



**Town of Rocky Mountain House
2019 Council Remuneration Form**

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Mayor Tammy Burke	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6001	4490.00 4405.00
Up to 4 Hours - \$155.00 4 Hours – 8 Hours - \$240.00 8 Hours or more, or AUMA, RMA and FCM - \$330.00		Travel & Subsistence	2-10-11-02-2211-6001	
		PD/Workshops	2-10-11-03-2148-6001	415.00

PAYMENT PERIOD (please circle)

January	February	March	April
May	June	July	August
September	October	November	December

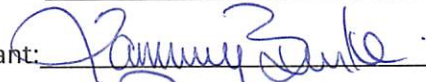
Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / Monthly		
		Deputy Mayor Monthly Rate	\$1,300.00 / Monthly		
		Councillor Monthly Rate	\$1,200.00 / Monthly		2,900.00
Jan 28/19	CAEP	BD	2		155.00
Feb 5/19	Council Meeting		2.5		155.00
Feb 6/19	CAEP Strategic Planning (Full day) @ Sylvan Lake and then drove to Calgary for Emerging Trends	BD	8.5	8.5	330.00
Feb 7/19	Emerging Trends in Calgary and drive home	PD	9.5	9.5	330.00
Feb 11/19	ICF	BD	2	2	155.00

Feb 12/19	Campus Alberta Central (Olds College) and travel	BD	6		
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	8.75	330.00
Feb 13/19	Land Development Task Force	BD	2	2	155.00
Feb 19/19	Council Meeting		3.5		155.00
Feb 20/19	Chamber luncheon	PR	1.5		
Feb 20/19	Policing Committee	BD	3.5	5 3.5	240.00 155.00
				TOTAL	4905.00

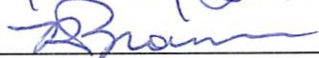
4820.00

AS

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Cheque and other Document signing.
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.

Signature of Claimant: 

Date: Feb 22, 2019

Supervisor APPROVAL: 

Administrator Approval: 



EXPENSE CLAIM FORM - TOWN OF ROCKY MOUNTAIN HOUSE

Relations

BYLAW 16/15V - MEMBERS OF COUNCIL - Effective November 27, 2017

Name: Tammy Burke

DATE	Destination	Purpose	Council Activity	Other Expense Description	Other Expense Amount	Number of KM's	Mileage Amount per KM	Total Mileage Amount	Meals Amount	Meals Total	Lodging Amount	PAYROLL Councillor Subsistence	PAYROLL Councillor Subsistence Total
Jan 9+10 2019		Regional Strat Planning	Other	ie: Incidentals / parking	\$6.01 per day	330	@ (\$0.54 per KM)	\$ 0.00	None	\$ 0.00		TWS \$142.14	\$ 0.00
(Notes from above meeting):													660.00
Jan 16		Land Task Force	Other				\$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00
(Notes from above meeting):													155.00
Jan 23		ICF	Other				\$0.54	\$ 0.00	None	\$ 0.00		None	\$ 0.00
Jan 24		Red Deer College/University		vision session				\$ 0.00		\$ \$ 0.00	\$ 0.00		\$ 0.00
(Notes from above meeting):													155.00
GRAND TOTAL												\$ \$ 0.00	

I hereby certify that the whole of the expenditure was incurred on Municipal Business and that the amounts have not been previously paid to me on my behalf.

SIGNATURE OF CLAIMANT: Tammy Burke

DATE: _____

SUPERVISOR APPROVAL: [Signature]

GL ACCOUNT: _____

ADMINISTRATOR APPROVAL: [Signature]

THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER THE AUTHORITY OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS. IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE DIRECTOR OF CORPORATE SERVICES BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2



EXPENSE CLAIM FORM - TOWN OF ROCKY MOUNTAIN HOUSE

BYLAW 16/15V - MEMBERS OF COUNCIL - Effective November 27, 2017

Relations # 251.64 Mileage

Name: Mayor Tammy Burke

DATE	Destination	Purpose	Council Activity	Other Expense Description	Other Expense Amount	Number of KM's	Mileage Amount per KM	Total Mileage Amount	Meals Amount	Meals Total	Lodging Amount	PAYROLL Councillor Subsistence	PAYROLL Councillor Subsistence Total
Jan 28		CAEP	BD				\$	\$ 0.00	None	\$ 0.00		4 Hrs + (Out of town)	\$ 155.00
		Mtg was in RD I + teleconf. in to it.	Mtg to discuss if CAEP should take a stance regarding Bighorn Backcountry.									2 hrs	
							# 71.28						
Feb 6	Sylvan Lake	CAEP Strat. Pl	BD			132	\$0.54	\$ 0.00	None	\$ 0.00		2 to 4 Hrs (Out of Town)	\$ 330.00
		Full day street planning held in Sylvan Lake. Drove to Calgary after for Emerging Trends.										9:00 - 3:00	
							# 180.36						
Feb 7	Calgary	Brownlee Emerging Trends	Other PD			480 334	\$0.54	\$ 0.00	None	\$ 0.00		4 Hrs + (Out of town)	\$ 330.00
							\$ 0.00	180			\$ 0.00	\$ 0.00	\$ 155.00
												GRAND TOTAL	\$ 155.00

I hereby certify that the whole of the expenditure was incurred on Municipal Business and that the amounts have not been previously paid to me on my behalf.

SIGNATURE OF CLAIMANT: Tammy Burke Digitally signed by Tammy Burke Date: 2018.10.10 11:51:41 -0500

DATE: _____

SUPERVISOR APPROVAL: _____

GL ACCOUNT: _____

ADMINISTRATOR APPROVAL: _____

Feb 5 - Regular Council - (2.5 hrs) - 155.00

THIS PERSONAL INFORMATION IS BEING COLLECTED UNDER THE AUTHORITY OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT FOR THE PURPOSE OF PROCESSING EXPENSE CLAIMS. IF YOU HAVE ANY QUESTIONS ABOUT THE COLLECTION, CONTACT THE DIRECTOR OF CORPORATE SERVICES BOX 1509, 5116 50TH AVENUE, ROCKY MOUNTAIN HOUSE, AB T4T 1B2

Feb 11 - ICF = 2 hrs. # 155.00

Feb 12 - Campus AB Central - (Olds College)

(left @ 8) 10:00 - 12:00 - (4 hrs travel) = 6 hrs. * Gas mileage pd by CAC.

Feb 12 - Finance Comm. Mtg. = 1 hr (7-8:40)

12 - Regular Council = 2 hrs

Feb 13 - hand Deup task-force = 2 hrs # 155.00

Feb 19 - Regular Council = # 155.00 + Police committee # 155.00

\$ 330.00

\$ 155.00 less than 4 hrs
 \$ 240.00 greater than 4 hrs
 \$ 330.00 AUMA, RMA
 FCM conf. or
 when combined time of
 ... is greater



**Town of Rocky Mountain House
2019 Council Remuneration Form**

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Councillor Jason Alderson	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6004	2060.00 1905.00
Up to 4 Hours - \$155.00		Travel & Subsistence		
4 Hours – 8 Hours - \$240.00		BD		
8 Hours or more, or AUMA, RMA and FCM - \$330.00		Workshops		
		PR		

PAYMENT PERIOD (please circle)

January	February	March	April
May	June	July	August
September	October	November	December

JA

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
	Mayor Monthly Rate	\$2,900.00 / Monthly			
	Deputy Mayor Monthly Rate	\$1,300.00 / Monthly			
	Councillor Monthly Rate	\$1,200.00 / Monthly			1,200.00
Feb 5/19	Council Meeting		2.5	2.5	155.00
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	2.75	155.00
Feb 13/19	Land Development Task Force	BD	2	2	155.00
Feb 19/19	Council Meeting		3.5	3.5	155.00

Regrets

Feb 21/19	Community Futures	BD	4.25	4.25	240.00
				TOTAL	2060.00

1905.00
SA

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns. Cheque and other Document signing.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	

Signature of Claimant:

Jason Alderson

Date:

Feb. 22 / 19

Supervisor APPROVAL:

Dominic Bunk

Administrator Approval:

[Signature]



Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

NAME <p style="text-align: center;">Councillor Alderson</p> Address POSITION Councillor	GL Code: 2-10-11-02-2211-6004 Travel 660.64 2-10-11-03-2148-6004 Training Membership 252.00	Payment Authorized by:
---	--	------------------------

DATE	DEPART ARRIVE Times	DESCRIPTION / GL#	Destination	KMS		MEALS				LODGING EXPENSES	PER DIEM \$/10	OTHER EXPENSES
				#	\$0.54	B	L	D	Amount			
Feb 14/19		Payment for Alberta Library Conference - registration	Jasper 2019		\$ -					\$ -		\$ 252.00
Jan 3/19		Airfare for FCM	Quebec City		\$ -					\$ -		\$ 660.64
					\$ -					\$ -		
					\$ -					\$ -		
					\$ -					\$ -		
					\$ -					\$ -		
					\$ -					\$ -		\$ 912.64
				(A)		(B)	(C)	(D)	(E)			

TOTAL CLAIM (A+B+C+D+E)	\$ 912.64
-------------------------	-----------

I hereby certify that the whole of this expenditure was incurred on Town of Rocky Mountain House business and the amounts claimed have not previously been paid to me or on my behalf.

SIGNATURE OF CLAIMANT

Feb. 22/19
 DATE

APPROVED

Accommodation Allowance \$30.00 over night or as per receipts submitted with claim.	<table border="1" style="width:100%; height: 20px;"> <tr><td> </td><td> </td></tr> </table>									
Meal Allowance <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">Breakfast</td> <td style="width:10%;">\$</td> <td style="width:60%;">12.50</td> </tr> <tr> <td>Lunch</td> <td>\$</td> <td>16.50</td> </tr> <tr> <td>Dinner</td> <td>\$</td> <td>23.00</td> </tr> </table>	Breakfast	\$	12.50	Lunch	\$	16.50	Dinner	\$	23.00	Personal Expense For each 24 hour period spent traveling on Town business \$10.00 inclusive to cover incidentals such as gratuities, laundry services, etc. For travel outside of the region, you may claim a "meeting allowance" of \$6.00
Breakfast	\$	12.50								
Lunch	\$	16.50								
Dinner	\$	23.00								



Town of Rocky Mountain House
2019 Council Remuneration Form
 Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Councillor Randal Brown	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary/Board	2-10-11-02-2151-6002	2160.00
Up to 4 Hours - \$155.00 4 Hours – 8 Hours - \$240.00 8 Hours or more, or AUMA, RMA and FCM - \$330.00		Travel & Subsistence	2-10-11-02-2211-6002	
		Workshops	2-10-11-03-2148-6002	



PAYMENT PERIOD (please circle)


January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / Monthly		
		Deputy Mayor Monthly Rate	\$1,300.00 / Monthly		1,300.00
		Councillor Monthly Rate	\$1,200.00 / Monthly		
Jan 30/19	Physician Recruitment	BD	2	2	155.00
Feb 5/19	Council Meeting		2.5		
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	2.75	155.00
Feb 13/19	Land Development Task Force	BD	2	2	155.00

Feb 19/19	Council Meeting		3.5		155.00
Feb 19/19	Physician Recruitment	BD	3.5	7	240.00
				TOTAL	2160.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Cheque and other Document signing.
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.

Signature of Claimant: 
Supervisor APPROVAL: 

Date: 02/25/19
Administrator Approval: 



**Town of Rocky Mountain House
2019 Council Remuneration Form**

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Councillor Merrin Fraser	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6007	\$1975.00
Up to 4 Hours - \$155.00 4 Hours – 8 Hours - \$240.00 8 Hours or more, or AUMA, RMA and FCM - \$330.00		Travel & Subsistence	2-10-11-02-2211-6007	
		Workshops	2-10-11-03-2148-6007	415.00

PAYMENT PERIOD (please circle)

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / Monthly		
		Deputy Mayor Monthly Rate	\$1,300.00 / Monthly		1,200.00
		Councillor Monthly Rate	\$1,200.00 / Monthly		
Feb 5/19	Council Meeting		2.5	2.5	155.00
Feb 6/19	Rec Board Meeting	BD	1	1	155.00
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	2.75	155.00
Feb 13/19	Land Development Task Force	BD	2		

Feb 13/19	Travel to Edmonton for Emerging Trends		2.5	4.5	240.00
Feb 14/19	Emerging Trends Edmonton and travel home	PD	8	9.5	330.00
Feb 19/19	Council Meeting		3.5	3.5	155.00
				TOTAL	2545.00

2390.00

Handwritten mark

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Cheque and other Document signing.
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.

Signature of Claimant: *[Signature]*

Date: 02/25/19

Supervisor APPROVAL: *[Signature]*

Administrator Approval: *[Signature]*



Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

NAME Councillor Fraser Address	GL Code: 2-10-11-02-2211-6007 POSITION Councillor	Payment Authorized by:
--	--	------------------------

DATE	DEPART ARRIVE Times	DESCRIPTION / GL#	Destination	KMS		MEALS				LODGING EXPENSES	PER DIEM \$6/\$10	OTHER EXPENSES
				#	\$0.54	B \$ 12.50	L \$ 16.50	D \$ 23.00	Amount			
Feb 14/19	Feb 13t at 5 pm - Return 8 pm on the 14/19	Emerging Trends	Edmonton	471	\$ 254.34	12.5	16.5	23	\$ 52.00	\$ 30.00	\$ 10.00	
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ 254.34				\$ 52.00	\$ 30.00	\$ 10.00	\$ -
					(A)				(B)	(C)	(D)	(E)

TOTAL CLAIM (A+B+C+D+E)	\$ 346.34
-------------------------	-----------

I hereby certify that the whole of this expenditure was incurred on Town of Rocky Mountain House business and the amounts claimed have not previously been paid to me or on my behalf.

SIGNATURE OF CLAIMANT

Feb 25/19
DATE

APPROVED

Accommodation Allowance \$30.00 over night or as per receipts submitted with claim.	<table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:50%; height: 20px;"></td><td style="width:50%; height: 20px;"></td></tr> <tr><td style="width:50%; height: 20px;"></td><td style="width:50%; height: 20px;"></td></tr> </table>						
Meal Allowance <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td style="width:30%;">Breakfast</td><td style="width:70%;">\$ 12.50</td></tr> <tr><td>Lunch</td><td>\$ 16.50</td></tr> <tr><td>Dinner</td><td>\$ 23.00</td></tr> </table>	Breakfast	\$ 12.50	Lunch	\$ 16.50	Dinner	\$ 23.00	Personal Expense For each 24 hour period spent traveling on Town business \$10.00 inclusive to cover incidentals such as gratuities, laundry services, etc. For travel outside of the region, you may claim a "meeting allowance" of \$6.00
Breakfast	\$ 12.50						
Lunch	\$ 16.50						
Dinner	\$ 23.00						



Town of Rocky Mountain House
2019 Council Remuneration Form
 Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Councillor Michelle Narang	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6005	1975.00
Up to 4 Hours - \$155.00		Travel & Subsistence	2-10-11-02-2211-6005	
4 Hours – 8 Hours - \$240.00		Workshops	2-10-11-03-2148-6005	
8 Hours or more, or AUMA, RMA and FCM - \$330.00				

PAYMENT PERIOD (please circle)

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / Monthly		
		Deputy Mayor Monthly Rate	\$1,300.00 / Monthly		1,200.00
		Councillor Monthly Rate	\$1,200.00 / Monthly		
Feb 11/19	ICF Meeting	BD	2	2	155.00
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	2.75	155.00
Feb 13/19	Land Development Task Force	BD	2	2	155.00
Feb 19/19	Council Meeting		3.5		155.00

Feb 20/19	Policing Committee	BD	3.5		155.00
				TOTAL	1975.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns. Cheque and other Document signing.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	

Signature of Claimant:

Bran



Date:

02/25/19

Supervisor APPROVAL:

[Signature]

Administrator Approval:

[Signature]



Town of Rocky Mountain House 2019 Council Remuneration Form

Remuneration Policy 006/2018 & Travel and Expense Policy 002/2019

For Internal use

Name of Council Member:	Councillor Leonard Phillips	GL Codes:	Code	Total
Date:	Feb 22, 2019	Salary	2-10-11-02-2151-6003	\$2060.00
Up to 4 Hours - \$155.00 4 Hours – 8 Hours - \$240.00 8 Hours or more, or AUMA, RMA and FCM - \$330.00		Travel & Subsistence	2-10-11-02-2211-6003	
		Workshops	2-10-11-03-2148-6003	570.00

PAYMENT PERIOD (please circle)

January	February	March	April
May	June	July	August
September	October	November	December

Date D-M-YR	Type of Meeting Attended (ie. Regular Council Meeting, Special Council Meeting, etc.)	Council Activity Board -BD Prof Dev-PD Relations – PR Workshops - TWS	Meeting Time (to the ¼ hour) ie. 1.75	Daily Meeting time	Daily Total
		Mayor Monthly Rate	\$2,900.00 / Monthly		
		Deputy Mayor Monthly Rate	\$1,300.00 / Monthly		
		Councillor Monthly Rate	\$1,200.00 / Monthly		1,200.00
Feb 5/19	Council Meeting		2.5	2.5	155.00
Feb 12/19	Finance Committee Meeting	BD	1		
Feb 12/19	Council Meeting		1.75	2.75	155.00
Feb 13/19	Land Development Task Force	BD	2		
Feb 13/19	Drive to Edmonton for Emerging Trends	Workshop	2.5	4.5	240.00

Feb 14/19	Emerging Trends Edmonton and drive home	PD	9.5		330.00
Feb 19/19	Council Meeting		3.5	3.5	155.00
Feb 20/19	Policing Committee	BD	3.5	5	240.00
Feb 21/19	CCPAC	BD	2	2	155.00
				TOTAL	2630.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Cheque and other Document signing.
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.

Signature of Claimant: _____

Date: 02/25/19 _____

Supervisor APPROVAL:  _____

Administrator Approval:  _____



Town of Rocky Mountain House 2019 TRAVEL & EXPENSE CLAIM Policy 002/2019

NAME Councillor Phillips Address	GL Code: 2-10-11-02-2211-6003 Travel 2-10-11-03-2148-6003 Training/workshops POSITION Councillor	Payment Authorized by:
--	---	------------------------

DATE	DEPART ARRIVE Times	DESCRIPTION / GL#	Destination	KMS #	MEALS				Amount	LODGING EXPENSES	PER DIEM \$/10	OTHER EXPENSES
					\$0.54	B \$ 12.50	L \$ 16.50	D \$ 23.00				
Feb 14/19	Feb 13t at 5 pm - Return 8 pm on the 14/19	Emerging Trends	Edmonton	508	\$ 274.32			23	\$ 23.00		\$ 10.00	
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ -				\$ -			
					\$ 274.32				\$ 23.00	\$ -	\$ 10.00	\$ -
					(A)				(B)	(C)	(D)	(E)

TOTAL CLAIM (A+B+C+D+E)	\$ 307.32
-------------------------	-----------

I hereby certify that the whole of this expenditure was incurred on Town of Rocky Mountain House business and the amounts claimed have not previously been paid to me or on my behalf.

 SIGNATURE OF CLAIMANT

02/25/19
 DATE

 APPROVED

Accommodation Allowance \$30.00 over night or as per receipts submitted with claim.							
Meal Allowance							
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Breakfast</td> <td style="text-align: right;">\$ 12.50</td> </tr> <tr> <td>Lunch</td> <td style="text-align: right;">\$ 16.50</td> </tr> <tr> <td>Dinner</td> <td style="text-align: right;">\$ 23.00</td> </tr> </table>	Breakfast	\$ 12.50	Lunch	\$ 16.50	Dinner	\$ 23.00	Personal Expense For each 24 hour period spent traveling on Town business \$10.00 inclusive to cover incidentals such as gratuities, laundry services, etc. For travel outside of the region, you may claim a "meeting allowance" of \$6.00
Breakfast	\$ 12.50						
Lunch	\$ 16.50						
Dinner	\$ 23.00						

Feb 14/19	Emerging Trends Edmonton and drive home	PD	9.5		330.00
Feb 19/19	Council Meeting		3.5	3.5	155.00
Feb 20/19	Policing Committee	BD	3.5	5	240.00
Feb 21/19	CCPAC	BD	2	2	155.00
				TOTAL	2630.00

What Council Members Can Claim: (attendance required)	What is Covered Under Remuneration: (no additional remuneration paid)
<ul style="list-style-type: none"> Regular Council Meetings. Special Council Meetings/Committee of the Whole. 	<ul style="list-style-type: none"> Preparation of Council/Committee Meetings. Ceremonies, Grand Openings, Parades, Banquets, Social Events, by formal written invitation, in Official Duties.
<ul style="list-style-type: none"> Board, Committee and Commission Meetings (Note: Alternates can claim a maximum of three (3) Meetings per year when accompanied by the main members. Alternates will be paid full per diem and expenses when attending in place of the main board member. 	<ul style="list-style-type: none"> Meetings with Administration.
<ul style="list-style-type: none"> Planning, Budget and Strategic Initiative Meetings. 	<ul style="list-style-type: none"> Dealing with and responding to Public Concerns.
<ul style="list-style-type: none"> Attendance at Conferences, Seminars, Workshops, Council Orientation, and Courses with content related to their appointment. 	<ul style="list-style-type: none"> Cheque and other Document signing.
<ul style="list-style-type: none"> Elected Official Meeting with Municipal, Provincial or Federal Elected Officials, or any Town business conducted out of Town. 	<ul style="list-style-type: none"> Attendance at Town Social Events
<ul style="list-style-type: none"> AUMA (all Council), RMA, FCM (on rotational basis) Conferences. 	<ul style="list-style-type: none"> Duties of Commissioner of Oaths.

Signature of Claimant: _____

Supervisor APPROVAL: _____

Date: _____ 02/25/19

Administrator Approval: _____