



**Statement Respecting Compliance – Application**  
*(7 – 10 business days for processing, if additional permits are not required)*  
*(Failure to complete the Form in its entirety may delay your application)*

Planning and Community Development, Box 1509, 5116 – 50<sup>th</sup> Avenue, Rocky Mountain House, AB T4T 1B2

Cost of Service (fees subject to current fee schedule)	Residential	\$75 [with RUSH \$125 (2 Business Days)]
	Non-Residential	\$100 [with RUSH \$175 (2 Business Days)]
	Revised Statement	\$50
	Copy of Title	\$10 (if not provided)

Number of Copies Submitted: \_\_\_\_\_  
 Please submit at least one original copy of the Real Property Report completed by an Alberta Land Surveyor. Fax copies, unclear plans and plot plans will not be accepted.

**Applicant Name:** \_\_\_\_\_ **Age of RPR:** \_\_\_\_\_ **Note:** A Statutory Declaration is required for RPRs that are not current.

Applicant Address: \_\_\_\_\_

_____	_____	_____
City	Province	Postal Code
_____	_____	_____
Phone Number	Alternate Phone Number	Email

**Property Address:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_  
 (if applicable) Quarter \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Meridian \_\_\_\_\_

When your Compliance is ready do you want us to:  contact you for pick up  mail it out

\_\_\_\_\_  
 Signature of Authorized Applicant (Landowner or Authorized Representative)

**Collection and use of personal information**

Personal information is collected under the authority of s. 33 (c) of the Freedom of Information and Protection of Privacy Act and will be used in the management and administration of our Compliance program. If you have any questions about the collection, use or disclosure of your personal information, contact the FOIP Coordinator at 403-845-2866.

Office Use Only

Date received: \_\_\_\_\_ Number of copies: \_\_\_\_\_

Amount paid: \_\_\_\_\_ Receipt number: \_\_\_\_\_

Zoning: \_\_\_\_\_ Roll number: \_\_\_\_\_

Date Completed/Notification Sent: \_\_\_\_\_

Comments: \_\_\_\_\_

**Payment Information:** The information below is collected and will only be used to make the authorized credit card payment for this approved one-time amount. The information will only be copied, distributed or otherwise disclosed with prior approval. This information will be processed and then immediately destroyed.

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 Please contact Planning and Community Development at 403-847-5260 to pay by credit card over the phone. Alternately, a cheque can be mailed in to Planning & Community Development, Box 1509, Rocky Mountain House, AB T4T 1B2 with the request, or paid in-person at 5116 50<sup>th</sup> Avenue, Rocky Mountain House, AB.

Completed form to be submitted as part of the Statement Respecting Compliance application to Planning and Community Development. Information provided will be used during the review of the application. Application will be stored in the property file and retained in accordance with the Town's document retention policy.