

TOWN OF ROCKY MOUNTAIN HOUSE
BYLAW 2021/01 – Fees, Rates and Charges Bylaw

Being a Bylaw of the Town of Rocky Mountain House, in the Province of Alberta to allow administration to apply rates, fees, and charges for information and services provided.

WHEREAS pursuant to the *Municipal Government Act R.S.A. 2000*, Chapter M-26 and amendments thereto, that Council may pass a bylaw respecting the fees and rates a Municipality may charge for services rendered;

AND WHEREAS the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of such information;

AND WHEREAS the Municipal Council of the Town of Rocky Mountain House, in the Province of Alberta, deems it expedient to consolidate the fees, rates and charge for various municipal services;

NOW THEREFORE the Municipal Council of the Town of Rocky Mountain House duly assembled, hereby enacts as follows:

1. That this Bylaw shall be cited as the "Fees, Rates and Charges Bylaw".
2. That the fees, rates, and charges payable for municipal services provided by the Town may be outlined in Schedules "A - H", which is attached to and forms part of this Bylaw. Such fees may be subject to G.S.T.
3. That Schedules "A - H" which are attached to this Bylaw may be amended from time to time upon the recommendation of the Chief Administrative Officer (CAO) and shall be approved by Bylaw of Council.
4. That Council may consider reducing or permitting special rates for special circumstances, special items, or individual agreements with outside parties or for any items not covered in Schedules "A - H", by way of Council resolution.
5. That Council may waive or reduce any fee, rate or charge for items that are of benefit to the community as a whole, by Council resolution.
6. That in the event this Bylaw conflicts with another existing bylaw, this Bylaw shall take precedence.
7. That this Bylaw and attached Schedules (A, B, C, D, E, F, G, H) will be reviewed for amendments annually, by the respective department head, as well as by Council.
8. That this Bylaw shall come into force and effect upon final reading.
9. **That Bylaw 2020/01 is hereby repealed.**
10. **That Amending Bylaws 2020/07 and 2020/17 are hereby repealed.**

READ a first time this 2nd day of February, 2021.

READ a second time this 2nd day of February, 2021.

RECEIVED unanimous consent for third and final reading this 2nd day of February, 2021.

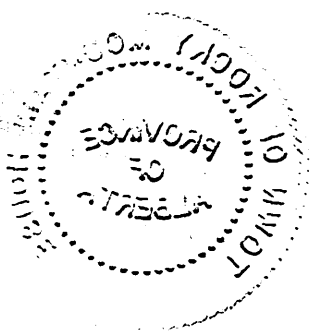
READ a third and final time this 2nd day of February, 2021.

Redacted under Sec. 17 of the
FOIP Act

Tammy Burke
Mayor

Redacted under Sec. 17 of
the FOIP Act

Dean Krause
Chief Administrative Officer





ADMINISTRATION SCHEDULE A

ADMINISTRATION

MISCELLANEOUS	
Description	Unit Rate/Measure
Community E-Sign	\$52/ Week
Facsimiles	\$0.50/per page Plus GST
NSF Cheques	\$20.00 GST Exempt
Photocopies	\$0.25 per page our paper GST Included
Tax Certificates	\$20.00
Tax Search	\$15.00
Town Flags - small	\$7.00 no stand Plus GST
Town Flags - small	\$15.90 with stand Plus GST
Town Flags - 3' x 6'	\$55.00 Plus GST **\$55.00 deposit required if borrowing a flag, totally refundable upon return of the flag.
Town Pins	\$2.00 GST Included

REGIONAL ASSESSMENT REVIEW BOARD HEARING	
Description	
Assessment Appeal Fee	
Non-Residential	\$250
Residential	\$50

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP)	
<p>Power to make bylaws 95: A local public body, by bylaw or other legal instrument by which the local public body acts, (a) must designate a person or group of persons as the head of the local public body for the purposes of this Act, and (b) may set any fees the local public body requires to be paid under section 93, which must not exceed the fees provided for in the regulations. 1994 cF-18.5 s89;1999 c23 s45</p>	
	<p style="text-align: center;"><i>Fees as per Freedom of Information and Protection of Privacy Regulation</i></p> <p style="text-align: center;">See link below for further information:</p> <p style="text-align: center;">http://www.qp.alberta.ca/1266.cfm?page=2008_186.cfm&leg_type=Regs&isbn=97807797963726</p>



AIRPORT SCHEDULE B

AIRPORT

AIRPORT PARKING FEES (TIE DOWNS)			
Description	Unit Rate/Measure		
Maximum Permissible Take Off Weight	Monthly		Annual
Not over 1000 kg	\$17.00	GST INCLUDED	\$187.00 + GST
1,000 – 2000 kg	\$19.00	GST INCLUDED	\$211.00 + GST
Over 2000 kg	\$24.00	GST INCLUDED	\$259.00 + GST

AVIATION FUEL – DISPENSING AND STORAGE	
Description	Unit Rate/Measure
Aircraft Fueling Site (Minimum area 40 square metres)	\$250.00 per year
Area in Excess of Minimum	\$1.11 per sq. metre per year
Aviation Fuel Dispensing	\$0.050 per litre

CAR PARKING STALLS AND PLUG INS	
Description	Unit Rate/Measure
Airplane Electrical Power	\$20.00 per 24-hour service per plug
	Terms 30 days or greater – negotiated
Reserved Parking Stall	\$200.00 per year
Reserved Parking Stall with Plug	\$300.00 per year

MISCELLANEOUS	
Description	Unit Rate/Measure
Application for Development	\$100.00
Cleaning of Terminal Building and area	\$30.00 per hour or portion thereof

RENTAL RATES	
Description	Unit Rate/Measure
Advertising Wall Sign	\$150.00 initial set-up & 1st year
	\$100.00 per year thereafter
Hangar Lots *	\$1.11 per sq. metre/year
Floor Space	\$150.00 per sq. metre/year
Vending Machines	\$140.00 per year

* Other Airport property to be negotiated by the Rocky Mountain House Airport Commission.

All Rates and Fees will be charged applicable GST unless otherwise specified.



PLANNING & COMMUNITY DEVELOPMENT SCHEDULE C

ALL FEES LISTED UNDER SCHEDULE "C" ARE NON-REFUNDABLE

SUBDIVISION AND DEVELOPMENT BOARD (SDAB) APPEALS	
Description	Unit Rate/Measure
Appeal to Regional Subdivision Development Appeal Board (SDAB)	Development Permit Appeal \$150.00
	Subdivision Permit Appeal \$150.00
STATUTORY PLANS/AMENDMENT APPLICATIONS	
Additional plan amendment	\$150.00 GST Exempt
Any Statutory and Non-Statutory Document Amendment	\$700.00 GST Exempt
Application Requesting a Special Meeting of Municipal Planning Commission (MPC)	\$180.00 GST Exempt
Area Structure Plans – printing cost	\$15.00 GST Included
MISCELLANEOUS	
Civic Address Maps – printing cost	\$15.00 GST Included
Compliance Letter	\$50.00 GST Exempt
Compliance Letter with Relaxations over 20%	\$125.00 GST Exempt
Design Guidelines - printing cost	\$20.00 GST Included
Digital Raster Air Photo	\$250.00 GST Included
Encroachment Agreement	\$100.00
Environmental Phase 1 Property Search	\$50.00 for the 1 st hour, plus \$25.00 for each hour after the 1 st hour. GST Included
Index Maps – printing cost	\$15.00 GST Included
Land Use Bylaw – printed copy	\$25.00 GST Included
Land Use District Maps – printed copy	\$15.00 GST Included
MDP Map	\$15.00 GST Included
Property Information Request	\$10.00 (GST Exempt)
Revised Application to go to Municipal Planning Commission –	\$50.00 GST Exempt
Stop Order Appeal Fee, [MGA, Part 17, Sec 645(3)]	\$150.00
Road Closure & Sale Application, (Policy 012/2014)	\$500.00

Schedule C

LEASE RATES	
Commercial - per square foot	\$ 0.080 per square foot
Industrial - per square foot	\$ 0.033 per square foot
Post House - Non-Profit Rental Space	Market Rate or as negotiated

DEVELOPMENT PERMIT APPLICATION FOR PERMITTED & DISCRETIONARY USES	SCHEDULE A, DEVELOPMENT PERMIT FEES
RESIDENTIAL DEVELOPMENT	
Accessory Buildings	\$50.00
Additions/Renovations	\$50.00
All other permitted uses	\$50.00
Application to the Municipal Planning Commission (MPC) – May apply to Residential/Commercial/Industrial/Institutional Development	\$50.00 (GST Exempt)
Home Occupation - Class 1 (moved from under Commercial/Industrial)	\$50.00
Home Occupation - Class 2 (moved from under Commercial/Industrial)	\$100.00
Multiple Family (including duplex)	\$100.00 + \$50.00 per unit
Single Family Dwelling	\$100.00
Secondary Residences	\$100.00
Securities – May apply to Residential/Commercial/Industrial/Institutional Development	\$5000 (i.e. curb cuts, street hardware, boulevard landscaping, tree planting) \$10,000 (i.e. larger projects/road repair and/or utility connection)
COMMERCIAL / INDUSTRIAL / INSTITUTIONAL DEVELOPMENT	
Accessory Buildings	\$75.00
Commercial Permitted Use	\$125.00
Industrial Permitted Use	\$125.00

Schedule C

Institutional Permitted Use	\$125.00
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BUSINESS LICENSE FEES		SCHEDULE A, BUSINESS LICENSE FEES
Commercial Description		GST Exempt
County Resident Business		\$200.00
Home Occupation - Class 1		\$75.00
Home Occupation - Class 2		\$125.00
Non-Resident Business – per day		\$125.00
Non-Resident Business – per year		\$360.00
Resident Business (In Town)		\$100.00
<p>Business Licenses are valid from January 1 to December 31 of each year. Business Licenses issued between:</p> <ul style="list-style-type: none"> • July 1 to October 31 – 50% off license fee; • November 1 to December 31 – 75% off license fee; <p>Excluding daily business licenses, and all other Temporary Uses, which will remain unchanged.</p>		
TEMPORARY USES		
Abutting Vendor		Free
Buskers		(Annual) \$250.00 (\$15.00/ Day)
For Profit Events		\$100.00
Mobile Vendors		(Annual) \$360.00 (\$25.00/ Day)
Market on Main		\$15.00 Downtown Businesses \$200.00 for Season \$25.00 for Individual Night
Non-Profit Events		Free
Patios		Free
Sidewalk Sales		Free

Schedule C

If development is commenced prior to the issuance of a valid development permit, then all pertinent fees shall be **doubled**, and will not preclude the possible issuance of a stop order in conjunction with the Town's Land Use Bylaw.

QUALITY MANAGEMENT PLAN (QMP)	
The Agency will assess and collect fees for the Permits it issues and fees for other Services in accordance with the Fees listed under this Schedule C. In addition, the Agency will assess and collect the Council levy applicable to the fees listed herein.	
The Agency will remit the fees and Council levy to the Safety Codes Council.	
Building Permits	
Building Permit-fee	\$5.00 per \$1,000.00 of Construction Value
Minimum charge for a Building Permit	\$75.00
Decks, Balconies or Porches	\$75.00
Construction values over \$1,000,000.00	\$3.20 per \$1,000.00 of Construction Value
Demolition Permit	\$60.00
Manufactured Homes (including relocations) w/o attached garage	\$80.00
Manufactured Homes (including relocations) with attached garage	\$150.00
*All building permits are subject to a Safety Codes Council fees in addition to the above-noted rates. SCC rates are based on the value of construction - 4% (minimum of \$4.50)	
*Minimum Construction Values will apply	
Electrical Systems	
Single Family Residential and Accessory Buildings	
Value of Electrical Installation	Permit Fee
0 - 1,000	\$125.00
1,001 - 2,500	\$155.00
2,501 - 5,000	\$210.00
5,001 - 10,000	\$295.00
10,001 - 15,000	\$370.00
15,001 - 20,000	\$440.00
20,001 - 30,000	\$565.00
30,001 - 40,000	\$700.00
40,001 - 50,000	\$830.00
50,001 - 75,000	\$985.00
75,001 - 100,000	\$1,140.00
100,001 - 125,000	\$1,275.00
125,001 - 150,000	\$1,410.00
150,001 - 200,000	\$1,685.00
200,001 - 250,000	\$1,820.00
250,001 - 300,000	\$1,980.00
300,001 - 400,000	\$2,300.00
400,001 - 500,000	\$2,595.00
Over 500,000	\$2,595.00 + \$5.00/\$1,000.00
Multi-Residential and Non-Residential	
Value of Electrical Installation	Permit Fee
0 -1,000	\$155.00
1,001 -2,500	\$195.00

Schedule C

2,501 – 5,000	\$265.00
5,001 – 10,000	\$370.00
10,001 – 15,000	\$465.00
15,001 – 20,000	\$550.00
20,001 – 30,000	\$705.00
30,001 – 40,000	\$875.00
40,001 – 50,000	\$1,040.00
50,001 – 75,000	\$1,230.00
75,001 – 100,000	\$1,425.00
100,001 – 125,000	\$1,595.00
125,001 – 150,000	\$1,765.00
150,001 – 200,000	\$2,105.00
200,001 – 250,000	\$2,275.00
250,001 – 300,000	\$2,475.00
300,001 – 400,000	\$2,875.00
400,001 – 500,000	\$3,245.00
Over 500,000	\$3,245.00 + \$6.25/\$1,000.00
Other Electrical	
Project	Permit Fee
Temporary services	\$145.00
Annual Permit	\$300.00
<ul style="list-style-type: none"> Note: Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner where the electrical system serves a single-family residential dwelling in which the owner resides or intends to reside Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 additional fees may be charged for non-compliance to Permit terms value of electrical installation includes labour and materials 	
GAS PERMITS	
Multi-Family Residential and Non-Residential	
BTU	Permit Fee
0 -100,00	\$125.00
100,001 – 200,000	\$160.00
200,001 – 400,000	\$200.00
400,001 – 1,000,000	\$330.00
100,000,001 – 2,000,000	\$380.00
Over 2,000,000	\$380.00 + \$7.00/additional 100,000 BTUs or portion thereof
Single Family Residential and Accessory Buildings	
Number of Outlets	Permit Fee
1 – 5	\$170.00
6 – 10	\$230.00
11 – 15	\$290.00
16 – 20	\$355.00
21 – 25	\$390.00
Over 25	\$390.00 + \$10.00/outlet

Schedule C

Non-Residential Appliance Replacement	
BTU	Permit Fee
0 - 100,000	\$145.00
100,001 - 400,000	\$170.00
\$400,001 - 500,000	\$195.00
Over 500,000	\$355.00
Other Gas	
Project	Permit Fee
Propane cylinder refill centres	\$285.00
Temporary services/heat	\$145.00
Service re-connection	\$160.00
Propane tank set	\$150.00
Grain dryer	\$360.00
Annual Permit	\$300.00
Note:	
<ul style="list-style-type: none"> add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner if the gas system serves a single family residential dwelling in which the owner resides or intends to reside Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 propane tank set with service outlet(s) at same residential address (calculate Permit fee based on number of outlets) additional fees may be charged for non-compliance to Permit terms 	
PLUMBING SYSTEMS	
Residential and Non-Residential	
Number of Fixtures/Drops	Permit Fee
1 - 5	\$145.00
6 - 10	\$195.00
11 -20	\$270.00
Over 20	\$270.00 + \$5.00/Fixture
Other Plumbing	
Project	Permit Fee
Manufactured Home/ready-to-move home on blocks or piles	\$140.00
Service connection	\$145.00
Annual Permit	\$300.00
Note:	
<ul style="list-style-type: none"> add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner if the plumbing system serves a single family residential dwelling in which the owner resides or intends to reside Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 additional fees may be charged for non-compliance to Permit terms CSA approved manufactured homes (calculate Permit fee based on the number of drops) 	

Schedule C

PRIVATE SEWAGE DISPOSAL SYSTEM	
Private Sewage	
Project	Permit Fee
Fields, mounds, open discharge, treatment plant lagoons	\$375.00
Septic tank, holding tank	\$250.00
Note: <ul style="list-style-type: none"> • add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner for any private sewage system if the private sewage disposal system serves a single-family residential dwelling in which the owner resides or intends to reside • Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 • additional fees may be charged for non-compliance to Permit terms 	



BYLAW ENFORCEMENT FEES

Schedule D

RESPONSIBLE PET OWNERSHIP BYLAW 16/04V	
Description	Unit Rate/Measure GST Exempt
ANNUAL LICENSE FEES	
Unaltered Animal – Male or Female	\$60.00
Altered Animal - Neutered Male or Spayed Female	\$30.00
<p>If the License fee is paid prior to January 31st of the year, it shall be reduced to amount below:</p> <p>If an Owner is a new resident to the Town or is a first time Animal Owner, the License fee will be as set out below:</p>	
Unaltered Animal - Male or Female	\$40.00
Altered Animal - Neutered Male or Spayed Female	\$15.00
Aggressive Dogs	No fee reduction
Unaltered Aggressive Dog - Male or Female	\$300.00
Altered Aggressive Dog - Neutered Male or Spayed Female	\$200.00
The Owner of any Animal or Aggressive Dog must provide confirmation from a Veterinarian that the Animal or Aggressive Dog has been spayed or neutered to obtain a License for an Altered Animal or Aggressive Dog.	
Replacement cost for a lost Tag	\$5.00
There shall be no pro-rating on License fees.	

LIVESTOCK BYLAW – 14/07V	
Description	Unit Rate/Measure GST
Coop License	\$75.00
If the Coop License fee is paid prior to January 31 st of the year	\$50.00
URBAN BEEKEEPING BYLAW – 2019/16V	
Urban Beekeeping License - valid until the end of the calendar year	\$75.00

Schedule D

TAXI FEES ANNUAL LICENSE	
Description	Unit Rate/Measure GST
Business License	As per the Town of Rocky Mountain House Business License Fee Schedule
Taxi Cab Driver Permit	\$50
Taxi Bylaw Appeal	\$150.00
A Taxi Permit must be obtained from the Town of Rocky Mountain House prior to operating a taxi and will be valid from April 1 to March 31 of the year the fee is paid. Permit fees will not be pro-rated. License fees not accepted between December 21 to December 31 of every calendar year.	



ENGINEERING & OPERATIONS

Schedule E

Schedule E

CEMETARY (BYLAW 17/09V)		
Description	Measurement	Rate
Single Plots (3 years or over)	1.60 m x 3.5 m	\$500.00
Cremated Remains	1.60 m x 1.00 m	\$250.00
Cremated Remains (Section B)	.80 m x 1.00 m	\$250.00
Cremated Remains (Section C-M)	1.60 m x 1.71 m	\$250.00
Baby 0 to 2 years of Age (Section C-M)	1.60 m x 1.71 m	\$250.00
Field of Honor – Department Requests – 50% of Current Single Plot Price		

PERPETUAL CARE	
Description	Rate
Burial Plot	\$200.00
Cremation	\$150.00
Baby 0 to 2 years of Age	\$150.00
Columbarium (includes Memorial Wall)	\$150.00

BURIALS	
Description	Rate
FOR THE BURIAL OF THE BODY OF A DECEASED PERSON THREE YEARS OR OVER	
Summer	\$500.00
Winter	\$800.00
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$700.00
Winter - Weekends, Holidays, after 4:00 PM weekdays	\$900.00
FOR THE BURIAL OF THE BODY OF A DECEASED INFANT UP TO THE AGE OF TWO YEARS	
Summer	\$275.00
Winter	\$400.00
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$300.00

Schedule E

Winter - Weekends, Holidays, after 4:00 PM weekdays	\$425.00
FOR THE BURIAL OF CREMATED REMAINS OF ANY BODY	
Summer	\$200.00
Winter	\$260.00
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$365.00
Winter - Weekends, Holidays, after 4:00 PM weekdays	\$390.00

INTERMENT AND DISINTERMENT	
For the disinterment of a deceased person of any age	\$1000.00
For the disinterment of the cremated remains of any body	\$400.00
Reinterments shall be at burial rates	
Columbarium	
Columbarium Niche (includes plaque and initial open/close)	
Single Niche – one cremated remains	\$1200.00
Double Niche – two cremated remains	\$1600.00
Double Niche – second opening & closing	\$75.00
Memorial Wall (with plaque and installation)	\$275.00
Additional Charges	
Monument Permit Fees	\$35.00
All Rates and Fees will be charged applicable GST	

WATER, SEWER & STORM WATER BYLAW 2020/11	
WATER DISTRIBUTION RATE AND FEE STRUCTURE (Applicable to all Consumers and/or Residents)	
METERED PREMISES	
Monthly Base Rate	\$29.75
Consumption Rate/ Cubic Metre (m^3)	\$1.64
UNMETERED PREMISES	
Monthly Base Rate	\$85.00
Alternate Source of Water	\$250.00
BULK WATER SYSTEM RATES	
Minimum Monthly Billing Charge	\$15.00
Bulk Water Consumption Rate/ (m^3)	\$5.25
After Hours Call-Out Charge / Hour <i>(Minimum charge of two (2) hours)</i>	\$100.00
RECONNECTION, DISCONNECTION & SERVICE CALL FEES (PER OCCURANCE) (Note: Further charges will apply after one hour and for additional staff)	
Regular Business Hours	\$50.00
Non-Business Hours	\$100.00
Testing of Meter	\$200.00
ADMINISTRATION FEE/ACCOUNT CHANGE FEE	
Regular Business Hours Only	\$50.00
SANITARY SEWER SYSTEM RATE AND FEE STRUCTURE (Applicable to all Consumers and/or Residents)	
METERED PREMISES	
Monthly Base Rate	\$14.15

Schedule E

Consumption Rate/ Cubic Metre (m^3)	\$1.50
UNMETERED PREMISES	
Monthly Base Rate	\$37.40
LAGOON USE	
Septage Disposal Charge/ (m^3)	\$15.00
SERVICE CALL (PER OCCURANCE) (Note: Further charges will apply after one hour and for additional staff)	
Regular Business Hours	\$50.00
Non-Business Hours	\$100.00
BULK SANITARY SEWER SYSTEM RATES	
Minimum Monthly Billing Charge	\$15.00
Bulk Water Consumption Rate/ (m^3)	\$5.25
After Hours Call-Out Charge / Hour (Minimum charge of two (2) hours)	\$100.00
WASTE MANAGEMENT BYLAW 2020/25 STRUCTURE (Applicable to all Consumers and/or Residents)	
WASTE COLLECTION FEES	
NOTE: USERS OF THE ROCKY MOUNTAIN HOUSE ECO CENTRE WILL BE REQUIRED TO SIGN UP FOR THE 'ROCKY PASS' FOR ACCESS TO THE ECO CENTRE Town residents and businesses will be issued a Rocky Pass to the Eco Centre, on their first visit, with proof of Town address, such as: Utility invoice with street address; rent receipt with street address; or Driver's licence showing street address. As of April 1, 2021 , all users must show their Rocky Pass for Eco Centre access.	
Organics Program coming Spring 2021	
RESIDENTIAL PREMISES	
Monthly Rate per set of Collection Disposal Carts [Waste (Black) and Organics (Green) Carts] *1	\$27.52
*1 The Residential Monthly Base Rate represents the Waste and Organics Collection Services provided to Town residents and includes access to the Rocky Mountain House Eco Centre.	
Replacement Cart - Residential Waste (Black) or Organics (Green) Cart	\$75.00
NON-RESIDENTIAL PREMISES	
Monthly Rate for Non-Residential Premises *2	\$16.98
*2 Non-Residential customers will be responsible directly to the independent waste collection hauler for Waste Collection pickup fees. The Non-Residential Monthly Base Rate provides access to the Rocky Mountain House Eco	

Centre.

The Town reserves the right to determine the types of property that qualify for the Waste and Organics Collection Service.

IN THE EVENT THAT ANY UTILITY BILL REMAINS UNPAID FOR 25 DAYS, FOLLOWING THE BILLING DATE, A LATE PENALTY CHARGE OF THREE PERCENT (3%) SHALL BE ADDED TO THE BILL. ARREARS OUTSTANDING FOR THREE (3) MONTHS OR MORE WILL BE TRANSFERRED TO THE CORRESPONDING TAX ROLL AND WILL BE PROCESSED FURTHER AS OUTSTANDING TAXES.

ROCKY MOUNTAIN HOUSE ECO CENTRE FEES

Non-Resident

\$204.00 per year

TOWN OF ROCKY MOUNTAIN HOUSE OPERATIONS FLEET VEHICLES AND EQUIPMENT RATES

All rates are according to the Alberta Road Builders Rates.

Staff

Infrastructure Engineering	Current salary level plus 25%
Operator 1	Current salary level plus 25%
Operator 2	Current salary level plus 25%

10% Administration Charge and applicable GST will be added to all invoices.



RECOGNITION/MEMORIAL BENCH & TREE PROGRAMS SCHEDULE F

RECOGNITION/MEMORIAL BENCH PROGRAM: POLICY 010/2018

The Town of Rocky Mountain House, Engineering & Operations Department, allows the general public to remember Town of Rocky Mountain House friend and/or family member that has passed away or to celebrate a milestone by contributing to the costs of the bench to be placed either in a park, or on a trail system or at the Pine Grover Cemetery in town.

Cost	Description
Cost of the bench plus \$1,000.00	Plaque, assembly and installation of the bench, concrete pad (3' x 6' x 3 inches).

MEMORIAL TREE PROGRAM: POLICY 009/2018

Cost	Description
Plaque and the installation of the tree - \$500.00 <u>plus cost of the tree</u>	Includes the plaque, planting of the tree, maintenance, and future replacement.

Recognition-Memorial Tree Availability List

- | | |
|--------------------------------|----------|
| 1.) Snowbird Hawthorn | \$228.00 |
| 2.) Siberian Larch | \$215.00 |
| 3.) Flowering Crab | \$299.00 |
| 4.) Tatarian Maple (Hot Wings) | \$299.00 |



RECREATION AND COMMUNITY SERVICES SCHEDULE G

LOU SOPPIT COMMUNITY CENTRE				
	For Profit Organization		Non-Profit Organization	
	Hour	Day	Hour	Day
Crimson Lake Room	\$44	\$257	\$33	\$192
Shunda Room	\$106	\$523	\$70	\$356
Brazeau Room	\$106	\$523	\$70	\$356
Shunda & Brazeau Room	\$142	\$785	\$106	\$523
Kitchen		\$262		\$180
Kitchen Cleaning Fee - hour		\$25		\$25
WEEKEND RATES				
Use of whole centre (Stage, Shunda, Brazeau & Crimson Lake Room) Friday – Sunday @ 2:00 PM. If use of the Kitchen is required additional fee of \$252/\$262/\$180 required.				
Non-Profit Organization with Kitchen			\$1333	
Non-Profit Organization			\$1071	
Wedding/ For Profit Organization with Kitchen			\$1467	
Wedding/ For Profit Organization			\$1206	
DAMAGE DEPOSIT				
No Damage Deposit required for meetings, seminars, recitals, funerals or educational events.			NIL	
Events not serving alcohol, government, youth or theatre show/ events			\$100	
Events/ Celebration with alcohol Ex. Cabarets, Wedding, Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol.			\$500	
Kitchen Damage Deposit			\$500	
SET UP/ TEAR DOWN FEES				
Half Hall			\$218	
Full Hall			\$437	

LOU SOPPIT COMMUNITY CENTRE		
ADDITIONAL SERVICES		
Event Set Up Day		\$240
Weekday Clean Up	No charge if centre is not booked following day	N/A
Overtime Charges	If usage extends beyond contract times, fee will be waived for weekday meetings if event does not exceed 8 HRS.	\$59/HR
Northern Crossing Stage Extensions (4' x 8' @ 2 ft. tall)	Charges apply even if renter sets up/ takes down	\$22/ Section
Coral Risers (metal edges)	Charges apply even if renter sets up/ takes down	\$22/ Section

Schedule G

Raised Seating Structure		\$125
Rehearsal Rates – Brazeau Room		\$99/ Day
Rehearsal Rates – Shunda Room		\$184
Empty Day Rate		\$86/Day
Set-Up/Take-Down for Funerals		N/A

JOINT USE SCHOOL EVENTS

Lou Soppit Community Centre can be booked by the schools for school use at no charge through the joint use agreement. This applies only during school hours with the exception of Graduation Ceremonies. School will be bumped should a paying customer book the facility.

ROCKY PASS Implementation Date for Rate: April 1, 2020

	Child (7-11)	Youth/ Senior Youth (12-17) Senior (60-74)	Adult (18-59)	Family (2 adults/ max of 5 children)	Senior 75+
Daily	\$4.50	\$7.25	\$10.25	\$20.25	NIL
10 Time Pass	\$39.00	\$64.25	\$92.00	N/A	
Monthly	\$39.00	\$46.00	\$61.25	\$183.75	
Annual	\$299	\$460	\$612	\$1020	

Rocky Pass Membership includes access to Aquatic Centre, Public Skating, Shinny, Fitness Centre, parent/guardian supervised play area in the Play Centre, and Tennis Courts. Annual Pass holders also have access to Aquafit Programs and Fitness Centre Classes.

REFUND & CANCELLATION PROCEDURE – ROCKY PASS MEMBERSHIPS

Payment Options	<p>Daily, 10 Time Pass, Monthly and Annual membership fees must be paid in full at the time of registration.</p> <p>Annual Monthly Payment membership fees can be paid by making monthly payments. The payments are calculated by dividing the cost of the annual membership by twelve. The first and last month's payment must be paid at the time of registration and the monthly payment is then due on either the 1st or 15th of each month for the duration of the Annual membership, until all membership fees are paid in full.</p> <p>If monthly payment fees are not paid, no access will be granted to the facilities until unpaid fees are paid in full. Members with unpaid fees will not be eligible for future Annual Monthly Payment memberships.</p>
Refund Procedure	<p>Daily, 10 Time Pass, and Monthly Memberships do not qualify for a refund. Annual memberships qualify for a refund should the following conditions apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Re-location – should the pass holder move than 100 KM or more from the centre a prorated refund is given when proof of new address is submitted. A \$25 administration fee is deducted from the return. <input type="checkbox"/> Medical – should the pass holder not be able to use the membership

Schedule G

	for medical reasons a prorated refund is given when a doctor's note is submitted. A \$25 administration fee is deducted from the return.
Cancellation Procedure	Annual Monthly Payment Memberships can be cancelled after three months with one month's notice. If an Annual Monthly Payment membership is cancelled for reasons other than medical or re-location as defined in the refund procedure, prior to the end of the term, a member will not qualify for an Annual Monthly Payment membership again. If membership is cancelled prior to the end of the term, the Member will not receive their last months payment refunded.
Extensions	Monthly and Annual Memberships are granted an extension should the Aquatic Centre or Recreation Centre be closed due to constructions or repairs. Additional day/week/months will be added to the membership for the day/week/months not available due to construction.

PLAY CENTRE

Access to Play Centre (Non-Rocky Pass Member, accompanied by supervisor aged 12+)	\$4.50/ Family
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CHRISTENSON SPORTS & WELLNESS CENTRE

Space	Rates				Notes
	Hourly	Day	Commercial Hourly	Commercial Day	
Quick Lane Arena	\$55	\$381	\$75	\$546	Ice out Rates
Bunch Projects Arena	\$55	\$381	\$75	\$546	Ice out Rates
Curling Arena	\$34	\$226	\$46	\$411	Ice out Rates
Extra End Lounge		\$237		\$237	
Rotary Club Board Room	\$33	\$193	\$43	\$257	
Subway Multi-Purpose Room Combined	\$53	\$321	\$64	\$387	
Subway 1	\$33	\$193	\$43	\$257	
Subway 2	\$33	\$193	\$43	\$257	
WSP Program Room	\$33	\$193	\$43	\$257	
Apple Fitness Room	\$33	\$193	\$43	\$257	
Rainbow Ford Exercise & Dance Studio	\$33	\$193	\$43	\$257	
Canalta Play Centre	\$33	\$193	\$43	\$257	
Main Lobby – Market Style		\$22			Per table
Main Lobby	\$33	\$193	\$43	\$257	
Showers		\$2			
Change Room (stand alone booking without use of ice surface)		\$27			
Admin Fee – Room Rental Cancellation (Less than 2 weeks before event)					\$25

Schedule G

DAMAGE DEPOSIT	
No Damage Deposit required for meetings, seminars, recitals, funerals or educational events	NIL
Events not serving alcohol, government, youth or theatre show/ events	\$100
Events/ Celebration with alcohol Ex. Cabarets, Wedding, Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol	\$500
SET UP/ TEAR DOWN FEES – ARENA	
Half Floor	\$218
Full Floor	\$437

BUNCH & QUICK LANE ARENA'S - Implementation Date for Rate: August 1, 2020	
ICE-IN RATES	
Youth (incl. 2 change rooms, nets & flood)	\$100/ HR
Junior B (<i>Note: Council approved the <u>youth rate</u> for the Rocky Rams through to the end of the 2022/2023 season - see Council Resolution #2021-064</i>)	\$145/ HR
Adult (incl. 2 change rooms, nets & flood)	\$185/ HR
Shinny	\$3.50
Shinny Hockey 10 x Pass	\$33.00
Shinny Hockey Seasons Pass	\$64
Shinny – Rocky Pass Members	\$0
Public Skating (Adult)	\$3.50
Public Skating (Child/ Youth 8-17)	\$2.50
Public Skating (0-7)	\$0
Public Skating (Family – 2 Adults, max 5 Children)	\$10.50
Additional Change Rooms	\$27
Youth Ice Flood (additional flood as requested by user)	\$24.50
Adult/ Junior B Flood (additional flood as requested by user)	\$45.50
Extra Maintenance (applies to groups who's use requires ice to be patched or change room requires extra cleaning)	\$28
Ice Rental on Stat Holidays	125% of regular rate

Schedule G

EQUIPMENT FEES	
Rental Tables (6 ft. – 5-day rental max)	\$8.50/Table
Chairs (5-day rental max)	\$1.30/ Chair
Portable Pickleball Nets	N/C with Tennis Court Rental

CREDIT UNION CO-OP AQUATICS CENTRE - Implementation Date for Rate: April 1, 2020	
PROGRAMS	
Parented Preschool	\$46
Non-Parented Preschool	\$52
SK 1 to 4	\$52
SK 5 to 6	\$63
SK 7 to 10	\$71
Jr. Lifeguard Club Meet Fees	\$97
Private lesson (30 Min Max), Max 3 Lessons	\$32
Jr. Lifeguard Club	\$ 88
Synchro	\$90
Adult (45 Min)	\$71
AISH – Current – Pool Access	Free 3-month pass with a valid AISH Card

RENTALS - Implementation Date for Rate: April 1, 2020	
Single Pool	\$95
Leisure Pool & Whirlpool	\$138
Whole Pool Rental	\$158
Youth Rental (max 30 individuals)	\$138
Adult Rental (max 30 individuals) (correction)	\$158
Great Canadian Dollar Store Room – Hourly rate	\$33/HR Non-Profit \$43/Hr/For- Profit
Great Canadian Dollar Store Room – Day rate	\$195/Day Non-Profit \$257/Day For-Profit
Meeting Room	\$33/HR Non-Profit \$43/Hr/For-Profit
Clubs	\$52/ 5 Lanes
Club Lane Rental – No Guard	\$10.50
Lifeguard	\$32/ HR
Swim Meet Pool Rental	\$800/Event Day

Schedule G

POOL PASS							
	New Born (0-3) Senior (75+)	Preschool (4-6)	Child (7-11)	Youth/ Senior Youth (12-17) Senior (60-74)	Adult (18-59)	Aquafit	Family
Daily	Free	\$2.75	\$4.75	\$4.75	\$6	\$6.50	\$15.75
10 Time Pass	Free	\$20.50	\$38.75	\$42	\$50.50	\$55.25	-
Monthly	Free	\$20.50	\$38.75	\$42	\$50.50	-	\$139
3 Month	Free	\$49.50	\$94	\$100	\$121.50	-	\$335
Annual	Free	\$158	\$299	\$321	\$387	-	\$672

OTHER	
Red Cross Babysitting Course	\$56
WSI	\$480
Bonze Medallion	\$138
Bronze Cross	\$102
National Lifeguard	\$306
AEC (Standard First Aid) Course	\$102
Swim & Lifesaving Instructor	\$340
National Lifeguard Recertification	\$72
Aquatic Emergency Care Recertification	\$82
Staff Rate for Courses, Goggles, Swimsuits (anything the Centre sells) Retail less 30%	

OUTDOOR AREAS & FACILITIES	
CENTENNIAL CAMPGROUND	
Camp Site	\$28
Camp Site w/ Power	\$35
Extended Stay (2 Weeks)	\$313
Extended Stay w/ Power (2 weeks)	\$392
Monthly	\$672
Monthly w/ Power	\$840
Showers	\$2

BALL DIAMONDS	
Adult Teams / HR / Diamond	\$23.50
Youth Teams / HR / Diamond	\$12.75
Tournaments (4 Diamonds/ Friday @ 4PM – Sunday @ 6 PM	\$535.50
Tournament (4 Diamonds/ One Day)	\$241.75
Tournament Damage Deposit	\$500
Concession	\$28/ Day
Concession/Washroom Damage Deposit	\$500

Schedule G

CURTIS FIELD & CO-OP CREDIT UNION FIELD	
Youth / HR / Field	\$10.75
Adult / HR / Field	\$21.50
Youth Tournaments (Friday @ 6 PM – Sunday @ 6 PM)	\$171 per field
Adult Tournament (Friday @ 6 PM – Sunday @ 6 PM)	\$343 per field

TENNIS & PICKLEBALL COURTS	
DROP-IN – there is no charge to drop-in use of the Tennis & Pickleball Courts, however for guaranteed use or to reserve the Court(s) for group use and/or league, please see fees below. RESERVED COURTS TAKE PRECEDENCE OVER DROP-INS – SEE BELOW.	No Charge
Adult/2 Hr/Court	\$3.50
Youth/Senior/ 2 Hr/Court	\$2.50
Family/2 Hr/Court	\$7.00
Season Pass Youth/Senior/Adult/Family	\$25/\$35/\$70
For Profit & Tournament Rate/Day/Court	\$20
<p>NOTE: The fee structure allows us to implement booking and maintenance procedures for the Tennis & Pickleball Courts.</p> <p>If a group or league is looking for guaranteed use of the courts at a particular day and time, the members will be required to either have a season pass or pay the 2-hour rate in order to make a reservation. Payments and reservations can be made at Guest Services at the Christenson Sports and Wellness Centre. No groups or leagues may reserve the courts without paying. It is highly encouraged that all users guarantee available court time by making a reservation, but drop-in play is still available at no cost.</p> <p>The Tennis & Pickleball Court reservation schedule will be posted on a weekly basis. Any time that has not been reserved will still be open for drop-in play. Reservations will take precedence over drop-in play.</p>	

RECREATION PROGRAMS	
Summer Day Camp (incl. before & after care)	\$135
Youth Programming	Cost Recovery to 50%
Fitness Classes	Cost Recovery to 125%
Senior's Classes	Cost Recovery to 50%
Fitness Instructor Fee	\$50/ Hour
Adult Volleyball	\$418/ Team
Fall Registration Night - For Profit	\$23/ Table
Fall Registration Night – Non-Profit	\$17/ Table
Wellness Fair – For Profit	\$53/ Table
Wellness Fair – Non-Profit	\$17/ Table

Schedule G

Corporate Challenge Events	\$55/ Team
Admin Fee for Refunds – Programs	\$10
Arena Locker Rental (Available to Community Groups) (as per contracts)	\$300

PROGRAM GUIDE (GST-Extra)	FOR PROFIT	NON-PROFIT
Outside Back Cover	\$392	\$371
Inside Front or Back Page	\$275	\$259
Full Page	\$243	\$224
½ Page	\$139	\$120
¼ Page	\$93	\$74
Banner	\$214	N/A

ADVERTISING (GST-Extra)	
Ball Diamond Fence (cost is yearly for one ad on one Diamond)	\$75/ Year
Arena Board – 1-year contract (1 ad on 1 ice surface)	\$750/ Year
Arena Board – 2-year contract (1 ad on 1 ice surface)	\$600/ Year
Arena Board – 3-year contract (1 ad on 1 ice surface)	\$500/ Year

MISCELLANEOUS FEES	
Photocopying	\$0.25/ Copy

NORTH SASKATCHEWAN RIVER PARK RATES & FEES Effective July 15, 2020	Daily Rate	Youth Organization Daily Rate
Infield /Arena /Pens (includes Grandstand, Judges Stands & Ticket Booth)	\$100	\$50
Track (includes Grandstand, Judges Stands, & Ticket Booth)	\$100	\$50
Sky Boxes & Announcer Box	\$300 all \$50 each	\$150 all \$25 each
VIP & Announcer Booths	\$100	\$50
Rental Hall	\$100	\$50
Demo Derby Pit (includes use of bleachers)	\$100	\$100
Parking Lot – Drive in movies, parking (no camping, no building/structure usage)	\$100	\$50
Portable Bleacher	\$60 each for 5 days	
Camping	\$10 per unit daily \$50 per unit weekly	
SPECIAL EVENT RATES		
Rental Hall Wedding Package – use of the Rental Hall and camping (Friday 8:00 am – Sunday 2:00 pm)	\$500	
Rental Hall Weekend Rate – use of the Rental Hall and NO camping (Friday 8:00 am – Sunday 2:00 pm)	\$250	
Ticketed Event Rates – includes the use of all facilities, except camping (rental contract required)	\$1 per ticket printed and \$3 per multi-day pass printed	
DAMAGE DEPOSITS		
NSRP Damage Deposit	\$1,000	
Rental Hall Damage Deposit	\$500	
Bleacher Damage Deposit	\$250 per 4 sets	

MARKETING & PROMOTION DISCOUNTS

Rocky Pass Discount – 10% - This discount is provided to anyone who has an active Rocky Pass membership. The discount is automatically applied to any fitness class registrations.

Consecutive Day Discount – 50% - This discount is applied when a facility is rented for 3 or more consecutive days. The first day is charged at full price, and any consecutive day is charged at 50%.

Corporate Wellness Discount – 10% - This is the discount for the Corporate Wellness Program. Companies sign up for the Corporate Wellness Program for their employees. We provide a 10% discount on Annual memberships purchased in full.

Fit Pass Discount – 20% - Offered to members of other gym facilities in town. Applies to Pool memberships. They may purchase a special 'Fit Pass' pool membership at a 20% discounted rate.

School Membership Discount – 10%. For students who are taking an online class at the Christian school (3 students total at this point). 10% off their Youth monthly Rocky Pass.

Bring A Friend Fridays Promotion - Two for one admission to the Fitness Centre

4-for-3 Membership Promotion – Buy 3 months get 1 month free, typically offered semi-annually in spring and fall. As approved by Director.

MEMBERSHIP DISCOUNTS

Prescription to Get Active - Free, One-month Rocky Pass. Partnership with Primary Care Network. Customers must bring in a "prescription to get active" to receive special rate, are only eligible once.

Park Avenue Employee/Resident Membership - Free, Annual Rocky Pass. Part of the sponsorship agreement with Christenson Developments. Customers must bring in a signed letter from Christenson Developments / Park Avenue, to receive special rate.

Group Youth Pass - \$108.00/3 months - the Group Youth pricing for the Rocky Pass is 20 % off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.

Group Adult Pass - \$144.00/3 months - the Group Adult pricing for the Rocky Pass is 20% off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.



FIRE SERVICES & FIREWORKS SCHEDULE H

FIRE SERVICES

FIRE/RESCUE SERVICES INVOICING	
APPARATUS	Per Unit per Hour
Aerial Unit	\$800.00
Pumper Truck	\$500.00
Tanker Truck	\$350.00
Rescue Unit	\$250.00
Rapid Response Unit	\$250.00
Personnel Unit	\$100.00
Command Unit	\$100.00
Contracted Equipment	At Cost
Supplies	Replacement Cost + 10%
PERSONNEL	
Reg. Fire Chief	\$60.00/HR
District Fire Chief	\$50.00/HR
Additional Crew Members	\$25.00/HR (EACH)
OTHER SERVICES	
Reg. Fire Chief	\$60.00/HR
Any Request for:	\$60.00/HR
• Records Search	
• Reports	
• Technical Data	

FIRE INSPECTION SERVICES	
INSPECTION	Unit Rate/Measure
1 st Inspection	No Charge
2 nd Inspection – no deficiencies	No Charge
3 rd Inspection (and Subsequent) with deficiencies	\$100.00 for each inspection (per calendar year)
FIRE CODE CONSULTATION	
1 st Hour	No Charge
2 nd Hour (and Subsequent)	\$60.00/HR or part thereof
FIRE INVESTIGATION REPORTS	
Fire Investigation Report	\$75.00 per Report
SPECIAL REQUEST INSPECTION	
Special Request Inspections (anything outside the normal requirements of the Quality Management Plan)	\$60.00/HR or part thereof
<i>**Non-Profit organizations may apply for exemptions from these Inspection fees.</i>	

FIRE RESCUE RESPONSE	
FIRE RESCUE RESPONSE TO FALSE ALARMS	
1 st response related to malfunctioning Fire Safety Installations or other safety monitoring devices	No Charge
2 nd response to a False Alarm during a twelve (12) month period	\$100.00
3 rd response to a False Alarm during a twelve (12) month period	\$350.00
4 th and each subsequent response to a False Alarm during a twelve (12) month period	\$500.00
FIRE RESPONSE	
Structure Fire	No Charge, with exception may charge for cost of materials used and/or third-party costs
Vehicle Fire	<i>As Per Alberta Transportation Rates;</i> and may charge for cost of materials used and/or third-party costs
Wildland Fire in the FPA	As per Ag & Forestry Mutual Aid Agreement
Wildland Fire in the Non-FPA	No Charge, with exception may charge for cost of materials used and/or third-party costs
MOTOR VEHICLE COLLISION	
Motor vehicle collision response (Including cars, trucks, motorcycles, off-highway vehicles and recreational vehicles) – Based on total response time	<i>As Per Alberta Transportation Rates;</i> and may charge for cost of materials used and/or third-party costs
HAZARDOUS MATERIAL INCIDENT RESPONSE	
Total on site time less than 1 hour	No Charge, with exception may charge for cost of materials used and/or third-party costs
Total on site time greater than 1 hour	First hour - \$615.00 Additional hours - \$307.50 / unit / half hour or part thereof; and may charge for cost of materials used and/or third-party costs
RESCUE RESPONSE	
Total Response Time	No Charge

Schedule H

MUTUAL AID FIRE RESCUE RESPONSE	
Total Response Time	<i>As Per Alberta Transportation Rates</i> (plus, cost of materials used and/or third-party costs)
Misc. other response required of the Fire Rescue Service	Cost of materials used and third-party costs
	RPAS / Drone service \$ 250.00 / unit / hour or part thereof
ADMINISTRATION	
Fire Burn Permit	\$50.00
Request for the Administrative Service of a Member (including Witness Interviews)	\$180.00/per Member/per hour or portion thereof Plus \$90.00 thereafter, per Member, per hour or portion thereof Plus actual expenses incurred
Requested copies of Clearwater Regional Fire Rescue Services: • Run Reports • Hazardous Material Report • Patient Care Reports Related to a specific incident, including letters of summary, audio recordings, transcripts, and all services associated with providing the requested information: per report, up to two (2) hours research and preparation	 \$180.00 Plus \$90.00 thereafter, per hour or portion thereof
Fire investigation Reports	\$500.00
RPAS / Drone flight instruction to outside agencies (per hour)	\$200.00
RPAS / Drone flight review for outside agencies (per hour)	\$300.00

FIREWORKS	
Fireworks Permit	\$50.00