



TOWN OF ROCKY MOUNTAIN HOUSE

P O BOX 1509 5116 50 AVENUE ROCKY MOUNTAIN HOUSE AB T4T 1B2

ENVIRONMENTAL PHASE I PROPERTY FILE SEARCH

\$100.00 minimum for 2 hours, plus \$25.00/hr. for each hour after the 2nd hour (Minimum \$100.00) GST Included

Property Address: _____ Subdivision: _____

Legal Description: Lot _____ or Condo Unit _____ Block _____ Plan _____

(if applicable): Quarter _____ Section _____ Twp _____ Range _____ Meridian _____

Applicant Name: _____ Email: _____

Applicant Address: _____

Phone No: _____ Cell: _____

Landowner Name: _____ Contact Name: _____

Landowner Address: _____

Landowner Signature: _____

File Search Submission requirements:

- Written authorization to conduct file search **signed by the landowner**
- Current copy of title (within 30 days) (A copy can be ordered by the Town for a fee of \$10.00)

Notifications regarding your request will be sent to you by email. If requesting a paper copy of the Phase I Environmental Property File Search, a charge of \$0.25/page will be charged.

- Paper copy requested

For office use only

Date received _____ Receipt No: _____

Roll Number _____ Request Date: _____

Completion Date: _____

A file search of our records does not constitute a complete Environmental Site Assessment. The presence or absence of any information on our files for a specific property does not imply the presence or absence of environmental problems or difficulties. The Town of Rocky Mountain House accepts no responsibility or liability for the accuracy of the information provided and the information should not be considered a substitute for proper investigation.

Collection and use of personal information

Personal information is being collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used in the management and administration of the Town of Rocky Mountain House's Environmental Phase I Property File Search Request Process. If you have any questions about the collection or use of your personal information, contact the FOIP Coordinator at town@trmh.ca or call 403-845-2866 and ask to speak to the Town's FOIP Coordinator.