 31, 2013 year-end the Town Council approved the 2014 Capital Improvements Program on April 1, 2014 and awarded the contract to a company at the tender price of \$399,912.

Subsequent to the December 31, 2013 year-end the Town Council approved the contract for the Surplus Lot Development project on April 1, 2014 and awarded the contract to a company at the tender price of \$988,667. This is to be funded by land development reserves.

20. APPROVAL OF FINANCIAL STATEMENTS

These financial statements are approved by Council and management April 15, 2014.