



URBAN BEEKEEPING LICENCE APPLICATION

An Urban Beekeeping Licence is required for honey beekeeping in the Town of Rocky Mountain House. Please complete the following form and submit the application, with supporting documents to the Town of Rocky Mountain House, Planning and Development Department. The Urban Beekeeping Licence is valid for the calendar year following the date of issuance.

1. APPLICANT CONTACT INFORMATION

First Name: _____ Last Name: _____

Full Address: _____

Phone Number: _____ Email Address: _____

As the applicant, I affirm (check all that apply):

- I am the registered property owner.
- I have permission from the registered owner to apply to keep bees on the property (attach completed authorization from registered owner form).
- I have permission from the leaseholder/license holder to apply to keep bees on the property (attach completed authorization from leaseholder form).

2. SITE INFORMATION

Location/Address of Hive(s): _____ Number of Hive(s): _____

- Please provide a drawing that shows the hive(s) location on the property, and associated setbacks if there is no fence and/or the property is adjacent to a Pedestrian Walkway. Some ways to provide a drawing is by using an existing real property report, an aerial photo from Google Earth, or a scaled drawing.

a. Do you have a fence surrounding the rear property? Yes No

b. If 'No' to 2a, are the hive(s) located 3 metres (10 feet) away from all property lines? Yes No

If answered 'No' to 2a and 2b, the application will be refused.

c. Is your property located adjacent to a Pedestrian Walkway? Yes No

d. If answered 'Yes' to 2c, are your hive(s) located 3 metres from the property line and the rear yard enclosed by a fence? Yes No

If answered 'No' to 2d, the application will be refused.

3. PREMISES IDENTIFICATION

Premises Identification (PID) Number: _____

4. LICENCE FEE

The Urban Beekeeping Licence fee is \$75.00, as per Rocky Mountain House Fees and Rates Bylaw. Fee is required to be paid at the time of application.

5. TRAINING REQUIREMENT (See Qualifying Urban Beekeeping Courses)

If the beekeeper is not the registered owner of the property, it is required that both the beekeeper and the registered property owner successfully complete urban beekeeping training. If the Town of Rocky Mountain House is the registered property owner or the leaseholder, the Town does not need proof of urban beekeeping training.

I, the registered property owner, have successfully completed urban beekeeping training (attach a copy of the course certificate). Please also provide the following course information:

Session Location: _____ **Session Date:** _____

Session Instructor: _____

I, the beekeeper, have successfully completed urban beekeeping training (attach a copy of the course certificate). Please also provide the following course information:

Session Location: _____ **Session Date:** _____

Session Instructor: _____

6. MENTOR REQUIREMENT

Please provide information on your mentor or that you have contacted a local beekeeping association for mentorship.

Name of Mentor or Beekeeping Association: _____

Phone Number: _____ **Email:** _____

Experience (How long have they been beekeeping? When did they keep bees?) _____

7. TERMS AND CONDITIONS

I have read and agree to follow the Town of Rocky Mountain House Bylaw 2019/16V, Urban Beekeeping Bylaw.

I have written permission from all Adjoining Neighbours to install hive(s) in my rear yard (attach a copy of each neighbor’s written permission). If the neighbouring lands are owned by the Town of Rocky Mountain House, such as parks, written permission is not required.

I am aware that any swarming and disease issues need to be brought to Protective Services attention immediately by calling 403-845-2866.

I have attached a swarm and disease control plan.

Pursuant to the Alberta *Bee Act*, I have registered with the Provincial Apiculturist for this site (attach a copy of your Certificate of Registration).

I understand that failure to abide by all requirements of Bylaw 2019/16V, after I have received my Licence, may result in the Urban Beekeeping Licence being revoked.

I am 18 years old or older.

Applicant’s Signature: _____ **Date:** _____

Signature of Parent/Guardian: _____ **Date:** _____
(if applicant is 16 or 17)

Disclaimer: Personal information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of issuing an Urban Beekeeping License. If you have any questions about the collection, use, and protection of this information, please contact the Town of Rocky Mountain House FOIP Coordinator at 403-845-2866

URBAN BEEKEEPING REGULATIONS



Urban Beekeeping in the Town of Rocky Mountain House is enforced under the Urban Beekeeping Bylaw 2019/16V. The regulations are based on best practices with the intent to minimize potential incidents between surrounding neighbours, bees, and beekeepers.

1. General Regulations

- Urban beekeeping regulations is for the keeping of honey bees and hives.
- Beekeeping in public parks operated by the Town of Rocky Mountain House is not permitted under Bylaw 2019/16V.
- Residential beekeeping for the purposes of Bylaw 2019/16V is for personal use only.

2. Hive and Site Requirements

- A hive must include a bottom board and a hive cover.
- The hive must not measure more than 152.4 cm (60 in.) x 51 cm (20 in.) x 51 cm (20 in.).
- Hives are restricted to the rear yard of a property.
- Hive entrances are to be directed away from adjoining properties.
- Hives are to be located a minimum of three meters from all property lines OR within a rear yard enclosed by a fence or hedge a minimum of 1.52m or 5 feet in height
- Properties located adjacent to pedestrian walkways must ensure that the hives are a minimum of three meters from the property line adjacent to the pedestrian walkway AND within a rear yard enclosed by a fence or hedge 1.52 m or 5 feet in height.

Residential Properties:

- A maximum of two (2) hives on one parcel of land.
- A third emergency hive with no more the 2 supers.

Non-Residential Properties:

- A maximum of two (2) hives on one parcel of land with an area less than 929 m² (10,000 ft²).
- A maximum of four (4) hives on one parcel of land with an area equal to or greater than 929 m².
- Hives located within open spaces, without defined rear yards, must be located a minimum of three meters (10 feet) from all property lines and are located within a secure enclosure a minimum of 1.52 meters (5 feet) in height. (1 emergency hive allowed with no more than 2 supers)

3. Neighborhood Notification

- Applicant must submit written permission from all Adjoining Neighbors to install Hives on the property.



4. Registration and Premises Identification

- A property owner must register annually with the provincial apiculturist as per the Alberta *Bee Act*.
- A Premises Identification (PID) number must be obtained under the Alberta *Animal Health Act* if bees are needing to be medicated.

5. Training

- Proof of success in an urban beekeeping course from an accepted organization or association is required. See the list of acceptable Urban Beekeeping Courses.

6. Liability Insurance

- Property owners may consider obtaining liability insurance. Liability insurance protects the property owner if someone gets stung or if someone eats their honey and blames them for getting sick.

7. Responsibilities of the Urban Beekeeper

- Ensure good husbandry practices and maintenance to prevent swarming, aggressive behavior, and disease.
- Adequate water must be provided to deter the bees from seeking water from alternate sources.

8. Inspections

- Property owners shall make themselves and the hive(s) available for inspection on reasonable request of a Licencing Authority or a Peace Officer.

9. Revocable Permissions

- Should a Licencing Authority or Peace Officer find a beekeeping site, hive, or beekeeper to be non-conforming to Bylaw 2019/16V, the beekeeping licence may be revoked. Relocation of hives and bees; plus, the associated costs are the responsibility of the property owner.

10. License Application Requirements and Process

- Written permission from all Adjoining Neighbours.
- Complete the application form and pay the required License Fee.
- A drawing of hive location and the appropriate setbacks.
- Beekeeping course certification from accepted organization/ association.
- Proof of support and assistance of an accepted mentor for the first year.
- Swarm and disease control plan.
- Premises Identification (PID) number If bees are to be medicated.
- Certificate of registration with the provincial apiculturist.
- Must be age 18 years or older. Or a parent/guardian signature for 16-17 years old.

Visit the Town of Rocky Mountain House webpage for information and forms: www.rockymtnhouse.com

If you have questions about beekeeping in the Town of Rocky Mountain House, please email town@rockymtnhouse.com or call 403-845-2866.





Town of Rocky Mountain House
Planning and Development Department
5116-50 Ave, Rocky Mountain House, AB, T4T 1B2
Phone: 403-845-2866 Email: town@rockymtnhouse.ca

URBAN BEEKEEPING

AUTHORIZATION FROM REGISTERED OWNER

Please note that the submission of this form does not constitute permission to keep honey bees. An Applicant will be issued an Urban Beekeeping License by the Town of Rocky Mountain House if the application package is complete and follows the regulations for urban beekeeping as detailed in the Urban Beekeeping Bylaw 2019/16V.

I, _____,
Name of Registered Owner

being the registered owner of _____

Address

hereby allow _____,
Name of Applicant

to make an application to keep urban honey bees.

Signature

Date

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URBAN BEEKEEPING

AUTHORIZATION FROM LEASEHOLDER

Please note that the submission of this form does not constitute permission to keep honey bees. An applicant will be issued an Urban Beekeeping License by the Town of Rocky Mountain House if the application package is complete, and follows the regulations for urban beekeeping, as outlined in the Urban Beekeeping Bylaw 2019/16V.

I, _____,
Name of Leaseholder

being the leaseholder of _____

Address

hereby allow _____,
Name of Applicant

to make an application to keep urban honey bees.

Signature

Date

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URBAN BEEKEEPING LICENSE NEIGHBOUR CONSENT

Please fill out this form and return it to the applicant by _____

Date

I, _____

Name of Applicant

of _____

Address

will be applying to the Town of Rocky Mountain House to keep bee hives in my rear yard. As part of the application process, I must have written permission from all Adjoining Neighbours to install hive(s) on my property as per Bylaw 2019/16V. The number of hives I am permitted is ___ hives. Bylaw 2019/16V regulates the keeping of bees in urban areas. To review the Bylaw please visit www.rockymtnhouse.com.

NEIGHBOUR TO COMPLETE THE FOLLOWING SECTION

Neighbor's Name: _____ Phone Number: _____

Address: _____

Are you the Registered Owner? Yes No

I understand my neighbour is applying to have bee hives in their rear yard.

I do not give permission to keep bee hives.

I give permission to keep bee hives.

Comments: _____

Signature: _____

Date: _____

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URBAN BEEKEEPING RESOURCES

Town of Rocky Mountain House

Webpage for Urban Beekeeping

www.rockymtnhouse.com

Province of Alberta Legislation

Bee Act

<http://www.gp.alberta.ca/documents/Acts/B02.pdf>

Bee Act, Bee Regulations

http://www.gp.alberta.ca/documents/regulations/2003_194.pdf

Premises Identification (PID) Program

[http://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/trace12354](http://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/trace12354)

Alberta Apiculture

[http://www1.agric.gov.ab.ca/\\$Department/deptdocs.nsf/all/prm13239](http://www1.agric.gov.ab.ca/$Department/deptdocs.nsf/all/prm13239)

Alberta Beekeeper Registration Form

[http://www1.agric.gov.ab.ca/\\$Department/deptdocs.nsf/all/prm13239/\\$FILE/beekeeper-registration-form.pdf](http://www1.agric.gov.ab.ca/$Department/deptdocs.nsf/all/prm13239/$FILE/beekeeper-registration-form.pdf)

Organizations

Alberta Beekeepers Commission

<https://www.albertabeekeepers.org/>

YEG Bees Honey Co-op

<https://www.facebook.com/yegbees/>

Beekeeping Courses

Apiaries & Bees for Communities (ABC Bees)

<http://www.abcbees.ca/>

Bee Culture Solution

<https://beeculturesolutions.com>

John Janzen Nature Centre

Wade Hansma – BBB Honey Farm

<https://www.bbbhoneyfarm.com>

Liability Insurance

EDBA / The Co-operators

<https://edmontonbeekeepers.ca/insurance/>

Drayden Insurance Ltd.

<http://drayden.com/farm-insurance/alberta-beekeepers-association/>

Hives, Bee Packages, and Beekeeping Supplies

BeeMaid

<http://www.beemaidbeestore.com/>

Peavey Mart

Wade Hansma – BBB Honey Farm

<https://www.bbbhoneyfarm.com>

SWARM INFORMATION



Town of Rocky Mountain House

Swarm Response Line: 403-845-2866

Provide the public of the Town of Rocky Mountain House a contact to call when a honey bee swarm is found within Town limits on public or private property. When you call please provide information on the location of the swarm.

A honey bee swarm is noticeable when there is a dense group of bees, typically moving together in one direction. Once the swarm lands or clusters, it is a dense mass of bees in a tree, on a fence post, the side of a building, or other exposed similar spots. Before bees swarm, they fill-up on honey making it difficult to bend and sting. They need the honey as a food source, because they do not know how long it will be before they have a new home. There will be some bees scouting out a new home. When a new home is found, the swarm of bees will move again to take up permanent residence in a sheltered spot where they build their wax comb.

A honey bee is relatively large, slim insect (about 12 mm or ½ inch long), with three distinct body parts and four wings. They are covered with short hair and range in color from a dusty yellow to almost black. They usually have a few bands of contrasting color across their abdomen.

For more information about beekeeping, please visit www.rockymtnhouse.com.

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