

SCHEDULE "F"



**TOWN OF ROCKY MOUNTAIN HOUSE UTILITY LANDLORD-TENANT
DUPLICATE INVOICE AGREEMENT**

Mailing Address: Box 1509 Rocky Mountain House, AB T4T 1B2 Street Address: 5116 – 50 Avenue
Telephone: 403-845-2866 Fax: 403-845-3230
Email: utilities@trmh.ca

UTILITY ACCOUNT NUMBER:		SERVICE ADDRESS:	
PROPERTY OWNER/ACCOUNT HOLDER INFORMATION			
Name:			
Mailing Address:			
Email Address:			
Phone Number(s):			
Billing Preference: (Circle one)	Mailed Invoices	E-Billing	
TENANT INFORMATION			
Name:			
Mailing Address:			
Email Address:			
Phone Number(s):			
Start Date:			
Billing Preference: Circle one	Mailed Invoices	E-Billing	

ACKNOWLEDGEMENTS:

1. By signing this agreement, I agree the Town of Rocky Mountain House may send duplicate utility invoices to the person(s) stated.
2. Regardless of the agreement to mail or email a duplicate bill, the undersigned shall continue to be directly responsible to the Town of Rocky Mountain House for all rates, charges and other costs connected with providing water and sewer services to the street address named above.
3. The undersigned understands that if the utility account remains unpaid, the outstanding charges may be transferred to the property tax account respective of the service address above and/or services will be discontinued.
4. The undersigned agrees to notify our office when there are changes to the information provided herein.

PROPERTY OWNER SIGNATURE: _____ DATE: _____

The personal information provided on this form is being collected under the authority of Section 33 (c) the *Freedom of Information and Protection of Privacy Act* and will be used for the provision and management of Town Utilities. Any questions about the collection, disclosure or use of this information can be directed to the Town of Rocky Mountain House FOIP Coordinator at 403-845-2866.