



Recreation & Community Services
Town of Rocky Mountain House

2019
Rates & Fees

Refund & Cancellation Policy

Lou Soppit Community Centre

Security Deposit	All users are required to pay a Security Deposit that acts as a retainer for the use and occupancy of the Community Centre. This amount will be refunded to the User after the expiration of this contract except in the event of any damage claims that may be forthcoming.
Refund Policy	Cancellation of bookings with more than 2 weeks' notice will result in a \$25.00 administration fee to be withheld from the Security Deposit. Cancellation of bookings less than two weeks prior to the event shall result in the total loss of the Security Deposit.

Recreation & Community Services Programs

Registration Policy	Registrations for all programs are accepted on a first come, first serve basis. All registration fees must be paid at the time of registration. Payment confirms registration. Pre-registration is required for all classes (except drop-in programs). Classes without sufficient registration will be cancelled. In the case of a program being cancelled by the Recreation & Community Services Department the participant shall be refunded the full amount of the program cost by a cheque, credit card (if the original payment was purchased by credit card) or by cash (if the amount is under \$20).
Cancellation Policy	If the participant is unable to attend a program which has been paid for and the cancellation occurs a minimum of 7 calendar days before the start of the program, the participant can request a refund. The cost of the program will be refunded less a \$10 administration fee. If the cancellation is for a fitness or swimming class a transfer into the next session can occur. If the cancellation occurs less than 7 calendar days prior to the start of the program NO refund or transfer will be issued unless a doctors note is received by the Recreation & Community Services Department. If the program has already started and a cancellation occurs due to illness (supported by a doctors note) a pro-rated refund will be provided.

Refund & Cancellation Policy - Christenson Sports & Wellness Centre

Meetings	
Security Deposit	No Security Deposit required for meetings, seminars, recitals, funerals or educational events.
Cancellation Policy	<p>Cancellation of bookings less than 48 hours prior to the event shall result in the total loss of the rental fee, unless the booking is reallocated to another user or re-scheduled for another day.</p> <p>If the event is cancelled prior to 48 hours of the event a total refund minus a \$25 administration fee is provided.</p>
Major Events	
Tentative Booking	A tentative booking can be made to hold a date for an event. Should another group request the space at the same time, the first group has 2 weeks to pay the Security Deposit in order to confirm the booking.
Security Deposit	<p>The Security Deposit must be paid in order to confirm the use and occupancy of the event space.</p> <p>Security Deposit will be refunded to the User after the expiration of the contract minus any damage claims .</p> <p>Any organization which has had money withheld from their Security Deposit for damages is liable for a \$1,000 Security Deposit for future events.</p>
Cancellation Policy	Cancellation of bookings with more than 2 weeks notice will result in a \$25 administration fee to be withheld from the Security Deposit. Cancellation of bookings less than two weeks prior to the event shall result in the total loss of the Security Deposit.

Refund & Cancellation Policy - Rocky Pass Memberships

<p>Payment Options</p>	<p>Daily, 10 Time Pass, Monthly and Annual membership fees must be paid in full at the time of registration.</p> <p>Continuous Membership payments are paid with a credit card on the 1st business day of the month. Participants sign a three-month contract after which they can end the contract with one month's notice. Contracts start on the 1st of the month. Customers pay a prorated amount from day of purchase to the end of the month. Participants must provide a current credit card for monthly payments to be automatically charged on the 1st business day of the month.</p> <p>Should a credit card payment not go through the participants account is suspended and no access is granted to either centre until the payment has been received.</p>
<p>Refund Policy</p>	<p>Daily, 10 Time Pass, Monthly and Continuous Memberships do not qualify for a refund. Annual memberships qualify for a refund should the following conditions apply:</p> <ul style="list-style-type: none"> • Re-location – should the pass holder move than 100 KM or more from the centre a prorated refund is given when proof of new address is submitted. A \$25 administration fee is deducted from the return. • Medical – should the pass holder not be able to use the membership for medical reasons a prorated refund is given when a doctor's note is submitted. A \$25 administration fee is deducted from the return.
<p>Cancellation Policy</p>	<p>Continuous Memberships can be cancelled after three months with one month's notice. If a continuous membership is cancelled for reasons other than medical or re-location as defined in the refund policy, prior to the end of the term, a member will not qualify for a continuous membership again. If membership is cancelled prior to the end of the term, the Member will not receive their last months payment refunded.</p>
<p>Extensions</p>	<p>Monthly, Continuous, and Annual Memberships are granted an extension should the Aquatic Centre or Recreation Centre be closed due to constructions or repairs. Additional day/week/months will be added to the membership for the day/week/months not available due to construction.</p>

Lou Soppit Community Centre

	For Profit Organization		Non Profit Organizations	
	Hour	Day	Hour	Day
Crimson Lake Room	\$43	\$252	\$32	\$188
Crimson Lake Room (with rental of another space in the Community Centre)		\$69		\$49
Stage		\$69		\$50
Shunda Room	\$104	\$513	\$69	\$349
Brazeau Room	\$104	\$513	\$69	\$349
Shunda & Brazeau Room	\$139	\$770	\$104	\$513
Kitchen - Caterer		\$257		\$257
Kitchen - Private Use		\$176		\$176

Weekend Rates

Use of whole centre (Stage, Shunda, Brazeau & Crimson Lake Room) Friday - Sunday @ 2:00 PM.

If use of the Kitchen is required additional fee of \$252 required.

Non Profit Organization with Kitchen	\$1,307
Non Profit Organization	\$1,050
Wedding / For Profit Organization with Kitchen	\$1,438
Wedding / For Profit Organization	\$1,183
Damage Deposit	
No Damage Deposit required for meetings, seminars, recitals, funerals or educational events.	NIL
Events not serving alcohol, government, youth or theater show / events	\$100
Events/ Celebration with alcohol Ex: Cabarets, Wedding , Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol.	\$500
Set up / Tear Down Fees	
Half Hall	\$214
Full Hall	\$428

Additional Services		
Event Set Up Day		\$235
Weekday Clean up	No charge if centre is not booked for following day	N/A
Overtime Charges	If usage extends beyond contract times, fee will be waived for weekday meetings if event does not exceed 8 HRS.	\$58/HR
Northern Crossing Stage Extensions (4' x 8' - 2 ft. tall)	Charges apply even if renter sets up / takes down	\$21/section
Coral Risers (metal edges)	Charges apply even if renter sets up / takes down	\$21/section
Raised Seating Structure		\$123
Pre-made Coffee/Tea urns		\$53/urn
Beer Cups / Drink Glasses (100)		\$19/100
Rehearsal Rates - Brazeau Room		\$97/day
Rehearsal Rates - Shunda &		\$180

Joint Use School Events

Lou Soppit Community Centre can be booked by the schools for school use at no charge through the joint use agreement. This applies only during school hours with the exception of Graduation Ceremonies. School will be bumped should a paying customer book the facility.

Rocky Pass

	Child (7-11)	Youth / Senior Youth (12-17) Senior (60-79)	Adult (18-59)	Family (2 adults / max of 5 children)
Daily	\$4.25	\$7.00	\$10.00	\$20.00
10 Time Pass	\$38.00	\$63.00	\$90.00	
Monthly	\$38.00	\$45.00	\$60.00	\$180.00
Annual	\$293.50	\$450.00	\$600.00	\$1,000.00

Rocky Pass Membership includes access to Aquatic Centre, Public Skating, Shinny, Fitness Centre & parent / guardian supervised play in the Play Centre. Annual Pass holders have access to Aquafit Programs.

Birthday Party Package

Play Package	\$157
Princess, Super Hero, Pirate, Cupcake Package	\$189
Additional time w/staffed in Canalta Kids Play Centre	\$27/0.5 HR
Additional Guest	\$5.25
Pizza	\$58/10 Guests

Child Minding

Child Minding Room (Free access to Rocky Pass Members if parent is in the room)	\$4.25
Child Minding (Non Rocky Pass Member, accompanied by parent)	\$4.25 / Family
Child Minding (Staff Supervised)	\$3.25 / 0.5 HR / Child
Additional Child Minding (Staff Supervised)	\$2.25 / 15 Min. / Child

Christenson Sports & Wellness Centre

Space	Rates				Notes
	Hourly	Day	Commercial Hourly	Commercial Day	
Quick Lane Arena	\$53	\$374	\$74	\$535	Ice out Rates
Bunch Projects Arena	\$53	\$374	\$74	\$535	Ice out Rates
Curling Arena	\$33	\$222	\$45	\$403	Ice out Rates
Extra End Lounge		\$237		\$237	
Rotary Club Board Room	\$32	\$189	\$42	\$252	
Subway Multi-Purpose Room Combine	\$52	\$315	\$63	\$379	
Subway 1	\$32	\$189	\$42	\$252	
Subway 2	\$32	\$189	\$42	\$252	
WSP Program Room	\$32	\$189	\$42	\$252	
Great Canadian Dollar Store Program Room	\$32	\$189	\$42	\$252	
Sun Room	\$32	\$189	\$42	\$252	
Apple Fitness Room	\$32	\$189	\$42	\$252	
Rainbow Ford Exercise & Dance Studio	\$32	\$189	\$42	\$252	
Canalta Play Centre	\$32	\$189	\$42	\$252	
Main Foyer - Market Style		\$21			per table
Main Foyer	\$32	\$189	\$42	\$252	
Showers		\$2			
Change Room (stand alone booking without use of ice surface)		\$26			
Admin Fee - Room Rental Cancellation (Less than 2 weeks before event)					\$25

Damage Deposit

No Damage Deposit required for meetings, seminars, recitals, funerals or educational events	NIL
Events not serving alcohol, government, youth or theater show / events	\$100
Events/ Celebration with alcohol Ex: Cabarets, Wedding , Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol	\$500
Set up / Tear Down Fees	\$316

Bunch & Quick Lane Arena's

Ice in Rates

Youth (incl.2 change rooms, nets & post event flood)	\$98/HR
Adult (incl.2 change rooms, nets & post event flood)	\$181/HR
Shinny	\$3.25
Shinny Hockey 10 x Pass	\$32.50
Shinny Hockey Seasons Pass	\$63
Shinny - Rocky Pass Members	\$0
Public Skating (Adult)	\$3.25
Public Skating (Child / Youth 8-17)	\$2.25
Public Skating (0-7)	\$0
Public Skating (Family - 2 Adults, max 5 Children)	\$10.25
Additional Change Rooms	\$27
Additional Flood	\$78
Sound System (applies to regular users only - covers replacement cost & SOCAN fee)	\$100/Season
Extra Maintenance (applies to groups who's use requires ice to be patched or change room requires extra cleaning)	\$27

Equipment Fees

Tables (111 white, 6 ft. - 5 day rental max)	\$8.25/table
Chairs (558 Blue plastic, 111 Grey plastic - 5 day rental max)	\$1.25 /chair
Arena Spot Light (\$50 Damage Deposit)	\$21/day
Arena Cooler	\$ 26/day

Credit Union Co-op Aquatics Centre

Programs	
Parented Preschool	\$45
Non Parented Preschool	\$51
SK 1 to 4	\$51
SK 5 to 6	\$62
SK 7 to 10	\$70
Completive Jr. Lifeguard Club	\$88
Private lesson (1/2 HR max 2 children)	\$31
Non Competitive Jr. Lifeguard Club	\$70
Synchro	\$88
Adult (45min)	\$70
Rentals	
Semi Private / Single Pool	\$93
Youth Rental (max 30 individuals)	\$135
Adult Rental (max 30 individuals)	\$155
Multi Purpose Room	\$31/HR \$41/HR/Corporate
Meeting Room	\$31/HR \$41/HR/Corporate
Pottery Guild	\$4,536/year
Clubs	\$51.25/5 lanes
Club Lane Rental - No Guard	\$10.25
Lifeguard	\$31/HR

	New Born (0 - 3) Special Senior (80+)	Preschool (4 - 6)	Child (7-11)	Youth / Senior Youth (12-17) Senior (60-79)	Adult (18-59)	Aquafit	Family
Daily	Free	\$2.50	\$4.50	\$4.50	\$5.75	\$6.25	\$15.50
10 Time		\$20	\$38	\$41	\$49.50	\$54	-
Monthly		\$20	\$38	\$41	\$49.50	-	\$137
3 Month		\$48.50	\$92	\$98	\$119	-	\$329
Annual		\$155	\$293.50	\$315	\$380	-	\$659

Credit Union Co-op
Aquatic Centre

Outdoor Areas & Facilities

Centennial Campground

Camp Site	\$28
Camp Site w/power	\$35
Extended stay (2 weeks)	\$313
Extended stay w/power (2 weeks)	\$392
Monthly	\$672
Monthly w/power	\$840
Showers	\$2

Ball Diamonds

Adult Teams / HR / Diamond	\$23
Youth Team / HR / Diamond	\$12.50
Tournaments (4 diamonds/Friday @ 4 PM - Sunday @ 6 PM)	\$525
Tournament (4 diamonds/one day)	\$237
Tournament Damage Deposit	\$500
Concession	\$27/day
Concession Damage Deposit	\$500

Soccer Field

Youth Full Field / HR / Field	\$6.30
Youth Half Field / HR / Field	\$3.20
Adult Full Field / HR / Field	\$12.60
Rocky Knights Soccer	TBA

Curtis Field & Co-Op Credit Union Field

Youth / HR / Field	\$10.50
Adult / HR / Field	\$21
Youth Tournaments (Friday @ 6 PM - Sunday @ 6 PM)	\$168
Adult Tournaments (Friday @ 6 PM - Sunday @ 6 PM)	\$337

Recreation Programs	
Tiny Tyke T-Ball	\$63
Summer Day Camp (incl. before & after care)	\$132
Adult Rec Slo Pitch - Monday, Wednesday League	\$762 / team
Adult Rec Slo Pitch—Tuesday / Thursday League	\$735 / team
Adult Slo Pitch - Summer Wednesday League	\$367 / team
Adult Slo Pitch Tournaments	\$394 / team
Adult Slo Pitch / Hockey Tournament	\$814 / team
Adult Volleyball	\$410 /team
Fall Registration Night - For Profit	\$22 /Table
Fall Registration Night - Non Profit	\$16 /Table
Wellness Fair - For Profit	\$52/Table
Wellness Fair - Non Profit	\$16/Table
Corporate Challenge Events	\$55/Team
Admin Fee for Refunds - Programs	\$10
Admin Fee for Registration Services (Community Program Registration through Guest Services, collection of fees for groups)	5% of Fees Collected
Arena Locker Rental (Available to Community Groups)	\$320

Program Guide	For Profit	Non Profit
Outside Back Cover	\$384	\$364
Inside Front or Back Page	\$270	\$254
Full Page	\$238	\$220
1/2 Page	\$136	\$118
1/4 Page	\$91	\$73
Banner	\$210	-

Advertising	
Ball Diamond Fence (cost is yearly for one ad on one diamond)	\$75/year
Arena Board 1 year contract (1 ad on 1 ice surface)	\$750/year
Arena Board 2 year contract (1 ad on 1 ice surface)	\$600/year
Arena Board 3 year contract (1 ad on 1 ice surface)	\$500/year

Miscellaneous Fees	
Community E-Sign	\$52/week
Community Garden	\$ 35/season
Photocopying	\$0.25/copy
Bench Dedication (metal bench 6 ft. with arms or stone bench 6 ft. - incl. installation, pad & plaque)	\$1,000
Memorial Tree (incl. tree, planning, plaque, maintenance & future replacement)	\$500

North Saskatchewan River Park	Daily Rate
Arena & Pens	\$100
VIP Booth	\$300
Track	\$100
Ticket Booth	\$50
Announcer Booth	\$50
Rodeo Bleachers - no longer available	\$100
Beer Garden - Cheap Charlie's	\$500
Damage Deposit	\$500
Beer Garden Damage Deposit	\$1,000
Rodeo Bleachers (seats 50, for off-site use, renter must contract company to move, Town will not transport)	\$250 / damage deposit
Football Field or Ball Diamond Bleachers Special Request only as per Director	\$60 / 5 day use
Rodeo Bleachers (seats 150, for off-site use, renter must contract company to move, Town will not transport)	\$250 / damage deposit \$300 / 5 day use

Fees are set by Rocky Agricultural & Stampede Board. Fees collected are forwarded to the Board at the end of each season less a 10% administration fee.

Demo Derby area rented by Rocky Lions Club for \$100 (renting large rodeo bleachers at the above rate of \$300 with \$250 Damage Deposit).

Marketing & Promotion Discounts

Rocky Pass Discount – 10% - This discount is provided to anyone who has an active Rocky Pass membership. The discount is automatically applied to any fitness class registrations.

Consecutive Day Discount – 50% - This discount is applied when a facility is rented for 3 or more consecutive days. The first day is charged at full price, and any consecutive day is charged at 50%.

Corporate Wellness Discount – 10% - This is the discount for the Corporate Wellness Program. Companies sign up for the Corporate Wellness Program for their employees. We provide a 10% discount on Annual memberships purchased in full.

Facility Rental Corporate Discount – 20% - Discount provided to customers booking an extensive/large portion of the Rec Centre for an event. They may be eligible to receive 20% off their Facility rental charge. Please talk to Katie if any clarification is needed.

Fit Pass Discount – 20% - Offered to members of other gym facilities in town. Applies to Pool memberships. They may purchase a special 'Fit Pass' pool membership at a 20% discounted rate.

School Membership Discount – 10% - Set up through Lisa. For students who are taking an online class at the Christian school (3 students total at this point). 10% off their Youth monthly Rocky Pass.

Bring A Friend Fridays - Two for one admission to the Doran Stewart Fitness Centre

Membership Discounts

Prescription to Get Active - Free, One month Rocky Pass. Partnership with Primary Care Network. Customers must bring in a "prescription to get active" to receive special rate, are only eligible once.

Park Avenue Employee/Resident Membership - Free, Annual Rocky Pass. Part of the sponsorship agreement with Christenson Developments. Customers must bring in a signed letter from Christenson Developments / Park Avenue, to receive special rate.

Group Youth Pass - \$108.00/3 months - the Group Youth pricing for the Rocky Pass is 20 % off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.

Group Adult Pass - \$144.00/3 months - the Group Adult pricing for the Rocky Pass is 20% off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.