



www.rockymtnhouse.com

Request to Appear as a Delegation

Preferred Council Meeting Date: _____

Second choice(s): _____

Subject matter: _____

Name of person(s) making presentation: _____

Estimated time: _____ [10 minutes allowed per Delegation- any presentation longer than 10 minutes requires approval. _____ CAO Approval]

Address: _____ Phone: _____

_____ Email: _____

Please provide details of your presentation:

Please note:

- This form and its content is part of the public record.
- Written copies of your submission must be presented to the Town Office by Noon on the Wednesday before the meeting, either by email, fax or in person.
- PowerPoint presentations and written materials must be emailed no later than 12 noon on the Wednesday before a Council meeting.

We recommend you bring backup PowerPoint files with you on a memory stick.

- Delegations are limited to*10 minutes as set out in the Town's Procedural Bylaw No.18/16V

(* consent is required for an extension of time)

Contact Town Office

Phone: 403-845-2866

Fax: 403-845-3230

5116 – 50th Avenue, Rocky Mountain House, AB

e-mail

town@rockymtnhouse.com

Chief Administrative Officer - Dean Krause

Legislative Services Clerk - Renée Hartling

OFFICE USE ONLY

SIGNATURE OF CAO: _____

CONFIRMED DATE/TIME : _____



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2020 Regular Meetings of Council held at Town Office Council Chambers

Month	Date @ 1:00 p.m.			Date @ 7:00 p.m.
January	7	&	21	14
February	4	&	18	11
March	3	&	17	10
April	7	&	21	14
May	5	&	19	12
June	2	&	16	9
July	7	&	21	No Meeting
August	4	&	18	No Meeting
September	1	&	15	8
October	6	&	20	13
November	3	&	17	10
December	1	&	15	No Meeting

OFFICE USE ONLY

SIGNATURE OF CAO: _____

CONFIRMED DATE/TIME : _____