

MINUTES
MUNICIPAL PLANNING COMMISSION - MPC

AUGUST 4, 2020

8:30 a.m.

TOWN COUNCIL CHAMBERS

Call to Order at 8:04 a.m.

PRESENT: Councillor Len Phillips, Chairperson
Kimberly McDonald, Member at Large
Randall Sugden, Member at Large (via Conference Call)

STAFF: Dean Schweder, Director of Planning & Development
Michael Fitzsimmons, Assistant Development Officer

1. AGENDA

1.1 Additions and Deletions

Moved by Kimberly McDonald, Member at Large, to approve the August 4, 2020 MPC meeting agenda with no additions or deletions.

Carried

2. MINUTES

2.1 MPC Organizational Meeting Minutes – April 7, 2020

Members were provided with minutes from the MPC Organizational Meeting on April 7, 2020.

Moved by Councillor Len Phillips, Chairperson, to approve the April 7, 2020 Organizational Meeting Minutes

Carried

2.2 MPC Meeting Minutes – April 7, 2020

Members were provided with minutes from the MPC Meeting on April 7, 2020.

Moved by Randall Sugden, Member at Large, to approve the April 7, 2020 Meeting Minutes

Carried

3. DEVELOPMENT PERMIT APPLICATION

3.1 Accessory Building Shed – Variance

Applicant: Patrick Cavanagh

Land Use Designation: (R-1) Low Density Residential District

Legal Land Description: Lot 26 / Block 12 / Plan 972-0237

Development Permit #: 20/44

Michael Fitzsimmons, Assistant Development Officer provided the Municipal Planning Commission (MPC) with an overview of Development Permit application 20/44. The applicant was applying for variances as described in the report. Mr. Fitzsimmons highlighted that the shed was built in 2016 and the applicant was requesting a Certificate of Compliance. No complaints for the shed were indicated on the file and Engineering & Operations indicated no issues with the accessory building’s location in proximity to Town land adjacent to the rear yard. Mr. Fitzsimmons made a recommendation to approve Development Permit 20/44. No questions were asked by members of MPC.

Motion by Councillor Len Phillip, Chairperson to approve Development Permit 20/44 with the conditions listed on the Development Permit.

Carried

4. DEVELOPMENT PERMIT STATS

4.1 Development Permits Issued as of June 30, 2020

Moved by Motion by Councillor Len Phillip, Chairperson, to accept Item 4.1 as information.

Carried

5. BUILDING PERMIT STATS

5.1 Building Permits Stats as of June 30, 2020

Moved by Kimberly McDonald, Member at Large, to accept Item 5.1 as information.

Carried

Adjournment: 8:38 a.m.

LEN PHILLIPS
Chairperson

MICHAEL FITZSIMMONS
Recording Secretary

/mf