

**TOWN OF ROCKY MOUNTAIN HOUSE
BYLAW NO. 2020/02**

**A BYLAW TO LICENSE, REGULATE AND CONTROL TAXIS AND TAXI
BUSINESSES WITHIN THE TOWN OF ROCKY MOUNTAIN HOUSE**

WHEREAS the *Municipal Government Act*, RSA 2000, c M-26 authorizes a municipality to pass bylaws:

- i. respecting the safety, health and welfare of people and the protection of people and property,
- ii. to provide for a system of licenses, permits, approvals or conditions,
- iii. to establish and specify the fees, rates, fares, tariffs or charges that may be charged for the hire of taxis,
- iv. respecting the enforcement of bylaws,
- v. provide for license or permit suspension or cancellation,
- vi. provide for an appeal, the body that is to decide the appeal and related matters;

WHEREAS the Council of the Town of Rocky Mountain House deems it advisable to enact a bylaw for the licensing and regulation of Taxis;

NOW THEREFORE the Council of the Town of Rocky Mountain House, duly assembled, hereby enacts as follows:

1. TITLE

1. This Bylaw shall be known as the "**Taxi Bylaw**".

2. DEFINITIONS

In this Bylaw:

- a) "Bylaw Enforcement Officer" means a person appointed by the Town under Section 555 of the *Municipal Government Act*.
- b) "CAO" means the Chief Administrative Officer of the Town or his delegate.
- c) "Controlled Drugs and Substances Act" means the *Controlled Drugs and Substances Act*, SC 1996, c. 19 as amended or replaced.
- d) "Council" means the municipal council of the Town.
- e) "Criminal Code" means the *Criminal Code*, RSC, 1985, c. C-46, as amended or replaced.
- f) "Fees and Rates Bylaw" means the Town of Rocky Mountain House Fees and

Rates Bylaw, as amended and replaced.

- g) "License Inspector" means the Senior Peace Officer or his designate.
- h) "Licensed Vehicle Inspection Station" means a facility licensed to conduct motor vehicle mechanical inspections under the *Vehicle Inspection Regulation*, Alta Reg 211/2006, Part 3, as amended or replaced.
- i) "Owner" means the owner of a Taxi Business or of the motor vehicle used as a Taxi.
- j) "Peace Officer" means a member of the Royal Canadian Mounted Police (RCMP), Community Peace Officer, Alberta Sheriffs, Alberta Motor Transport Officer (Commercial Vehicle Enforcement Officer) and, for the purposes of this Bylaw, a Bylaw Enforcement Officer.
- k) "Taxi" means a public vehicle, including a livery vehicle or any other motor vehicle designed to carry 15 passengers or less which is used to transport passengers and their baggage, on request, to a stated destination.
- l) "Taxi Business" means the business of operating one or more Taxis, including accepting calls or electronic requests for the dispatch of Taxis by the public at large.
- m) "Taxi Business License" means the license issued to the operator of a Taxi Business under section 3 of this Bylaw.
- n) "Taxi Commission" means the Rocky Mountain House Policing Committee established under The Policing Committee Bylaw, as amended or replaced.
- o) "Taxi Driver" means a person who has a Taxi Driver's Permit.
- p) "Taxi Driver's Permit" means the permit authorizing a person to drive a Taxi under section 4 of this Bylaw.
- q) "Taxi General Inspection" means an inspection by the Town as required under section 5 of this Bylaw.
- r) "Taxi Inspection Report" means a report produced as a result of an inspection conducted under section 5.2 of this Bylaw.
- s) "Taxi Meter" means a device used to compute and display the fare payable for services provided by a Taxi.
- t) "Town" means, as the context requires, the Municipal Corporation of the Town of Rocky Mountain House, or the geographical area included within the corporate limits of the municipality.

- u) "Traffic Safety Act" means the *Traffic Safety Act*, RSA 2000, c. T-6 as amended or replaced or any regulation or Bylaw passed under it.
- v) "Violation Ticket" means a ticket issued pursuant to Part II or III of the *Provincial Offences Procedures Act*, RSA 2000 c. P-34, as amended or replaced.

TAXI BUSINESS LICENSING

1. No person shall operate a Taxi Business within the Town before obtaining a Taxi Business License and paying all applicable fees as set out in the Town's Rates and Fees Bylaw.
2. The applicant for a Taxi Business License shall pay the fees to the Town at the time of application as required by the Town's Rates and Fees Bylaw.
3. The Town shall not issue any refunds for fees paid. Licensing fees are not prorated.
4. Upon application for a Taxi Business License or at such other time as may be directed by a Peace Officer, an applicant for a Taxi Business License shall produce the following:
 - a) A completed and signed application in the form set out in Schedule "A";
 - b) the name and address of the registered owners of the Taxis to be used in the Taxi Business;
 - c) proof of registration and insurance that complies with the *Insurance Act*, RSA 2000, c 1-3 and provides coverage of not less than the limits prescribed in the *Commercial Vehicle Certificate and Insurance Regulation*, AR 314/2002 of each Taxi to be licensed;
 - d) proof of insurance that the applicant is the holder of a subsisting policy of insurance for the business of operating a Taxi Business;
 - e) the name of the Taxi Business;
 - f) the make, year, colour, license plate number and Vehicle Identification Number (VIN) of the Taxis;
 - g) each Taxi Driver's name, date of birth, driver's license number and current address; and
 - h) a Taxi Inspection Report for each Taxi as detailed in section 5.2 of this Bylaw.
5. If any of the information required by the form set out in Schedule "A" or any

of the items listed in section 3.4 (b-g) change during the validity of the Taxi Business License, the Taxi Business shall notify the Town in writing within 14 days.

6. A Taxi Business shall ensure that each Taxi Driver it employs has a valid Taxi Driver's Permit.
7. Where there is a change in control of a Taxi Business, the holder of the Taxi Business License shall notify the Town and a new Taxi Business License is required to reflect the change of control. The Town will issue a new Taxi Business License upon receipt of:
 - a) a completed application as set out in Schedule "A", and
 - b) payment of a fee as set out in the Town's Rates and Fees Bylaw.
8. No person shall operate a Taxi Business without a Taxi Business License.
9. Businesses engaged primarily as delivery services shall not be licensed as a Taxi Business.
10. All Taxi Business Licenses are the property of the Town and may not be sold or transferred to another person except in accordance with this Bylaw. Taxi Business Licenses shall be surrendered to the Town:
 - a) when a Taxi Business ceases to operate;
 - b) upon the demand of a Peace Officer;
 - c) when the Taxi Business License has been suspended or cancelled; and
 - d) for any other reason the CAO deems necessary in the circumstances.
11. All Taxi Business Licenses shall be valid from January 1 to December 31 of that year.

4. TAXI DRIVER PERMITS

1. No person shall operate a Taxi without holding a valid Alberta Class 1, 2 or 4 operator's license.
2. No person shall operate a Taxi within the Town, whether or not for a fare, without holding a valid Taxi Driver's Permit.
3. Taxi Driver's Permit fees shall be as established in the Town's Rates and Fees Bylaw. The Town shall not issue any refunds for fees paid. Permit fees are not prorated.

4. A Taxi Driver's Permit shall not be sold or transferred to any other person or persons.
5. Upon application for a Taxi Driver's Permit, or at such other time as may be directed by a Bylaw Enforcement Officer, an applicant for a Taxi Driver's Permit shall produce the following:
 - a) A completed and signed application in the form set out as Schedule "B";
 - b) A 5-year driver's abstract from the Motor Vehicles Branch of the Province of Alberta which is dated not more than one month prior to the date of the application;
 - c) A valid and subsisting Alberta Operator's License of a Class which permits the operation of taxis within the Province of Alberta;
 - d) A Name Based Criminal Records Check which is dated not more than one month prior to the date of the application; and
 - e) A Vulnerable Sector Check which is dated not more than one month prior to the date of the application.
6. Upon the Town
 - a) receiving the items in section 4.5 a) to c);
 - b) receiving satisfactory Criminal Record Checks as specified in section 4.5 d) and e); and
 - c) being satisfied that the applicant has met all other requirements of this Bylaw,the Town may issue the applicant a Taxi Driver's Permit.
7. The Town may decide not to issue a Taxi Driver's Permit to any person who:
 - a) has been convicted under the *Criminal Code* of:
 - i. a sexual offence or offence relating to the corruption of public morals;
 - ii. an offence relating to homicide, kidnapping, abduction or false imprisonment;
 - iii. an offence relating to robbery or extortion; or
 - b) has been convicted under the *Criminal Code* or the *Controlled Drugs and Substances Act*, within the 5 year period immediately preceding the date of application of an offence of:

- i. impaired driving;
 - ii. refusing to provide a breath sample;
 - iii. driving while impaired with a blood or drug concentration above the legal limit;
 - iv. assault causing bodily harm;
 - v. assault with a weapon;
 - vi. possession for the purpose of trafficking or trafficking of a controlled substance; or
 - c) has been charged with an offence under the *Criminal Code* or the *Controlled Drugs and Substances Act* as specified in section 4.7 a) or section 4.7 b) until the charge has been withdrawn or the matter is otherwise dealt with in a manner which does not result in a conviction; or
 - d) has been convicted of an offence(s) under the *Traffic Safety Act* resulting in the assessment of 10 or more demerit points or is under review by the Alberta Transportation Safety Board.
8. A Taxi Driver charged with an offence under the *Criminal Code* or the *Controlled Drugs and Substances Act* is required to report the charge immediately to the Town and surrender their Taxi Driver's Permit until the matter is resolved in a court of law.
9. No person shall operate a Taxi with or without fare while their Taxi Driver's Permit is under suspension or has been cancelled.
10. All Taxi Driver's Permits shall be valid from April 1 to March 31 of the following year. The Taxi Driver shall ensure he obtains a Taxi Driver's Permit for the following year no later than March 31 of the preceding year.
11. All Taxi Driver's Permits are the property of the Town. Taxi Drivers shall surrender them upon ceasing to be employed as a Taxi Driver, or upon the demand of the Town.

5. TAXI INSPECTIONS AND TAXI GENERAL INSPECTIONS

1. The Taxi Inspection Report shall be carried out at the expense of the Taxi Business.
2. Annual Taxi Inspection Report:
 - a) completed by a facility certified by the Alberta Motor Vehicle Industry Council;
 - b) in the form and covers the same items as set out in Schedule "C"; and

- c) dated no more than one year after the date of the inspection.
 - d) is required on an annual basis and will be valid from April 1 to March 31 of the following year.
3. The Town will maintain a record of all inspections and documentation related to:
 - a) Taxi Business License;
 - b) Taxi Inspections for each Taxi;
 - c) insurance;
 - d) general appearance and cleanliness of the Taxis;
 - e) compliance with terms of this Bylaw with respect to markings and identification;
 - f) Taxi Driver's Permits;
 - g) complaints against a Taxi Driver or Taxi Business; and
 - h) contraventions of this Bylaw.
 4. If, in the opinion of a Peace Officer at any time, a Taxi has mechanical deficiencies, the Peace Officer may direct the Taxi Driver or the Taxi Business to have the Taxi inspected at a Licensed Vehicle Inspection Station immediately.
 5. Upon direction of a Peace Officer, a Taxi Business shall deliver the Taxi for inspection at a time and location specified by the Peace Officer.
 6. The Town may perform a Taxi General Inspection of all Taxis twice per year in the form attached as Schedule "D".

6. IDENTIFICATION

1. Every Taxi shall display on the front doors of the Taxi a permanent, professional sign bearing the name of the Taxi Business and the Taxi Business's telephone number.
2. Every Taxi shall display a unit number on each front fender and the rear of the Taxi in a colour contrasting to the vehicle body colour. This unit number shall be clearly visible at all times.
3. Every Taxi shall have an illuminated dome light installed on the roof of the Taxi identifying the name of the Taxi Business.
4. Where a Taxi is also utilized as a personal vehicle, a good quality magnetic sign on each front door may be permitted and shall be displayed when the vehicle is in service as a Taxi.
5. No person may operate a vehicle with markings identifying it as a Taxi without a valid Taxi Business License for the vehicle.

6. If requested in writing by a Taxi Business, the Town may approve and register a specific paint or colouring scheme for exclusive use by that Taxi Business. The Town shall not approve a paint or colouring scheme if it would be likely to deceive any person or cause confusion or in any way be similar to a specified paint or colouring scheme approved for any other Taxi Business.
7. A Taxi Business shall not use a paint or colouring scheme which is likely to deceive any person or cause confusion or in any way be similar to a specified paint or colouring scheme approved for any other Taxi Business.

7. SERVICE STANDARDS

1. The holder of a Taxi Business License shall ensure that each Taxi operated under the Taxi Business License has a decal clearly advertising the fare rate and any applicable surcharges prominently displayed on the front doors of a Taxi.
2. The holder of a Taxi Business License shall ensure that all Taxis operated under the Taxi Business License are maintained in a clean and presentable condition at all times.
 - a) The Town may inspect any Taxi at random intervals to determine the compliance of the Taxi with the standards set out in Schedule "D".
3. A Taxi Driver:
 - a) shall be neatly dressed, clean and courteous to passengers;
 - b) shall not permit to be carried in their Taxi a greater number of passengers than the proper seating capacity for the vehicle as specified by the manufacturer of the vehicle;
 - c) shall ensure that each seat belt in the Taxi is in good working order;
 - d) shall ensure that the interior of the Taxi is clean and shall not contain any garbage;
 - e) shall ensure that the upholstery of the Taxi is clean, free of holes, cuts and tears;
 - f) shall ensure that all windows and doors of the Taxi are in good working order, and specifically open and close;
 - g) shall ensure that the Taxi has an interior light that is in good working order;
 - h) shall not charge more than the maximum fare and applicable surcharge;

- i) shall not refuse to provide a receipt, in the amount of the fare, when requested by the passenger;
 - j) shall not collect any fare or give any change while the Taxi is in motion;
 - k) shall not permit any passenger to enter or leave the Taxi while it is in motion;
 - l) shall not permit anything to be placed or remain in the Taxi in such a position as to obstruct the Taxi Driver's vision;
 - m) shall proceed to the destination requested by the most direct route, barring detours due to construction or emergency situations;
 - n) shall store any substance intended for vehicle maintenance in a container not susceptible to puncture or leakage. This includes, but is not limited to: lubricants, windshield washer solution and antifreeze;
 - o) shall not smoke or use e-cigarettes or cannabis themselves nor permit any passenger to smoke or use e-cigarettes or cannabis within the Taxi;
 - p) shall not allow alcohol or cannabis to be consumed by any passenger in the Taxi;
 - q) shall display their Taxi Driver's Permit in a transparent protective sleeve prominently mounted on the dash of the Taxi when on duty, so as to be visible to passengers and Peace Officers; and
 - r) shall display a photograph taken no more than 2 years previously of a size not less than 2.5 x 1.75 inches (6.5 x 4.5 cm) which bears on an upper or lower margin in legible text the full first and last names of the driver. The photograph shall be placed in a transparent protective sleeve prominently mounted on the dash of the Taxi to be visible to passengers and Peace Officers.
4. No Taxi Driver or holder of a Taxi Business License shall in respect of any person being guided, led or assisted by a service animal refuse to serve such a person or refuse to permit such a person to enter a Taxi with such service animal by reason only of the presence of the service animal.
5. Despite section 7.4, a Taxi Driver subject to allergic reactions to the service animal may refuse service to persons accompanied by a service animal, provided the driver makes immediate arrangements to have the person assisted by another Taxi Driver.
6. A Taxi Driver shall provide service to all physically disabled persons, provided that such persons are able to reach the curb side and are able to enter and exit the Taxi with minimum assistance from the Taxi Driver.

7. A Taxi Driver is required to fold and store a wheelchair belonging to a physically disabled passenger who the driver accepts to transport.
8. No Taxi Driver shall refuse service to a person because of the race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation of that person or class of persons or of any other person or class of persons.
9. Except as provided in section 7.9 a) following, any Taxi Driver or Taxi Business who refuses Taxi service within the Town at any time is guilty of an offence and subject to a penalty as provided for in Schedule "E".
 - a) Service may be refused to a person if that person:
 - i. owes the Taxi Driver or Taxi Business fare for a previous Taxi service;
 - ii. refuses to disclose their final destination upon request before or immediately after entering the Taxi;
 - iii. asks to be driven to a remote place in circumstances the Taxi Driver reasonably believes to be unsafe;
 - iv. is unduly abusive or combative;
 - v. is impaired or disorderly;
 - vi. requests a Taxi Driver to carry an animal or any baggage which might be detrimental to the repair, cleanliness or sanitary condition of the Taxi, with the exception of a service animal as detailed in section 7.4;
 - vii. appears in the reasonable opinion of the Taxi Driver to be unable to pay for the services of the Taxi; or
 - viii. is perceived by the Taxi Driver to pose a safety risk to himself or other passengers.
 - b) Whenever service is refused, the Taxi Driver shall record the date, time and place of the refusal and the reason for such refusal. The Taxi Business shall submit refusal of service records weekly to the Town. If a Taxi Business fails to produce such records to the Town, it is guilty of an offence and subject to a penalty under this Bylaw provided for in Schedule "E".
 - c) Upon being requested by a License Inspector, every Owner or Taxi Driver, shall advise the License Inspector of the address of any place to or from which a passenger has been driven for audit purposes or for complaint

investigation purposes.

d) An Owner or Taxi Driver shall report to the License Inspector any collision causing damage to a Taxi no later than 72 hours after a collision.

10. The Town shall conduct a monthly review of public complaints received by the Town regarding the operation of a Taxi. Complaints may include, but are not limited to: unsafe or erratic operation, cleanliness, courteous service, fares and such other matters as may be deemed as detrimental to the provision of Taxi service within the Town. All such complaints shall be discussed with the Taxi Business or Taxi Driver involved or both to ascertain the validity of the complaint.

11. The Town shall address complaints involving matters pursuant to the *Traffic Safety Act* and they shall be dealt with as prescribed by provincial statute.

8. FARE STRUCTURE

1. Council may, from time to time, establish minimum and maximum fares and surcharges for Taxi service.

9. OFFENCES

1. Any person who contravenes any section of this Bylaw is guilty of an offence and subject to a penalty.

2. Penalties for offences under this Bylaw shall be as specified in Schedule "E". Any person charged with an offence under this Bylaw may, in lieu of prosecution, pay the specified penalty on the face of the Violation Ticket.

3. Nothing in this Bylaw shall prevent a Peace Officer from issuing a violation ticket pursuant to Part II or III of the *Provincial Offences Procedures Act*, RSA 2000, c P-34 as amended or replaced.

4. If the CAO forms the opinion, on reasonable and probable grounds, that lack of compliance with any provision of this Bylaw by any person has caused or may cause danger to the health or safety of the public, the CAO may, by written notice to the holder of the Taxi Business License or Taxi Driver's Permit or both, suspend any Taxi Business License or Taxi Driver's Permit issued pursuant to the provisions of the Bylaw for so long as the state of non-compliance with this Bylaw persists, whether or not the Peace Officer charges any person with an offence under this Bylaw.

5. Where a Peace Officer believes, on reasonable and probable grounds, that an offence has been committed under this Bylaw in relation to a Taxi the Peace Officer may seize that taxi and cause it to be removed and stored at a suitable location as determined in the sole discretion of the Peace Officer at the cost of the Taxi Business or Taxi Driver or both.

10. SUSPENSION OR CANCELLATION

1. The Town may suspend or cancel any Taxi Business License or Taxi Driver's Permit issued under this Bylaw for any of the following reasons:
 - a) A Taxi Business or a Taxi Driver refused to allow an inspection as authorized under this Bylaw;
 - b) A Taxi Business or a Taxi Driver gave false or misleading information to the Town;
 - c) A Taxi Business or a Taxi Driver violated or failed to comply with any provision of this Bylaw;
 - d) A Taxi Business violated or failed to comply with any condition of the Taxi Business License;
 - e) Where the Town receives information that the conduct of a Taxi Business may justify the suspension or cancellation of the Taxi Business License;
 - f) A Taxi Driver violated or failed to comply with any condition of the Taxi Driver's Permit; and
 - g) Where the Town receives information that the conduct of a holder of a Taxi Driver's Permit may justify the suspension or cancellation of the Taxi Driver's Permit.
2. The Town may suspend or cancel a Taxi Business License as a result of the Taxi Driver's conduct.
3. Before suspending or cancelling a Taxi Business License or a Taxi Driver's Permit, the Town shall:
 - a) provide written notification, served personally or by registered mail at the address provided for in the Taxi Business License; and
 - b) advise the Taxi Business or Taxi Driver, or both, as the case may be, of the right to appeal to the Taxi Commission under this Bylaw.
4. If the Town cancels a Taxi Business License or Taxi Driver's Permit, the fees paid by the Taxi Business or Taxi Driver shall be forfeited.
 - a) An Owner whose Taxi Business License has been cancelled under section 10 of this Bylaw may not apply for a new license for a period of one year from the date that the cancellation took effect

- b) A Taxi Driver whose Taxi Driver's Permit has been cancelled under section 10 may not apply for a new permit for a period of one year from the date that the cancellation took effect.

11. APPEALS

1. There is no appeal from decisions or actions taken regarding Taxi Inspections.
2. If a Taxi Business or Taxi Driver wishes to appeal a:
 - a) suspension or cancellation of a Taxi Business License or a Taxi Driver's Permit, or
 - b) seizure of a Taxi under section 9.5 of this Bylawit must:
 - a) submit a written appeal to the Taxi Commission within 15 days of cancellation or suspension; which appeal may include a request for a stay of the suspension or cancellation of a Taxi Business License or a Taxi Driver's Permit; and
3. Pay the appeal fee set out in the Town's Rates and Fees Bylaw. The filing of an appeal does not operate as a stay of the suspension or cancellation that has been appealed.
4. Despite section 11.3, if, as part of an appeal under section 11.2, the holder of a Taxi Business License or Taxi Driver's Permit has requested a stay of the suspension or cancellation of a Taxi Business License or a Taxi Driver's Permit, a single member of the Taxi Commission shall consider the request for a stay. The member may deny a stay, or may grant a stay of the suspension or cancellation on such conditions as the member considers appropriate.
 - a) The member of the Taxi Commission shall consider the request for a stay within 5 business days of the date the Town receives the written appeal as provided for under section 11.2;
 - b) Where a stay is granted under this section, the suspension or cancellation is stayed only until the date the Taxi Commission issues its decision under section 11.9.
5. Within 15 days of the Taxi Commission receiving the notice of appeal from the Taxi Business or Taxi Driver, the Taxi Commission shall notify the Taxi Business or Taxi Driver who filed the appeal, in writing, of the date and time the appeal will be heard.
6. The Taxi Commission will use its best efforts to hold a hearing as soon as possible.

7. The Taxi Commission can determine its own procedure for the appeal hearing.
8. Where the Taxi Commission hears an appeal under this Bylaw, the Taxi Commission may confirm, vary, or set aside the cancellation, suspension or seizure and impose any conditions in accordance with this Bylaw.
9. Within 15 days of the hearing, the Taxi Commission shall notify the Taxi Business or Taxi Driver of its decision in writing with reasons.
10. The decision of the Taxi Commission shall be final and binding.

12. SEVERABILITY

1. Should any provision of this Bylaw be found void or unenforceable by a Court of competent jurisdiction, the sections found void or unenforceable shall be severed and the balance of the Bylaw remains in full force and effect.

13. SCHEDULES

1. Schedules "A", "B", "C", "D", and "E" form part of this Bylaw.

14. REPEAL

1. This Bylaw repeals Bylaw 2018/31V.

15. EFFECTIVE DATE

This Bylaw shall come into force and effect on the 21 day of January, 2020.


READ a first time this 21 day of January, 2020.

READ a second time this 21 day of January, 2020.

READ that unanimous consent to proceed to a third and final reading for Taxi Bylaw 2020/02.


READ a third and final time this 21 day of January, 2020.

SIGNED by the Mayor and Chief Administrative Officer this 21 day of January, 2020.



Tammy Burke
Mayor

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Dean Krause
Chief Administrative Officer

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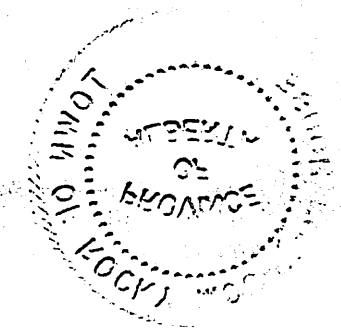
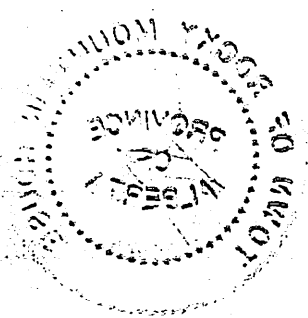
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Schedule "A"

BUSINESS LICENSE APPLICATION - Bylaw 14/16V



5116 50 Street - Box 1509
Rocky Mountain House, AB
Phone: 403-847-5260
Fax: 403-845-1835
Email: cjohnson@rockymtnhouse.com

Is this Business New or Existing Is this a Home-based Business? Yes No Temporary _____

Company Name _____ End Date _____

Business Location (civic address) _____

Mailing Address _____

Town /City _____ Prov. _____ Postal Code _____

Business Email _____ Business Website _____

Contact Name _____ Business Phone _____

Business Cell _____ Business Fax _____

Description – what industry sector best categorizes your business / what services & products do you offer the customer?

CONSENT FOR DISCLOSURE OF BUSINESS INFORMATION

I consent to the listing of my application information on the TOWN OF ROCKY MOUNTAIN HOUSE WEBSITE BUSINESS DIRECTORY for Economic Development purposes.

Yes No _____
Signature of Applicant

APPLICANT DECLARATION

I certify that the information I have provided is true and accurate, and I agree to abide by all and any Bylaws, Rules and Regulations that now or hereafter may be in force with respect to the same trade, business or calling hereby licensed. I will notify the Town of any changes to the application information immediately.

Name of Applicant (please print)

Signature of Applicant

Date

The personal information on this form is being collected under the authority of the Town of Rocky Mountain House Business License Bylaw 14/16V or amendments thereto. This information is being collected for the purpose determining the applicant's eligibility to be granted a business license and is governed, authorized and protected by the Freedom of Information and Protection of Privacy Act (FOIP) section 33(c). The information will be used solely for the purposes of issuing business licenses and for compliance verification, and monitoring. The Town is requesting written consent to disclose application information for publication on the Town's website as per section 40(1)(d). If you have any questions with respect to the collection or release of this information, please contact the Town of Rocky Mountain House FOIP Coordinator at (403) 845-2866.

OFFICE USE ONLY

- Commercial/Industrial \$100.00
- Cleanwater County Resident \$200.00
- Out of Area Business \$360.00
- Home Occupation Class 1 \$75.00
- Home Occupation Class 2 \$125.00
- Temporary/Day License

License # _____ Home Occupation Permit # _____


License Inspector

Date

Receipt # _____

A copy of this application can also be found on the Town's website here:
<https://rockymtnhouse.com/Home/DownloadDocument?docId=1d15a774-1401-4fdb-8ece-487de483e453>

Schedule "B"

		PROTECTIVE SERVICES PO Box 1509 Rocky Mountain House AB T4T 1B2 Phone 403-847-5260 Fax 403-845-1835		Application Date ____/____/____ Year Mth Day	
		TAXI DRIVER'S PERMIT APPLICATION		Renewal YES NO (circle one)	
LAST NAME		FIRST / MIDDLE NAME		ANY OTHER NAME USED	
The above information is releasable to the public					
RESIDENTIAL ADDRESS:					
Street _____		City _____		Province _____ Postal Code _____	
MAILING ADDRESS – if different:					
Street _____		City _____		Province _____ Postal Code _____	
PHONE NUMBERS:					
Home: () _____		Business: () _____		Cell: () _____	
BIRTH DATE ____/____/____ Year Mth Day		PLACE OF BIRTH		VALID DRIVER LICENSE NO.	
				PROV _____ LICENSE CLASS 1 2 4 (circle one)	
EXPIRY DATE ____/____/____ Year Mth Day					
Name of Taxi Company who will be your employer:			Number of years experience driving taxi:		
Note: The applicant acknowledges that he/she must provide a Criminal Record Check with Vulnerable Sector validated within 6 months of this application. As well as a 5 year Drivers Abstract validated within 30 days of application date to the Town of Rocky Mountain House as part of this application.					
The personal information requested as part of this application is collected under the authority of the Municipal Government Act. The information will be used for the purpose of license issuing, administration and statistics. The information noted as 'releasable' is available to the public and outside agencies. If you have any questions about the collection or use of the personal information provided, please contact the Taxi License Inspector at 5116 50 Ave Rocky Mountain House, AB 403-847-5260.					
The personal information on this form is being collected under the authority of the Town of Rocky Mountain House Taxi Bylaw 2018-31V or amendments thereto. This information is being collected for the purpose determining the applicant's eligibility to be granted a Taxi Drivers Permit and is governed, authorized and protected by the Freedom of Information and Protection of Privacy Act (FOIP) section 33(c). The information will be used solely for the purpose of issuing Taxi Driver Permits and for compliance verification and monitoring. If you have any questions with respect to the collection or release of this information, please feel free to contact the Town of Rocky Mountain House FOIP coordinator at (403) 845-2866.					
Declaration: I confirm I have read and understand this application and confirm that the information I have provided is correct. .					
Signature of applicant: _____					
Sworn before me on _____ 20__ at _____					
Commission for Oath (Print Name) _____			Signature _____		
Expiry Date of Commission _____					
For RCMP USE ONLY: Criminal Record with Vulnerable Sector: YES NO (circle one)			For OFFICE USE ONLY: License Issued: <input type="checkbox"/> License Denied: <input type="checkbox"/>		
Recommended _____ Not Recommended at this time (circle one)		Yr/Mth/Day _____		Signature of License Inspector _____	
Yr/Mth/Day _____		Signature of RCMP _____			
		Reg. # _____			

Schedule "C"

MOTOR VEHICLE RECORD OF INSPECTION

The original Record of Inspection must be given to the customer regardless of whether the vehicle passes or not.

Vehicle Information													
VIN													
Make				Model				Year		Odometer			
Customer Information													
Last Name						First Name				Middle Initial			
Address								Postal Code					
Section 1 Pre-Inspection													
Component				P	F	NA	Component				P	F	NA
1.1a. Request for Inspection (RFI)							1.3c. Vehicle wanders or pulls.						
1.1b. Vehicle accurately described on the RFI.							1.3d. Brake system performance.						
1.2a. VIN plate condition.							1.3e. Driveability.						
1.2b. VIN consistent with RFI.							1.3f. Speedometer operation.						
1.3a. CV joint road test result.							1.3g. Odometer (if equipped) operation.						
1.3b. Universal joint road test result.													
NOTES:													
Section 2 Onboard Diagnostic Systems													
Component				P	F	NA	Component				P	F	NA
2.1a. PCM codes present.							2.4b. SRS lamp fails to illuminate.						
2.1b. PCM (MIL, SES, etc) lamp fails to illuminate.							2.4c. SRS lamp remains illuminated.						
2.2a. ABS codes present.							2.4d. Airbag(s) present.						
2.2b. ABS lamp fails to illuminate.							2.4e. Airbag cover integrity.						
2.2c. ABS lamp remains illuminated.							2.5. Electronic Stability Control (ESC).						
2.3a. Brake system warning lamp fails to illuminate.							2.6. Powertrain Warning Lamps.						
2.3b. Brake system warning lamp remains illuminated.							2.7. Other safety systems.						
2.4a. SRS codes present.													
NOTES:													
Section 3 Interior													
Component				P	F	NA	Component				P	F	NA
3.1. Doors.							3.11. Instrument panel lamps.						
3.2. Rear view mirror.							3.12. HVAC.						
3.3. Sun visors.							3.13. Windshield wiper and washer operation.						
3.4. Horn.							3.14. Accelerator.						
3.5. Seats.							3.15. Service brake pedal.						
3.6. Seatbelts.							3.16. Clutch pedal assembly.						
3.7. Signal lamp switch and indicator.							3.17. Park brake.						
3.8. Hazard lamps.							3.18. Neutral safety switch operation.						
3.9. Headlamp switch and High beam indicator.							3.19. Entertainment display lockout.						
3.10. Auxiliary lamp indicator(s)													
NOTES:													
Section 4 Glass													
Component				P	F	NA	Component				P	F	NA
4.1a. Windshield marked AS-1, AS-10 or AS-14							4.2b. Side window operation.						
4.1b. Windshield condition.							4.2c. Side window aftermarket tint.						
4.1e. Windshield tinting / decals							4.2d. Side window visibility (general)						
4.1f. Windshield visibility (general)							4.3a. Rear window AS-1, AS-2, AS-3, AS-10, or AS-11						
4.2a. Side Glass marked AS-1, AS-2, AS-10 or AS-11							4.4a. Other glass						
NOTES:													

MOTOR VEHICLE RECORD OF INSPECTION

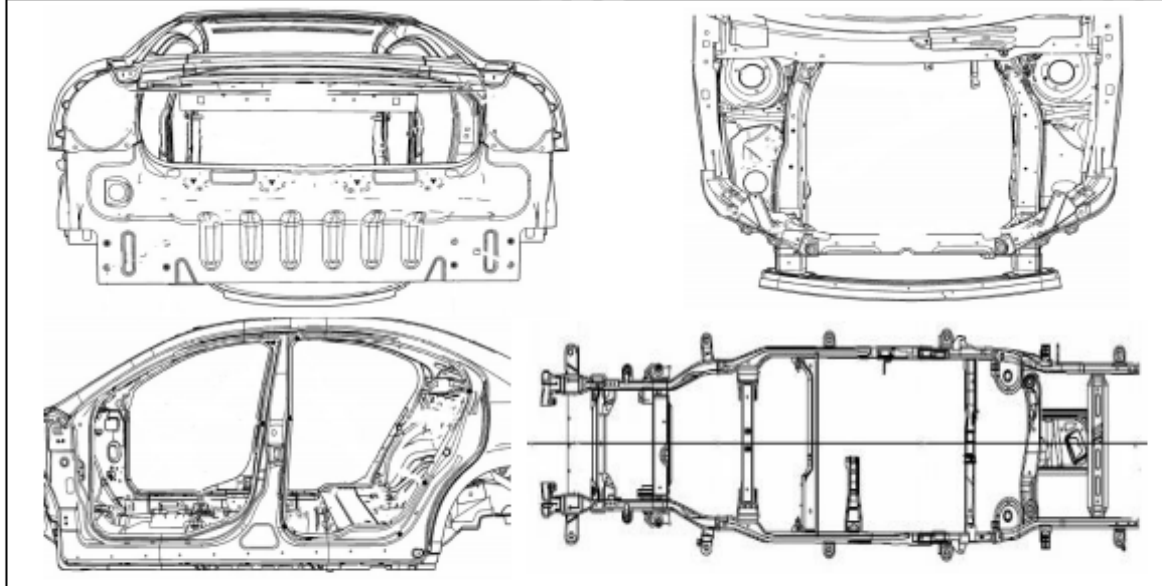
Section 5 Lamps											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
5.1. Lamps (general).				5.7. Front side reflectors.							
5.2. Daytime running lamps.				5.8. Rear side marker lamps.							
5.3. High mount brake lamp.				5.9. Rear side reflectors.							
5.4. Headlamps.				5.10. Licence plate lamp.							
5.5. Auxiliary lamps.				5.11. Emergency lighting.							
5.6. Front side marker lamps.											
NOTES:											
Section 6 Exterior, General											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
6.1. Fuel cap.				6.3. Bumpers.							
6.2. General body condition.				6.4. Aftermarket equipment installation.							
NOTES:											
Section 7 Under Hood											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
7.1. Hood latch mechanism.				7.7. Clutch master cylinder.							
7.2. Hood prop / struts.				7.8. Fuel system.							
7.3. Remote starter operation.				7.9. Exhaust manifold(s)							
7.4. Battery.				7.10. Oil leaks.							
7.5. Accessory Belt Drive System				7.11. Engine and transmission mounts.							
7.6. Brake master cylinder.											
NOTES:											
Section 8 Steering and Suspension											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
8.1. Wheel bearings.				8.8. Steering gear.							
8.2. Ball joints (front and rear)				8.9. Rack & Pinion							
8.3. Tie rod ends (inner and outer)				8.10. Power steering system.							
8.4. Pitman arm.				8.11. Control arms.							
8.5. Idler arm.				8.12. Struts and shocks.							
8.6. Steering stabilizer / damper.				8.13. Springs.							
8.7. Steering shaft assembly.											
NOTES:											
Section 9 Tires and Wheels											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
9.1. Tread depth. LF mm, RF mm, RR mm, LR mm				9.4. Tire serial numbers & dates of manufacture							
9.2. Tire condition (general)				9.5. Wheels.							
9.3. Tire size.				9.6. Wheel nuts and studs.							
NOTES:											
Section 10 Brakes											
Component	P	F	NA	Component	P	F	NA	Component	P	F	NA
10.1. Brakes (general).				10.2. Brake lining – LR:				mm			
10.2. Brake lining – LF:				10.8. rotor or drum – LR:				mm			
10.6. Brake rotor thickness – LF:				10.2. Park brake lining – LR:				mm			
10.2. Brake lining – RF:				10.6. Park brake drum diameter – LR:				mm			
10.6. Brake rotor thickness – RF:				10.3. Brake lines and hoses.							
10.2. Brake lining – RR:				10.4. Brake system wiring.							
10.8. Brake rotor or drum – RR:				10.5. Brake rotor condition (general)							
10.2. Park brake lining – RR:				10.7. Brake drum condition (general)							
10.6. Park brake drum diameter – RR:				10.9. Park brake.							
NOTES:											

MOTOR VEHICLE RECORD OF INSPECTION

Section 11 Under Vehicle							
Component	P	F	NA	Component	P	F	NA
11.1. Bumpers.				11.5. Drive Axles / Propeller Shafts.			
11.2. Engine.				11.6. Floor pan.			
11.3. Transmission /Transaxle / Transfer Case.				11.7. Fuel system.			
11.4. Differential(s)				11.8. Exhaust system.			

NOTES:

Section 12 Structural Integrity							
Component	P	F	NA	Component	P	F	NA
12.1. Documentation				12.5. Frame			
12.2. Vehicle Identification Number				12.6. Roof			
12.3. Body - General				12.7. Pillars			
12.4. Structural Dimensions -***Must Be Recorded***				12.8. Floor			



NOTES:

Certification
 The vehicle for which this Record of Inspection is issued has PASSED (Certificate # _____) FAILED the inspection and I certify it has been inspected in accordance with the Vehicle Inspection Regulation, *Alberta Regulation 211/2006* and the applicable Inspection Manual.

Date of Inspection (mechanical)	Technician Number (mechanical)	Facility Number (mechanical)	Signature
Date of Inspection (structural)	Technician Number (structural)	Facility Number (structural)	Signature

Customer Acknowledgment
 I understand if a vehicle inspection identifies defects and repairs are required, once repaired, the vehicle and this Record of Inspection (ROI) may be presented to any Vehicle Inspection Facility within 10 days of the initial inspection and only the failed items noted on this ROI are required to be re-inspected. If the vehicle is not returned for re-inspection within 10 days of the initial date of inspection, a new inspection must be conducted.

Date (Month/Day/ Year) _____

Customer Signature _____

Schedule "D"



Town of Rocky Mountain House
 Taxi General Inspection
 "Schedule D"



Date _____ Mileage In _____ Location: _____
 Taxi Driver Name _____
 Year _____ Make _____ Model _____
 VIN _____

ITEM	YES	NO	NOTES
Name of Taxi on Front Doors			
Phone Number on Front Doors			
Dome light Installed and Working			
Dome light identifying company and phone number			
Fare rate advertised on front doors			
Driver is neatly dressed			
All seatbelts working			
Interior is clean and free of garbage			
Upholstery is clean and free of holes, cuts and tears			
All windows in working order			
All doors in working order			
Interior light in working order			
Proper storage of vehicle maintenance liquids			
Taxi permit displayed and mounted on dash			
Brake Lights working			
Front and Rear signal lights working			
High and Low Beams working			
Windshield Wiper and fluid dispensary working			
Horn Working			
Windshield free of edge to edge cracks			
Front and rear bumper located on vehicle			
ITEM	YES	NO	NOTES
Mudguard located on vehicle			
Window glazing in compliance			

Inspection Completed By: _____

Schedule "E"

1 st Offence	\$200.00 Penalty
2 nd Offence	\$300.00 Penalty
3 rd Offence and Subsequent offences	\$500.00 Penalty