

**MINUTES
MUNICIPAL PLANNING COMMISSION
OCTOBER 15, 2019
8:00 a.m.**

Call to Order at 8:00 a.m.

PRESENT: Councillor Len Phillips, Chairperson
Member at Large Glenys Kent, Vice-Chairperson
Councillor Dave Auld, Alternate Member

STAFF: Charlene Johnson, Senior Development Officer
Michael Fitzsimmons, Assistant Development Officer

ABSENT: Councillor Randy Brown
Donald Verhesen, (Member at Large)
Randall Sugden, (Member at Large)

ITEM 1 – AGENDA

1.1 Additions or Deletions

Moved by Glenys Kent, Member at Large, to approve the Municipal Planning Commission agenda of October 15, 2019.

Carried

ITEM 2 – MINUTES

2.1 MPC Meeting Minutes –October 1, 2019

Moved by Councillor Dave Auld, that the Municipal Planning Commission meeting minutes of October 1, 2019 be approved

Carried

ITEM 3 – DEVELOPMENT PERMIT APPLICATIONS

3.1 Detached Dwelling, Rear-Yard Setback Variance

Applicant: Hadley & Colleen Hicks

Land Use Designation: (R-1) Low Density Residential District

Legal Land Description: Lot 1B / Block C / Plan 2736NY

Development Permit #: 19/58

Charlene Johnson, Senior Development Officer provided the Municipal Planning Commission (MPC) with an overview of Development Permit application 19/58. Hadley and Colleen Hicks are applying for a detached dwelling with a rear-yard setback variance of 27.2% reducing it from 7.5m to 5.46m. Residents would get a chance to appeal the development permit with it being advertised in the Mountaineer, at the Town Office and on location. Ms. Johnson made a recommendation to approve Development Permit 19/58.

Moved by Councillor Len Phillips, Chairperson, to approve development permit 19/58 with all conditions listed on the development permit.

Carried

ITEM 4 – DEVELOPMENT PERMIT STATS

4.1 – Development Permits Issued as of September 30, 2019.

An overview of development permits was presented to MPC.

Moved by Glenys Kent, Member at Large, to accept the development permit stats as information.

Carried

ITEM 5 – BUILDING PERMIT STATS

5.1 – Building Permits Issued as of September 30, 2019.

An overview of development permits was presented to MPC.

Moved by Councillor Dave Auld to accept the building permit stats as information.

Carried

Adjournment:

Moved by Councillor Len Phillips, Chairperson to adjourn the Municipal Planning Commission meeting at 8:05 a.m.

Carried

	
LEN PHILLIPS CHAIRPERSON	MICHAEL FITZSIMMONS RECORDING SECRETARY

/mf