

## Highlights from the October 20, 2020 Regular Council meeting and Organizational Meeting

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### Health and Safety Policy

Council approved a new Health and Safety Policy in accordance with the *Health and Safety Act*. The policy establishes the Town's safety program to protect employees, facilities, contractors and the general public. This policy lays out the shared responsibilities of both employer and employee with the goal of preventing incidents that could cause injuries, or property damage. It also lays out the requirement that any contractor meet the Town's Health & Safety standards.

#### **Related documents:**

[Administrative report](#)

[Health and Safety Policy 015/2020](#)

### Facility booking policy

Council approved a Town Facility Rental Policy. The policy identifies the process to be followed when dealing with repeat bookings, casual and non-regular rental inquiries as well as seasonal facility rentals. The new policy will allow for standardization of terminology in the rental agreements which will reduce possible misunderstandings. The policy also standardizes the process of implementation of the rental rates and fees, deposits, cancellation and postponement of rentals.

#### **Related documents:**

[Administrative report](#)

[Town Facility Rental Policy 016/2020](#)

### Delegation: Central Alberta Economic Partnership

Council welcomed a delegation from the [Central Alberta Economic Partnership \(CAEP\)](#), to learn about [CAEP's current initiatives](#): a transportation and utility corridor service Central Alberta and a Central Alberta Economic Growth Strategy. Council had previously tendered notice that the Town of Rocky Mountain House will withdraw from CAEP membership in November. Council agreed to review that decision ahead of the 2021 budget deliberations.

### Organizational Meeting

Council holds an Organizational Meeting each October to appoint councillors to various municipal, inter-municipal and external boards and committees. Council also set its meeting schedule for the upcoming year and selected public members for the following committees:

#### **Clearwater Regional FCSS Board**

P. McNutt

#### **Rocky Seniors Housing Council**

D. Ma

#### **Rocky/Clearwater Physician Recruitment and Retention Committee**

T. Haennel

S. Vakil

**Municipal Planning Commission**

K. McDonald  
R. Sugden  
A. McLean

**Rocky Public Library Board**

M. Cole

**Recreation, Parks & Community Services Board**

R. McAdam

**Youth Advisory Council**

J. Andreas  
S. Burke  
J. Digiovannantonio  
O. Dunlop  
L. Narang  
Z. Ponto  
A. Van Heeren  
B. Wedman

The Town of Rocky Mountain House thanks all those who applied for board positions.

Finally, Councillors did an annual review the [Council Code of Conduct Bylaw 2018/13V](#) and the [Council Procedural Bylaw 2018/16V](#).

***Related documents:***

[\*Council Committee appointments 2020-2021\*](#)

[\*2021 Council Meeting Schedule\*](#)

**If you have any questions on this or any other items, please contact:**



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