



EMAILING AUTHORIZATION FORM

APPLICANT INFORMATION

Last Name (1): _____ First Name (1): _____

Last Name (2): _____ First Name (2): _____

Business Name (If applicable): _____

Property Address: _____

Mailing Address (If different): _____

#1 Phone: Home: _____ Cell: _____ Work: _____

#2 Phone: Home: _____ Cell: _____ Work: _____

**Please indicate which account(s) you want emailed.
 Our staff will add the account numbers for new property owners once they are assigned.**

Effective Date: _____ **Email Tax Roll Documents** _____ **Email Utility Invoices** _____

Email Address (1): _____

Email Address (2): _____

Property Tax Roll(s): _____

Utility Account(s): _____

| Initials | Terms & Conditions |
|----------|--|
| | I consent that the notices, bills, invoices and communications for my above accounts will be provided by email, to the email address listed above and I will no longer receive a paper copy. |
| | I understand that it is my responsibility to provide the correct email address and to inform the Town of Rocky Mountain House in writing of any changes to this email address. |
| | I understand that non-receipt of my notices, bills or invoices is not justification for late payment and penalties will not be waived as a result. |

Important: If there are more than two people on title, please add additional names, contact information, email addresses and have the additional persons sign the back of this form.

Note: Please add the below sending email addresses to your spam filters approved list to ensure the property tax notice, utility bill, invoice and communications reaches your inbox.

UTILITIES@TRMH.CA
 PROPERTYTAXES@TRMH.CA
 NOREPLY@TRMH.CA

I have read, initialed, understand and consent to the terms and conditions of the Emailing Authorization Form as stated above and I acknowledge that the information provided on this form is complete and accurate.

Signature: _____ **Date:** _____

Signature: _____ **Date:** _____

FOIP Notification: The personal information that you provide to the Town of Rocky Mountain House on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act and is used solely for the purposes relating to the administration of assessment/taxation services, utility, accounts receivable and account administration. Collected personal information is protected from unauthorized access, collection, use and disclosure in accordance with the FOIP ACT. Questions about the collection or use of this information can be directed to the Town of Rocky Mountain House at 403-845-2866.

Additional Information:
