

**TOWN OF ROCKY MOUNTAIN HOUSE  
BYLAW 2024/16 – FEES, RATES, AND CHARGES BYLAW**

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**BEING A BYLAW OF THE TOWN OF ROCKY MOUNTAIN HOUSE, IN THE PROVINCE OF ALBERTA TO ALLOW ADMINISTRATION TO APPLY FEES, RATES, AND CHARGES FOR INFORMATION AND SERVICES PROVIDED.**

**WHEREAS** pursuant to the *Municipal Government Act R.S.A. 2000*, Chapter M-26, as amended, that Council may pass a bylaw respecting the fees and rates a Municipality may charge for services rendered;

**AND WHEREAS** the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of such information;

**AND WHEREAS** the Municipal Council of the Town of Rocky Mountain House, in the Province of Alberta, deems it expedient to consolidate the fees, rates and charge for various municipal services;

**NOW THEREFORE** the Municipal Council of the Town of Rocky Mountain House duly assembled, hereby enacts as follows:

1. That this Bylaw shall be cited as the “**Fees, Rates, and Charges Bylaw**”.
2. That the fees, rates, and charges payable for municipal services provided by the Town may be outlined in Schedules “A - H”, which is attached to and forms part of this Bylaw. Such fees may be subject to G.S.T.
3. That Schedules “A - H” which are attached to this Bylaw may be amended from time to time upon the recommendation of the Chief Administrative Officer (CAO) and shall be approved by Bylaw of Council.
4. That Council may consider reducing or permitting special rates for special circumstances, special items, or individual agreements with outside parties or for any items not covered in Schedules “A - H”, by way of Council resolution.
5. That Council may waive or reduce any fee, rate, or charge for items that are of benefit to the community as a whole, by Council resolution.
6. That in the event this Bylaw conflicts with another existing bylaw, this Bylaw shall take precedence.
7. That this Bylaw and attached Schedules (A, B, C, D, E, F, G, H) will be reviewed for amendments annually, by the respective department head, as well as by Council.
8. That this Bylaw shall come into force and effect upon final reading.
9. That Bylaw 2023/16 is hereby repealed.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

READ a third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

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**Len Phillips, Acting Mayor**

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**Dean Krause, CAO**

## Schedule A: ADMINISTRATION

<b>A1. MISCELLANEOUS</b>	<b>AMOUNT</b>	<b>GST</b>
Facsimiles	\$0.50/page	Plus GST
NSF Cheques	\$20	Exempt
Photocopies	\$0.25/page, our paper	Included
Tax Certificates	\$25	Exempt
Tax Search	\$15	Exempt
Town Flags – 3’ x 6’ \$300 deposit required if borrowing a flag, full amount refundable upon return of the flag.	Cost of flag	Plus GST
Town Pins	\$2	Included
<b>A2. RCMP FEES</b>		
<u>Criminal Record Checks and Vulnerable Sector Checks</u>		
For employment purposes	\$30 each	Plus GST
For volunteers – Proof of volunteer position is required.	No Charge	
<b>A3. REGIONAL ASSESSMENT REVIEW BOARD HEARING</b>		
Assessment Appeal Fee – Non-Residential	\$250	Exempt
Assessment Appeal Fee – Residential	\$50	Exempt
<b>A4. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP)</b>		
Access Request (FOIP) Initial Fee	\$25	Exempt
Continuing Request (FOIP) Initial Fee	\$50	Exempt
Routine Disclosure Request A fee estimate will not be provided. If more than 80 pages, the amounts noted in bullets 1-6 below will apply.	\$25/request, up to 80 pages	Exempt
<ul style="list-style-type: none"> <li>• 1. For producing a paper copy of a record – Black and White – letter size</li> </ul>	\$0.25/page	Exempt
<ul style="list-style-type: none"> <li>• 2. For searching for, locating, and retrieving a record</li> </ul>	\$6.75/15 minutes	Exempt
<ul style="list-style-type: none"> <li>• 3. For preparing and handling a record for disclosure</li> </ul>	\$6.75/15 minutes	Exempt
<ul style="list-style-type: none"> <li>• 4. For supervising the examination of a record</li> </ul>	\$6.75/15 minutes	Exempt
<ul style="list-style-type: none"> <li>• 5. For shipping a record or a copy of a record</li> </ul>	Actual cost	Exempt
<ul style="list-style-type: none"> <li>• 6. For producing a copy of a record on a USB flash drive</li> </ul>	Actual cost	Exempt

## Schedule B: AIRPORT

1. AIRPORT PARKING FEES (TIE DOWNS)	AMOUNT	GST
<u>Monthly</u>		
Maximum Permissible Take Off Weight – Not over 1000 kg	\$17	Included
Maximum Permissible Take Off Weight – 1,000 – 2000 kg	\$19	Included
Maximum Permissible Take Off Weight – Over 2000 kg	\$24	Included
<u>Annual</u>		
Maximum Permissible Take Off Weight – Not over 1000 kg	\$187	Plus GST
Maximum Permissible Take Off Weight – 1,000 – 2000 kg	\$211	Plus GST
Maximum Permissible Take Off Weight – Over 2000 kg	\$259	Plus GST
<b>2. AVIATION FUEL – DISPENSING AND STORAGE</b>		
Aircraft Fueling Site (Minimum area 40 square metres)	\$250/yr	Plus GST
Area in Excess of Minimum	\$2.25/sq. metre/yr	Plus GST
Aviation Fuel Dispensing	\$0.050/litre	Plus GST
<b>3. CAR PARKING STALLS AND PLUG INS</b>		
Airplane Electrical Power Terms 30 days or greater – negotiated	\$20/24-hr service/plug	Plus GST
Reserved Parking Stall	\$200/yr	Plus GST
Reserved Parking Stall with Plug	\$300/yr	Plus GST
<b>4. MISCELLANEOUS</b>		
Application for Development	\$100	Plus GST
Cleaning of Terminal Building and area	\$30/hr or portion thereof	Plus GST
<b>5. RENTAL RATES</b>		
Advertising Wall Sign	\$150 set-up & 1st year \$100/yr thereafter	Plus GST
Private Aviation	\$1.50/sq. metre/yr	Plus GST
Commercial	\$2.25/sq. metre/yr	Plus GST
Non-Aviation	\$3.00/sq. metre/yr	Plus GST
Floor Space	\$150/sq. metre/yr	Plus GST
Vending Machines	\$140/yr	Plus GST
<b>6. SNOW REMOVAL AND GRASS CUTTING RATES ON LEASED LOTS</b>		
Snow Removal	\$75 minimum fee plus \$75 for every additional ½ hr beyond initial ½ hr	Plus GST
Grass Cutting on developed lease lot	\$90/hr. Minimum charge of \$90.00	Plus GST
Grass Cutting on undeveloped lease lot	\$125/hr. Minimum charge of \$125.00	Plus GST
Grass Trimming	\$75/hr. Minimum charge of \$75.00	Plus GST

## Schedule C: PLANNING & COMMUNITY DEVELOPMENT

### C1. GENERAL

A) SUBDIVISION AND DEVELOPMENT BOARD (SDAB) APPEALS	AMOUNT	GST
<u>Appeal to Regional Subdivision Development Appeal Board (SDAB)</u>		
Development Permit Appeal	\$150	Exempt
Subdivision Permit Appeal	\$150	Exempt
<b>B) STATUTORY PLANS/AMENDMENT APPLICATIONS</b>		
Additional plan amendment	\$150	Exempt
Any Statutory and Non-Statutory Document Amendment	\$700	Exempt
Area Structure Plans – printing cost	\$15	Included
<b>C) MISCELLANEOUS</b>		
Civic Address Maps – printing cost	\$15	Included
<u>Statement Respecting Compliance Letter</u>		
Residential (7 – 10 business days)	\$75	Exempt
Residential (Rush Fee – 2 business days)	\$125	Exempt
Non-Residential (7 – 10 business days)	\$100	Exempt
Non-Residential (Rush Fee – 2 business days)	\$175	Exempt
Revised Statement	\$50	Exempt
Design Guidelines – printing cost	\$20	Included
Digital Raster Air Photo	\$250	Included
Encroachment Agreement	\$150	Plus GST
Environmental Phase 1 Property Search	\$100/minimum 2 hrs, plus \$25/hr after	Included
Index Maps – printing cost	\$15	Included
Land Use Bylaw – printed copy	\$25	Included
Land Use District Maps – printed copy	\$15	Included
MDP Map	\$15	Included
Property Information Request	\$10	Exempt
Stop Order Appeal Fee [MGA, Sec 645(3)]	\$150	Exempt
Road Closure & Sale Application [Policy 012/2014]	\$500	Exempt
<b>D) LEASE RATES</b>		
Commercial	\$0.080/sq foot	Plus GST
Industrial	\$0.033/sq foot	Plus GST
Post House – Non-Profit Rental Space	Market Rate or as negotiated	

## C2. DEVELOPMENT PERMIT APPLICATION FOR PERMITTED & DISCRETIONARY USES

<b>A) RESIDENTIAL DEVELOPMENT</b>	<b>AMOUNT</b>	<b>GST</b>
Accessory Buildings	\$75	Exempt
Additions/Renovations	\$75	Exempt
All other permitted uses	\$75	Exempt
Home Occupation – Class 1	\$75	Exempt
Home Occupation – Class 1 – Young Entrepreneur (17 & Under)	Free	
Home Occupation – Class 2	\$125	Exempt
Home Occupation – Class 2 – Young Entrepreneur (17 & Under)	Free	
Multiple Family (including duplex)	\$125+ \$75/unit	Exempt
Single Family Dwelling	\$125	Exempt
Secondary Residences	\$125	Exempt
Securities – May apply to Residential/Commercial/Industrial/Institutional Development Minor development i.e. sidewalk.	\$1,000	Exempt
Securities – May apply to Residential/Commercial/Industrial/Institutional Development i.e. curb cuts, street hardware, boulevard landscaping, tree planting	\$5,000/Each	Exempt
Securities – May apply to Residential/Commercial/Industrial/Institutional Development i.e. larger projects, road repair and/or utility connection	\$10,000/Each	Exempt
Development Agreement – Small Project	\$250	Exempt
Development Agreement – Large Project	\$2,500	Exempt
<b>B) COMMERCIAL / INDUSTRIAL / INSTITUTIONAL DEVELOPMENT</b>		
Accessory Buildings	\$100	Exempt
Commercial Permitted Use	\$150	Exempt
Industrial Permitted Use	\$150	Exempt
Institutional Permitted Use	\$150	Exempt
<b>C) OTHER</b>		
Amendment of any Development Permit	½ of original permit fee (minimum \$50.00)	Exempt
Variance Fee (No guarantee of approval) – 0–10%	\$50	Exempt
Variance Fee (No guarantee of approval) – 10.1%– 25%	\$100	Exempt

**C3. BUSINESS LICENSE FEES**

Business Licenses are valid from January 1 to December 31 of each year. Business Licenses issued between:

- July 1 to October 31 – 50% off license fee;
- November 1 to December 31 – 75% off license fee;

Excluding daily business licenses, and all other Temporary Uses, which will remain unchanged.

<b>A) COMMERCIAL DESCRIPTION</b>	<b>AMOUNT</b>	<b>GST</b>
County Resident Business	\$200	Exempt
Home Occupation – Class 1	\$75	Exempt
Home Occupation – Class 2	\$125	Exempt
Non-Resident Business – per day	\$125	Exempt
Non-Resident Business – per year	\$360	Exempt
Resident Business (In Town)	\$100	Exempt
Young Entrepreneur (17 & Under)	Free	
Business License Revision (Examples: change location, change owner)	\$25	Exempt

**C4. LICENSE FEES**

<b>A) TEMPORARY USES</b>	<b>AMOUNT</b>	<b>GST</b>
Abutting Vendor	Free	
Buskers – Annual	\$250	Exempt
Buskers – Day	\$15	Exempt
Mobile Vendors – Annual	\$360	Exempt
Mobile Vendors – Day	\$25	Exempt
For Profit Events	\$100	Exempt
Non-Profit Events	Free	
Patios	Free	
Sidewalk Sales	Free	
<u>Market on Main</u>		
Downtown Businesses	\$15	Exempt
Season	\$200	Exempt
Individual Night	\$25	Exempt

## C5. QUALITY MANAGEMENT PLAN (QMP)

### NOTES:

If development is commenced prior to the issuance of a valid development permit, then all pertinent fees shall be doubled, and will not preclude the possible issuance of a stop order in conjunction with the Town's Land Use Bylaw. This includes any Building and Trade Permit Fees.

The Agency will assess and collect fees for the Permits it issues and fees for other Services in accordance with the Fees listed under this Schedule C. In addition, the Agency will assess and collect the Safety Codes Council levy applicable to the fees listed herein.

The Agency will remit the fees and Safety Codes Council levy to the Safety Codes Council.

### A) BUILDING PERMITS

#### NOTES:

All building permits are subject to a Safety Codes Council fees in addition to the above-noted rates. SCC rates are based on the value of construction - 4% (minimum of \$4.50)

Minimum Construction Values will apply

	<b>AMOUNT</b>	<b>GST</b>
Building Permit-fee – First Million	\$6 per \$1,000 of Construction Value for first million	Exempt
Building Permit-fee – After the First Million	\$4.20 per \$1,000 of Construction Value after the first million	Exempt
Minimum charge for a Building Permit	\$100	Exempt
Decks, Balconies or Porches	\$100	Exempt
Demolition Permit	\$100	Exempt
Manufactured Homes (including relocations) w/o attached garage	\$100	Exempt
Manufactured Homes (including relocations) with attached garage	\$150	Exempt



**B) ELECTRICAL SYSTEMS**

**NOTES:**

Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner where the electrical system serves a single-family residential dwelling in which the owner resides or intends to reside

Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560

Additional fees may be charged for non-compliance to Permit terms

Value of electrical installation includes labour and materials

	<b>AMOUNT</b>	<b>GST</b>
<b>SINGLE FAMILY RESIDENTIAL AND ACCESSORY BUILDINGS</b>		
<u>Value of Electrical Installation</u>		
0 – 1,000	\$125	Exempt
1,001 – 2,500	\$155	Exempt
2,501 – 5,000	\$210	Exempt
5,001 – 10,000	\$295	Exempt
10,001 – 15,000	\$370	Exempt
15,001 – 20,000	\$440	Exempt
20,001 – 30,000	\$565	Exempt
30,001 – 40,000	\$700	Exempt
40,001 – 50,000	\$830	Exempt
50,001 – 75,000	\$985	Exempt
75,001 – 100,000	\$1,140	Exempt
100,001 – 125,000	\$1,275	Exempt
125,001 – 150,000	\$1,410	Exempt
150,001 – 200,000	\$1,685	Exempt
200,001 – 250,000	\$1,820	Exempt
250,001 – 300,000	\$1,980	Exempt
300,001 – 400,000	\$2,300	Exempt
400,001 – 500,000	\$2,595	Exempt
Over 500,000	\$2,595 + \$5.00/\$1,000	Exempt

**B) ELECTRICAL SYSTEMS (Continued)**

NOTES:

Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner where the electrical system serves a single-family residential dwelling in which the owner resides or intends to reside

Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560

additional fees may be charged for non-compliance to Permit terms

value of electrical installation includes labour and materials

	AMOUNT	GST
<b>MULTI-RESIDENTIAL AND NON-RESIDENTIAL</b>		
<u>Value of Electrical Installation</u>		
0 – 1,000	\$155	Exempt
1,001 – 2,500	\$195	Exempt
2,501 – 5,000	\$265	Exempt
5,001 – 10,000	\$370	Exempt
10,001 – 15,000	\$465	Exempt
15,001 – 20,000	\$550	Exempt
20,001 – 30,000	\$705	Exempt
30,001 – 40,000	\$875	Exempt
40,001 – 50,000	\$1,040	Exempt
50,001 – 75,000	\$1,230	Exempt
75,001 – 100,000	\$1,425	Exempt
100,001 – 125,000	\$1,595	Exempt
125,001 – 150,000	\$1,765	Exempt
150,001 – 200,000	\$2,105	Exempt
200,001 – 250,000	\$2,275	Exempt
250,001 – 300,000	\$2,475	Exempt
300,001 – 400,000	\$2,875	Exempt
400,001 – 500,000	\$3,245	Exempt
Over 500,000	\$3,245 + \$6.25/\$1,000	Exempt
<u>Other Electrical</u>		
Temporary services	\$145	Exempt
Annual Permit	\$300	Exempt

**C) GAS PERMITS**

**NOTES:**

Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner if the gas system serves a single-family residential dwelling in which the owner resides or intends to reside

Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 propane tank set with service outlet(s) at same residential address (calculate Permit fee based on number of outlets)

Additional fees may be charged for non-compliance to Permit terms.

	<b>AMOUNT</b>	<b>GST</b>
<b>MULTI-FAMILY RESIDENTIAL AND NON-RESIDENTIAL</b>		
<b><u>BTU</u></b>		
0 – 100,00	\$125	Exempt
100,001 – 200,000	\$160	Exempt
200,001 – 400,000	\$200	Exempt
400,001 – 1,000,000	\$330	Exempt
100,000,001 – 2,000,000	\$380	Exempt
Over 2,000,000	\$380 + \$7/additional 100,000 BTUs or portion thereof	Exempt
<b>SINGLE FAMILY RESIDENTIAL AND ACCESSORY BUILDINGS</b>		
<b><u>Number of Outlets</u></b>		
1 – 5	\$170	Exempt
6 – 10	\$230	Exempt
11 – 15	\$290	Exempt
16 – 20	\$355	Exempt
21 – 25	\$390	Exempt
Over 25	\$390 + \$10/outlet	Exempt
<b>NON-RESIDENTIAL APPLIANCE REPLACEMENT</b>		
<b><u>BTU</u></b>		
0 – 100,000	\$145	Exempt
100,001 – 400,000	\$170	Exempt
\$400,001 – 500,000	\$195	Exempt
Over 500,000	\$355	Exempt
<b><u>Other Gas</u></b>		
Propane cylinder refill center's	\$285	Exempt
Temporary services/heat	\$145	Exempt
Service re-connection	\$160	Exempt
Propane tank set	\$150	Exempt
Grain dryer	\$360	Exempt
Annual Permit	\$300	Exempt

**D) PLUMBING SYSTEMS**

NOTES:

Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner if the plumbing system serves a single-family residential dwelling in which the owner resides or intends to reside

Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560 additional fees may be charged for non-compliance to Permit terms

CSA approved manufactured homes (calculate Permit fee based on the number of drops)

	<b>AMOUNT</b>	<b>GST</b>
<b>RESIDENTIAL AND NON-RESIDENTIAL</b>		
<u>Number of Fixtures/Drops</u>		
1 – 5	\$145	Exempt
6 – 10	\$195	Exempt
11 – 20	\$270	Exempt
Over 20	\$270 + \$5/Fixture	Exempt
<u>Other Plumbing</u>		
Manufactured Home/ready-to-move home on blocks or piles	\$140	Exempt
Service connection	\$145	Exempt
Annual Permit	\$300	Exempt

**E) PRIVATE SEWAGE DISPOSAL SYSTEM (PSDS)**

NOTES:

Add 10% of Permit fee, up to a maximum of \$250, for additional inspections and time allocated to construction document review for a Permit issued to an owner for any private sewage system if the private sewage disposal system serves a single-family residential dwelling in which the owner resides or intends to reside

Council levy applies to total Permit fee at 4%, minimum \$4.50 to a maximum of \$560

Additional fees may be charged for non-compliance to Permit terms

	<b>AMOUNT</b>	<b>GST</b>
<u>Private Sewage</u>		
Fields, mounds, open discharge, treatment plant lagoons	\$375	Plus GST
Septic tank, holding tank	\$250	Plus GST

<b>F) REFUNDS</b>	<b>AMOUNT</b>	<b>GST</b>
Development Permits	No Refund	
<u>Building &amp; PSDS Permits</u>		
Prior to Review	100% of Building Permit Fee	Exempt
After Review & Issuance of Permit	75% of Building Permit Fee (minimum \$100)	Exempt
Any Inspections Completed	No Refund	
<u>Plumbing, Gas, Electrical Permits</u>		
Prior to Review	100% of Building Permit Fee	Exempt
After Review & Issuance of Permit	90% of Building Permit Fee (minimum \$75)	Exempt
Any Inspections Completed	No Refund	
Alberta Safety Code Fee	No Refund	

## Schedule D: BYLAW ENFORCEMENT FEES

### D1. RESPONSIBLE PET OWNERSHIP BYLAW – 2023/12

**NOTES:**

The Owner of any Animal or Aggressive Dog must provide confirmation from a veterinarian that the Animal or Aggressive Dog has been spayed or neutered to obtain a License for an Altered Animal or Aggressive Dog.

There shall be no pro-rating on License fees.

	<b>AMOUNT</b>	<b>GST</b>
<u>Annual License Fees</u>		
<b>NOTES:</b>		
License is valid for a calendar year (January 1 to December 31).		
License may be purchased starting December 1 of the previous year.		
Unaltered Animal – Male or Female	\$60	Exempt
Altered Animal – Neutered Male or Spayed Female	\$30	Exempt
Animals younger than one year (with proof of age)	\$15	Exempt
<u>Annual License Fees – Reduction of Fees</u>		
Starting on December 1 of that same year and prior to January 31 <sup>st</sup> of the following year, the fee shall be reduced to amount below		
or		
If an Owner is a new resident to the Town or is a first time Animal Owner, the License fee shall be reduced to the amount below		
NOTE: There is no fee reduction for Aggressive Dogs		
Unaltered Animal – Male or Female	\$40	Exempt
Altered Animal – Neutered Male or Spayed Female	\$15	Exempt
<u>Aggressive Dogs</u>		
Unaltered Aggressive Dog – Male or Female	\$300	Exempt
Altered Aggressive Dog – Neutered Male or Spayed Female	\$200	Exempt
Replacement cost for a lost Tag	\$5	Exempt
Animal Adoption	\$200	Exempt
<b>D2. LIVESTOCK BYLAW – 2019/19V</b>		
Coop License	\$75	Exempt
If the Coop License fee is paid prior to January 31st of the year	\$50	Exempt
<b>D3. URBAN BEEKEEPING BYLAW – 2019/16V Amended by Bylaw 2020/03</b>		
Urban Beekeeping License – valid until the end of the calendar year	\$75	Exempt

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**D4. TAXI FEES ANNUAL LICENSE – BYLAW 2020/16****NOTES:**

A Taxi Permit must be obtained from the Town of Rocky Mountain House prior to operating a taxi and will be valid from April 1 to March 31 of the year the fee is paid. Permit fees will not be pro-rated.

License fees not accepted between December 21 to December 31 of every calendar year.

	<b>AMOUNT</b>	<b>GST</b>
Taxi Cab Driver Permit	\$50	Plus GST
Taxi Bylaw Appeal	\$150	Exempt

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CONSOLIDATED VERSION OF  
**TOWN OF ROCKY MOUNTAIN HOUSE**  
**BYLAW NO. 2024/16**

As Amended By:  
 Bylaw 2025/03

**Schedule E: ENGINEERING & OPERATIONS**

**E1. CEMETARY [BYLAW 17/09V]**

<b>A) PLOTS</b>	<b>AMOUNT</b>	<b>GST</b>
Single Plots (3 years or over) – 1.60 m x 3.5 m	\$500	Plus GST
Cremated Remains – 1.60 m x 1.00 m	\$250	Plus GST
Cremated Remains (Section B) – 0.80 m x 1.00 m	\$250	Plus GST
Cremated Remains (Section C-M) – 1.60 m x 1.71 m	\$250	Plus GST
Baby 0 to 2 years of Age (Section C-M) – 1.60 m x 1.71 m	\$250	Plus GST
Field of Honor – Department Requests	50% of Current Single Plot Price	Plus GST
<b>B) PERPETUAL CARE</b>		
Burial Plot	\$200	Plus GST
Cremation	\$150	Plus GST
Baby 0 to 2 years of Age	\$150	Plus GST
Columbarium (includes Memorial Wall)	\$150	Plus GST
<b>C) BURIALS</b>		
<u>For the Burial of the Body of a Deceased Person Three Years or Over</u>		
Summer	\$500	Plus GST
Winter	\$800	Plus GST
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$700	Plus GST
Winter – Weekends, Holidays, after 4:00 PM weekdays	\$900	Plus GST
<u>For the Burial of the Body of a Deceased Infant Up to the Age of Two Years</u>		
Summer	\$275	Plus GST
Winter	\$400	Plus GST
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$300	Plus GST
Winter – Weekends, Holidays, after 4:00 PM weekdays	\$425	Plus GST
<u>For the Burial of Cremated Remains of Any Body</u>		
Summer	\$200	Plus GST
Winter	\$260	Plus GST
Summer – Weekends, Holidays, after 4:00 PM weekdays	\$365	Plus GST
Winter – Weekends, Holidays, after 4:00 PM weekdays	\$390	Plus GST

**D) INTERMENT AND DISINTERMENT**

NOTES: Reinterments shall be at burial rates.



The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

For the disinterment of a deceased person of any age	\$1,000	Plus GST
For the disinterment of the cremated remains of any body	\$400	Plus GST

<u>Columbarium</u>	<b>AMOUNT</b>	<b>GST</b>
Columbarium Niche (includes plaque and initial open/close)		
Single Niche – one cremated remains	\$1,200	Plus GST
Double Niche – two cremated remains	\$1,600	Plus GST
Double Niche – second opening & closing	\$75	Plus GST
Memorial Wall (with plaque and installation)	\$275	Plus GST
Additional Charges – Monument Permit Fees	\$35	Plus GST

The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

## E2. WATER, SEWER & STORM WATER [BYLAW 2022/03]

IN THE EVENT THAT ANY UTILITY BILL REMAINS UNPAID FOR 25 DAYS, FOLLOWING THE BILLING DATE, A LATE PENALTY CHARGE OF THREE PERCENT (3%) SHALL BE ADDED TO THE BILL. ARREARS OUTSTANDING FOR THREE (3) MONTHS OR MORE WILL BE TRANSFERRED TO THE CORRESPONDING TAX ROLL AND WILL BE PROCESSED FURTHER AS OUTSTANDING TAXES.

<b>A) WATER DISTRIBUTION</b>	<b>AMOUNT</b>	<b>AMOUNT</b>	<b>GST</b>
<b>Applicable to all Consumers and/or Residents</b>	<b>March 1, 2024 – March 31, 2025</b>	<b>April 1, 2025</b>	
<u>Metered Premises</u>			
Monthly Base Rate	\$32.28	\$33.42	Exempt
Consumption Rate / Cubic Metre (m <sup>3</sup> )	\$1.78	\$1.91	Exempt
<u>Unmetered Premises</u>			
Monthly Base Rate (Construction water prior to meter installation)	\$92.23	\$92.23	Exempt
Alternate Source of Water (Well permit see: Section 11.3 of Bylaw)	\$250	\$250	Exempt
<u>Bulk Water System Rates</u>			
Minimum Monthly Billing Charge	\$16.28	\$16.28	Exempt
Bulk Water Consumption Rate / (m <sup>3</sup> )	\$5.97	\$6.41	Exempt
After Hours Call-Out Charge/Hour (Minimum charge of two (2) hours)	\$100	\$100	Exempt
<b>B) RECONNECTION, DISCONNECTION, &amp; SERVICE CALLS (PER OCCURANCE)</b>			
NOTES:		<b>AMOUNT</b>	<b>GST</b>
Further charges will apply after one hour and for additional staff			
Regular Business Hours		\$50	Exempt
Non-Business Hours		\$100	Exempt
Testing of Meter		\$200	Exempt
<b>C) REPLACEMENT OF FROZEN OR NEGLECTED WATER METERS</b>			
NOTES:		<b>AMOUNT</b>	<b>GST</b>
Damage due to freezing, construction renovations, vandalism, or tampering with. The property owner is responsible for the cost of the replacement water meter and installation of.			
5/8" x 1/2" Meter		\$600	Exempt
5/8" x 3/4" Meter		\$600	Exempt
3/4" Meter		\$650	Exempt
1" Meter		\$800	Exempt
1.5" Meter		\$1,200	Exempt
2" Meter		\$1,450	Exempt

The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

**D) ADMINISTRATION FEE/ACCOUNT CHANGE FEE**

Regular Business Hours Only	\$50	Exempt
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**D) SANITARY SEWER SYSTEM RATE AND FEE STRUCTURE**

Applicable to all Consumers and/or Residents

NOTES:

Effective March 1, 2024

	AMOUNT March 1, 2024 – March 31, 2025	AMOUNT April 1, 2025	GST
<u>Metered Premises</u>			
Monthly Base Rate	\$17.69	\$25.11	Exempt
Consumption Rate/Cubic Metre (m <sup>3</sup> )	\$1.88	\$2.34	Exempt
<u>Unmetered Premises</u>			
Monthly Base Rate	\$46.75	\$46.75	Exempt
<u>Lagoon Use</u>			
Septage Disposal Charge / (m <sup>3</sup> )	\$6.56	\$8.20	Exempt

**E) SERVICE CALL (PER OCCURANCE)**

NOTES:

Further charges will apply after one hour and for additional staff

	AMOUNT	GST
Regular Business Hours	\$50	Exempt
Non-Business Hours	\$100	Exempt
<u>Bulk Sanitary Sewer System Rates</u>		
Minimum Monthly Billing Charge	\$16.28	Exempt
Bulk Sewer Consumption Rate / (m <sup>3</sup> )	\$6.56	Exempt
After Hours Call-Out Charge (Minimum charge of two (2) hours)	\$100	Exempt

The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

### E3. WASTE MANAGEMENT [BYLAW 2020/25]

IN THE EVENT THAT ANY UTILITY BILL REMAINS UNPAID FOR 25 DAYS, FOLLOWING THE BILLING DATE, A LATE PENALTY CHARGE OF THREE PERCENT (3%) SHALL BE ADDED TO THE BILL. ARREARS OUTSTANDING FOR THREE (3) MONTHS OR MORE WILL BE TRANSFERRED TO THE CORRESPONDING TAX ROLL AND WILL BE PROCESSED FURTHER AS OUTSTANDING TAXES.

#### A) WASTE COLLECTION FEES

##### NOTES:

Effective March 1, 2024

The Town reserves the right to determine the types of property that qualify for the Waste and Organics Collection Cart service. For those residential properties in Town that do not qualify for the Waste and Organics Collection Cart Service, the Non-Residential Premises Monthly Rate will apply, however access to and use of the Rocky Mountain House Eco Centre will be provided.

	<b>AMOUNT</b> <b>March 1, 2024 –</b> <b>March 31, 2025</b>	<b>AMOUNT</b> <b>April 1,</b> <b>2025</b>	<b>GST</b>
<u>Residential Premises</u>			
Monthly Rate per set of Collection Disposal Carts [Waste (Black) and Organics (Green) Carts] The Residential Monthly Base Rate represents the Waste and Organics Collection Services provided to Town residents including access to and use of the Rocky Mountain House Eco Centre.	\$28.62	\$24	Exempt
Monthly Rate for Second Black Cart	\$22	\$22	Exempt
Monthly Rate for Residential Premises that do not have access to the Waste and Organics Collection Services. The Residential Monthly Base Rate represents the cost for access to and use of the Rocky Mountain House Eco Centre.	\$20.80	\$22	Exempt
Replacement Cart or Second Cart – Residential Waste (Black) or Organics (Green) Cart	\$75	\$75	Exempt
Replacement Cart – Recycling Bins (Blue) – 240 L	\$75	\$75	Exempt
Replacement Cart – Recycling Bins (Blue) – 360 L	\$85	\$85	Exempt
<u>Non-Residential Premises</u> (Commercial, Industrial, Institutional)			
Monthly Rate for Non-Residential Premises Non-Residential customers will be responsible directly to the independent Collection service provider Contractor for Waste Collection pickup service fees. The Non-Residential Monthly Base Rate provides access to the Rocky Mountain House Eco Centre for Recycling Services.	\$20.80	\$22	Exempt

**(Bylaw 2025/03, February 4, 2025)**

The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

#### **E4. ROCKY MOUNTAIN HOUSE ECO CENTRE**

USERS OF THE ROCKY MOUNTAIN HOUSE ECO CENTRE WILL BE REQUIRED TO SIGN UP FOR THE ‘ROCKY PASS WITH ECO CENTRE ACCESS’

Town residents and businesses will be issued a Rocky Pass with Eco Centre access when they visit the Eco Centre for the first time, with proof of Town address, such as: Utility invoice with street address; rent receipt with street address; or Driver’s licence showing street address.

As of April 1, 2021, all users must show their Rocky Pass for Eco Centre access.

Any loads that are larger than a half ton box sized load must go to the Regional Landfill for disposal.

Recycling / Chemicals / Paints / Oils / Yard Waste / Grass Clippings / Metal / Batteries, etc. will all remain free.

##### **A) RESIDENT**

NOTES:

Effective July 1, 2022

	<b>AMOUNT</b>	<b>GST</b>
Garbage	\$3/bag	Exempt
Large items (couches, exercise equipment, white goods)	\$10/item	Exempt
Mattress	\$30/item	Exempt
Freon items	\$30/item	Exempt
Pick-up truck load	\$30/regular pick-up or small trailer load	Exempt

##### **B) NON-RESIDENT**

NOTES:

Effective July 1, 2022

Non-residents can access the Eco Centre by purchasing a Rocky Pass with Eco Centre Access to dispose of divertible materials. The Rocky Pass with Eco Centre Access is available for purchase at the Eco Centre, 4511 – 42 Street, during regular operating hours. Cards can also be purchased at the Town Office at 5116 – 50th Avenue, Rocky Mountain House.

Annual Fee	\$204	Exempt
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The text shown in parentheses in various locations throughout this document identifies the corresponding amending bylaw which authorized the change to this bylaw.

## E5. OPERATIONS FLEET VEHICLES AND EQUIPMENT

### A) STAFF

#### NOTES:

All rates are according to the Alberta Road Builders Rates.

10% Administration Charge and applicable GST will be added to all invoices.

	<b>AMOUNT</b>	<b>GST</b>
Infrastructure Engineering	Current salary level plus 25%	Plus GST
Operator 1	Current salary level plus 25%	Plus GST
Operator 2	Current salary level plus 25%	Plus GST

## Schedule F: RECOGNITION/MEMORIAL BENCH & TREE PROGRAMS

### F1. RECOGNITION/MEMORIAL BENCH PROGRAM: POLICY 010/2018

NOTES:

The Town of Rocky Mountain House, Engineering & Operations Department, allows the general public to remember a Town of Rocky Mountain House friend and/or family member that has passed away or to celebrate a milestone by contributing to the costs of the bench to be placed either in a park, or on a trail system or at the Pine Grover Cemetery in town.

	<b>AMOUNT</b>	<b>GST</b>
Plaque, assembly and installation of the bench, concrete pad (3' x 6' x 3 inches)	Cost of the bench plus \$1,000	Plus GST

### F2. MEMORIAL TREE PROGRAM: POLICY 009/2018

RECOGNITION-MEMORIAL TREE AVAILABILITY LIST:

- 1.) Snowbird Hawthorn
- 2.) Siberian Larch
- 3.) Flowering Crab
- 4.) Tatarian Maple (Hot Wings)

Plaque and the installation of the tree Includes the plaque, planting of the tree, maintenance, and future replacement.	Cost of the tree plus \$500	Plus GST
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## Schedule G: RECREATION AND COMMUNITY SERVICES

### DEFINITION

In this Schedule, “Family” means 1 or 2 adults with children under 18 or students with a valid student ID living in the same household.

### G1. CREDIT UNION CO-OP AQUATICS CENTRE

Implementation Date for Rate: January 1, 2024

Daily drop-in rates include all day access. Aquafit drop-in only includes instructed fitness class.

Annual Pool Membership includes Aquafit Classes

A) DROP-IN / MEMBERSHIP	AMOUNT DAILY DROP-IN	AMOUNT 10 TIME DROP-IN	AMOUNT MONTHLY MEMBERSHIP	AMOUNT 3 MONTH MEMBERSHIP	AMOUNT ANNUAL MEMBERSHIP	GST
Baby (0-3) / Senior 75+	\$0	\$0	\$0	\$0	\$0	
Preschool (4-6)	\$3	\$27	\$22	\$56	\$165	Exempt
Child (7-11)	\$5	\$45	\$40.50	\$98	\$311	Exempt
Youth (12-17)	\$5	\$45	\$43.75	\$104	\$334	Exempt
Student (18-25 with valid ID)	\$5	\$45	\$43.75	\$104	\$334	Included
Senior (60-74)						
Adult (18-59)	\$6.25	\$56.25	\$52.75	\$126.50	\$402.50	Included
Family	\$16.50		\$144.75	\$348.50	\$699	Included

B) DROP-IN PROGRAMS	AMOUNT DAILY DROP-IN	AMOUNT 10 TIME DROP-IN	GST
Aquafit Class	\$7.25	\$65.25	Included
Drop-in Kayaking	\$11		Exempt
Special Event Tickets	\$10		Exempt

C) PROGRAMS	AMOUNT	GST
NOTES: Implementation Date for Rate: March 1, 2024		
Parented Preschool	\$48	Exempt
Non-Parented Preschool	\$55	Exempt
Swimmer 1 & 2	\$55	Exempt
Swimmer 3 – 6	\$66	Exempt
Adult Lessons	\$74	Included
Canadian Swim Patrol	\$74	Exempt
Standard First Aid Recertification	\$85	Included
Standard First Aid (book included, extra book \$20)	\$110	Included



<b>C) PROGRAMS (Continued)</b>	<b>AMOUNT</b>	<b>GST</b>
Bronze Medallion (book included, extra book \$45)	\$144	Included
Bronze Cross (book included, extra book \$25)	\$132	Included
National Lifeguard (book included)	\$315	Included
National Lifeguard Recertification	\$75	Included
Swim & Lifesaving Instructor (book included, extra book \$75)	\$430	Included
Jr. Lifeguard Club	\$92	Exempt
Jr. Lifeguard Club Meet Fees	\$101	Exempt
Private lesson	\$34/hr	Included

<b>D) OTHER RATES</b>	<b>AMOUNT</b>	<b>GST</b>
Staff Rate for Courses & Purchases from the Aquatics Centre	Retail less 30%	Included
AISH – Current – Pool Access	Free 3-month membership with a valid AISH Card	

## G2. ROCKY REGIONAL RECREATION CENTRE

Implementation Date for Rate: January 1, 2024

Under 12 not permitted to use Fitness Centre

Daily drop-in rates include all day access

Recreation Membership includes access to Aquatic Centre, Public Skating, Shiny, Fitness Centre, parent/guardian supervised play area in the Play Centre, and Tennis Courts. Annual membership holders also have access to Aquafit Programs and Fitness Centre Classes.

<b>A) DROP-IN / MEMBERSHIP</b>	<b>AMOUNT DAILY DROP-IN</b>	<b>AMOUNT 10 TIME DROP-IN</b>	<b>AMOUNT MONTHLY MEMBERSHIP</b>	<b>AMOUNT ANNUAL MEMBERSHIP</b>	<b>GST</b>
Youth (12-17)	\$7.50	\$67.50	\$48	\$480	Exempt
Student (18-25 with valid ID)	\$7.50	\$67.50	\$48	\$480	Included
Senior (60-74)					
Adult (18-59)	\$10.75	\$96.75	\$64	\$640	Included
Family	\$21.50			\$1,061	Included
Senior 75+	\$0				

<b>B) PLAYCENTRE DAILY</b>	<b>AMOUNT</b>	<b>GST</b>
Drop-in Access to Play Centre – Non- Recreation Member, accompanied by supervisor aged 12+	\$4.75/family	Exempt

**C) ARENA RATES**

NOTES: Implementation Date for Rate: August 1, 2024

Includes Arena #1 and Bunch Projects Arena

	AMOUNT DAILY DROP-IN	AMOUNT 10 TIME DROP IN	GST
Public Skating / Shinny / Drop-In Sports Child (0-7) / Senior 75+	\$0	\$0	
Public Skating / Shinny / Drop-In Sports Youth (8-17)	\$2.75	\$24.75	Exempt
Public Skating / Shinny / Drop-In Sports Adult (18-59)	\$3.75	\$33.75	Included
Public Skating / Shinny / Drop-In Sports Senior (60-74)	\$2.75	\$24.75	Included
Public Skating / Shinny / Drop-In Sports Family	\$11		Included
Public Skating / Shinny / Drop-In Sports Recreation Membership	\$0		

**D) EQUIPMENT FEES**

	AMOUNT	GST
Rental Tables (6 ft. – 5-day rental max)	\$9/Table	Included
Chairs (5-day rental max)	\$1.50/Chair	Included
Portable Pickleball Nets	No Charge with Tennis Court Rental	

**E) RECREATION PROGRAMS**

	AMOUNT	GST
Summer Day Camp (including before & after care)	\$142 week or \$37 per day	Exempt
Youth Programming	Cost Recovery to 50%	Exempt
Fitness Classes	Cost Recovery to 125%	Included
Senior's Classes	Cost Recovery to 50%	Included
Fitness Instructor Fee	\$52/Hour	Included
Admin Fee for Refunds – Programs	\$10	Included

**F) MEMBERSHIP PROMOTION DISCOUNTS**

	AMOUNT
Corporate Wellness Discount: Companies sign up for the Corporate Wellness Program for their employees. We provide a 10% discount on Annual memberships purchased in full.	10%
School Membership Discount: For students who are taking an online class 10% off their Youth monthly Recreation membership.	10%
Bring A Friend Fridays Promotion: For admission to the Fitness Centre	Two for one
4-for-3 Recreation Membership Promotion: Typically offered semi-annually in spring and fall. As approved by Director.	Buy 3 months get 1 month free
Recreation Facility Access Program (RFAP): Qualifying Individuals or Families pay 50% of the rates as identified in Recreation Facility Access Policy 014/2024.	50%
Prescription to Get Active: Partnership with Primary Care Network. Customers must bring in a “prescription to get active” to get a free, one-month Recreation Membership. Customers are only eligible once.	Free, One-month
Group Youth Membership: 3 months – the Group Youth pricing for the Recreation Membership is 20 % off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.	20%
Group Adult Membership: 3 months – the Group Adult pricing for the Recreation Membership is 20% off our monthly rates when you purchase a minimum of 8 memberships for a minimum of 3 months.	20%

### G3. OUTDOOR AREAS & FACILITIES

<b>A) CENTENNIAL CAMPGROUND</b>	<b>AMOUNT</b>	<b>GST</b>
Camp Site	\$30	Included
Camp Site with Power	\$37	Included
Centennial Campground cancellation fee: equivalent to a one-night stay		
<b>B) BALL DIAMONDS</b>		
Adult Teams / HR / Diamond	\$25	Included
Youth Teams / HR / Diamond	\$13.50	Exempt
Tournaments (4 Diamonds/Friday @ 4 PM – Sunday @ 6 PM)	\$557	Included
Tournament (4 Diamonds/One Day)	\$252	Included
Tournament Damage Deposit	\$500	Exempt
Weekend Maintenance Fee	\$42/hr	Included
Concession	\$30/Day	Included
Concession/Washroom Damage Deposit	\$500	Exempt
<b>C) CURTIS FIELD &amp; CO-OP CREDIT UNION FIELD</b>		
Youth / HR / Field	\$11.25	Exempt
Adult / HR / Field	\$22.50	Included
Youth Tournaments (Friday @ 6 PM – Sunday @ 6 PM)	\$178/field	Exempt
Adult Tournament (Friday @ 6 PM – Sunday @ 6 PM)	\$357/field	Included
<b>D) TENNIS &amp; PICKLEBALL COURTS</b>		
DROP-IN: There is no charge for drop-in use of the Tennis & Pickleball Courts, however for guaranteed use or to reserve the Court(s) for group use and/or league, please see fees below.	No Charge	
RESERVED COURTS TAKE PRESEDENCE OVER DROP-INS		
<u>2 Hour Reserved Rate</u>		
Youth (12-17) 2 Hr/Court	\$2.75	Exempt
Adult (18-59) 2 Hr/Court	\$3.75	Included
Senior (60-74) 2 Hr/Court	\$2.75	Included
Family 2 Hr/Court	\$7.50	Included
<u>Season Membership</u>		
Youth (12-17)	\$26	Exempt
Adult (18-59)	\$36.50	Included
Senior (60-74)	\$26	Included
Family	\$73	Included
Corporate & Tournament Rate/Day/Court	\$21	Included

**NOTES:**

The fee structure allows us to implement booking and maintenance procedures for the Tennis & Pickleball Courts. If a group/league is looking for guaranteed use of courts at a particular day/time, members will be required to have a season membership or pay the 2-hour rate to make a reservation.

Payments and reservations can be made at Guest Services at the Rocky Regional Recreation Centre. No groups or leagues may reserve the courts without paying.

It is highly encouraged that all users guarantee available court time by making a reservation, but drop-in play is still available at no cost.

The Tennis & Pickleball Court reservation schedule will be posted on a weekly basis. Any time not reserved will be open for drop-in play. Reservations will take precedence over drop-in play.

#### G4. ADVERTISING

<b>A) PROGRAM GUIDE ADVERTISING</b>	<b>AMOUNT CORPORATE</b>	<b>AMOUNT NON-PROFIT</b>	<b>GST</b>
Outside Back Cover	\$408	\$386	Plus GST
Inside Front or Back Page	\$286	\$269	Plus GST
Full Page	\$253	\$233	Plus GST
½ Page	\$145	\$125	Plus GST
¼ Page	\$97	\$77	Plus GST
Banner	\$223	N/A	Plus GST

<b>B) ADVERTISING</b>	<b>AMOUNT</b>	<b>GST</b>
Ball Diamond Fence – cost is yearly for one ad on one Diamond	\$80/Year	Plus GST
<u>Arena Board</u>		
1-year contract (1 ad on 1 ice surface)	\$780/Year	Plus GST
2-year contract (1 ad on 1 ice surface)	\$700/Year	Plus GST
3-year contract (1 ad on 1 ice surface)	\$625/Year	Plus GST
<u>Arena On Ice</u>		
1-year contract (1 ad on 1 ice surface)	\$1,000/Year	Plus GST
2-year contract (1 ad on 1 ice surface)	\$900/Year	Plus GST
3-year contract (1 ad on 1 ice surface)	\$800/Year	Plus GST

#### G5. MISCELLANEOUS FEES

	<b>AMOUNT</b>	<b>GST</b>
Photocopying	\$0.25/Copy	Included

## G6. PROGRAM CANCELLATIONS AND REFUNDS

**Program Registration Policy:** Registrations for all programs are accepted on a first-come-first-serve basis. All registration fees must be paid at the time of registration. Payment confirms registration. Pre-registration is required for all classes (except drop-in programs). Classes without sufficient registration will be canceled.

**Program Cancellation by the Recreation Department:** In the case of a program being canceled by the Recreation and Community Services Department, the participant shall be refunded the full amount of the program cost.

**Program Cancellation Policy:** If the participant cannot attend a program that has been paid for and the cancellation occurs a minimum of seven calendar days before the start of the program, the cost of the program will be refunded less a \$10 administration fee. A transfer into the next session can occur (only one transfer per individual transaction). If the cancellation occurs less than 7 calendar days prior to the start of the class or program NO refund or transfer will be issued unless a doctor's note is received by the Pool or Recreation and Community Services Department. If cancellation occurs due to illness (supported by a doctor's note) a pro-rated refund will be provided.

## G7. MEMBERSHIP CANCELLATIONS AND REFUNDS

Annual Monthly Payment membership fees can be paid by making automatic monthly payments by credit card. The payments are calculated by dividing the cost of the annual membership by twelve. The first and last month's payment must be paid at the time of purchase and the monthly payment is then due each month for the duration of the Annual membership, until all membership fees are paid in full. If monthly payment fees are not paid, no access will be granted to the facilities until unpaid fees are paid in full. Members with unpaid fees will not be eligible for future Annual Monthly Payment memberships.

**Memberships Refunds:** Daily Drop-in Admissions, 10-time Drop-in Admissions, and Monthly Memberships do not qualify for a refund. Membership can be frozen with a doctor's note. Annual Memberships qualify for a refund if the following conditions apply:

- Re-location – should the membership holder move 100km or more from the centre a prorated refund is given when proof of new address is submitted. A \$10 administration fee is deducted from the return.
- Medical – should the membership holder not be able to use the membership for medical reasons a prorated refund is given when a doctor's note is submitted. A \$10 administration fee is deducted from the return.

If an annual monthly payment membership is canceled for reasons other than medical or re-location the member will not receive their last month's payment refunded.

Extensions

- Monthly and Annual Memberships are granted an extension should the Aquatic Centre or Recreation Centre be closed due to constructions or repairs. Additional day/week/months will be added to the membership for the day/week/months not available due to construction.

## G8. FACILITY RENTAL

<b>A) CREDIT UNION CO-OP AQUATICS CENTRE</b>	<b>AMOUNT</b>	<b>GST</b>
NOTES: Implementation Date for Rate: March 1, 2024		
Single Pool – Hourly Rate	\$99	Exempt
Leisure Pool & Whirlpool – Hourly Rate	\$144	Exempt
Whole Pool Rental – Hourly Rate	\$165	Exempt
Great Canadian Dollar Program Room – Hourly rate	\$35 Non-Profit; \$45 Corporate	Exempt
Great Canadian Dollar Program Room – Day rate	\$203 Non-Profit; \$268 Corporate	Exempt
Clubs – Hourly Rate	\$89/5 Lanes	Exempt
Club Lane Rental – Hourly Rate	\$17.80/Lane	Exempt
Lifeguard / Instructor – Hourly Rate	\$34	Exempt
Swim Meet Pool Rental – Day Rate	\$832/Event Day	Exempt
Pool Toy Rental (with facility rental) – Hourly rate	\$34	Exempt
Showers	\$3	Included

<b>B) ROCKY REGIONAL RECREATION CENTRE</b>	<u>Non-Profit Rental</u>		<u>Corporate Rental</u>		<b>GST</b>
	<b>AMOUNT HOURLY</b>	<b>AMOUNT DAY</b>	<b>AMOUNT HOURLY</b>	<b>AMOUNT DAY</b>	
Arena #1 – Ice out Rates*	\$58	\$397	\$78	\$568	Included
Bunch Projects Arena – Ice out Rates*	\$58	\$397	\$78	\$568	Included
Curling Arena – Ice out Rates*	\$36	\$236	\$48	\$428	Included
Extra End Lounge	\$56	\$334	\$67	\$403	Included
Rotary Club Board Room	\$35	\$201	\$45	\$268	Included
Subway Multi-Purpose Room Combined	\$56	\$334	\$67	\$403	Included
Subway 1	\$35	\$201	\$45	\$268	Included
Subway 2	\$35	\$201	\$45	\$268	Included
Program Room	\$35	\$201	\$45	\$268	Included
Group Fitness Room	\$35	\$201	\$45	\$268	Included
Dance Studio	\$35	\$201	\$45	\$268	Included
Canalta Play Centre	\$35	\$201	\$45	\$268	Exempt
Main Lobby – Market Style		\$23/table			Included
Main Lobby	\$35	\$201	\$45	\$268	Included
Showers		\$3			Included
Change Room (stand alone booking without use of ice surface)		\$29			Included

\*Minor Sports Groups: Outdoor sport field rate for indoor ice out use of arena surfaces in event of rain out or poor field conditions

	<b>AMOUNT</b>	<b>GST</b>
<u>Admin Fee</u> – Cancellation of any rental more than 2 weeks before event	\$25	Included
<u>Damage Deposit</u>		
No Damage Deposit required for meetings, seminars, recitals, funerals, or educational events	NIL	
Events not serving alcohol, government, youth, or theatre show / events	\$100	Exempt
Major Events or Celebration with alcohol (Examples: Cabarets, Wedding, Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol)	\$500	Exempt
<u>Set Up/Tear Down Fees – Arena</u>		
Half Floor	\$227	Included
Full Floor	\$455	Included
Arena Locker Rental (Available to Community Groups) (as per contracts)	\$312	Included

**C) ROCKY REGIONAL RECREATION ARENAS [ICE-IN]**

NOTES: Includes Arena #1 and Bunch Projects Arena

Implementation Date for Rate: August 1, 2024

	<b>AMOUNT</b>	<b>GST</b>
Youth (includes 2 change rooms, nets, & flood)	\$104/hr	Exempt
Junior B	\$151/hr	Included
Adult (includes 2 change rooms, nets, & flood)	\$193/hr	Included
Additional Change Rooms	\$28	Included
Youth Ice Flood (additional flood as requested by user)	\$25.50	Exempt
Adult/Junior B Flood (additional flood as requested by user)	\$48	Included
Extra Maintenance (applies to groups where use requires ice to be patched or change room requires extra cleaning)	\$30	Included
Ice Rental on Stat Holidays	125% of regular rate	Included
Non-Local Youth	125% of regular rate	Exempt
Non-Local Adult	125% of regular rate	Included
Non-Prime Ice Rental 6AM – 4PM Regular Weekdays	75% of regular rate	Included

D) LOU SOPPIT COMMUNITY CENTRE	Non-Profit Rental		Corporate Rental		GST
	AMOUNT HOURLY	AMOUNT DAY	AMOUNT HOURLY	AMOUNT DAY	
Crimson Lake Room	\$34	\$200	\$46	\$267	Included
Shunda Room	\$73	\$370	\$110	\$544	Included
Brazeau Room	\$73	\$370	\$110	\$544	Included
Shunda & Brazeau Room	\$110	\$544	\$148	\$816	Included
Kitchen Rental		\$187		\$272	Included
Kitchen Cleaning Fee – per hour	\$30		\$30		Included

	Non-Profit Rental	Wedding/Corporate Rental	GST
	AMOUNT	AMOUNT	
<u>Weekend Rental</u> NOTE: Friday – Sunday @ 2:00 PM			
Use of whole centre (Stage, Shunda, Brazeau & Crimson Lake Room)	\$1,114	\$1,255	Included
Use of whole centre (Stage, Shunda, Brazeau & Crimson Lake Room) with Kitchen	\$1,387	\$1,526	Included

Damage Deposit	AMOUNT	GST
No Damage Deposit required for meetings, seminars, recitals, funerals, or educational events.	NIL	
Events not serving alcohol, government, youth, or theatre show/events	\$100	Exempt
Major Events or Celebration with alcohol (Examples: Cabarets, Wedding, Anniversaries, Pow-Wow, Round Dances, Auctions, Banquets, Concerts, Christmas Parties, any event serving alcohol)	\$500	Exempt
Kitchen Damage Deposit	\$500	Exempt
<u>Set Up/Tear Down Fees</u>		
Half Hall	\$227	Included
Full Hall	\$455	Included
<u>Additional Services</u>		
Event Set Up Day	\$250	Included
Weekday Clean Up – No charge if Centre not booked following day	N/A	Included
Overtime Charges – If usage extends beyond contract times, fee will be waived for weekday meetings if event does not exceed 8 HRS	\$62/hr	Included
Coral Risers (metal edges) – Charges apply even if renter sets up/takes down	\$23/Section	Included
Raised Seating Structure	\$130	Included
Rehearsal Rates – Brazeau Room	\$103/Day	Included
Rehearsal Rates – Shunda Room	\$192/Day	Included
Empty Day Rate	\$90/Day	Included



<u>Joint Use School Events</u>	<b>AMOUNT</b>	<b>GST</b>
Lou Soppit Community Centre can be booked by the schools for school use at no charge through the joint use agreement. This applies only during school hours except for Graduation Ceremonies. School will be bumped should a paying customer book the facility (Addressed in JUPA).	NIL	

<b>E) NORTH SASKATCHEWAN RIVER PARK</b>	<b>AMOUNT DAILY</b>	<b>GST</b>	<b>AMOUNT YOUTH ORGANIZATION DAILY</b>	<b>GST</b>
NOTES: Implementation Date for Rate: July 15, 2020				
Infield / Arena / Pens (includes Grandstand, Judges Stands, & Ticket Booth)	\$104	Included	\$52	Exempt
Track (includes Grandstand, Judges Stands, & Ticket Booth)	\$104	Included	\$52	Exempt
Sky Boxes & Announcer Box	\$312 all \$52 each	Included	\$156 all \$26 each	Exempt
VIP & Announcer Booths	\$104	Included	\$52	Exempt
Rental Hall	\$104	Included	\$52	Exempt
Parking Lot – Drive in movies, parking (no camping, no building/structure usage)	\$104	Included	\$52	Exempt
Portable Bleacher	\$62.50 each for 5 days	Included		
Camping	\$10/unit daily \$50/unit weekly	Included		

<u>Special Event Rates</u>	<b>AMOUNT</b>	<b>GST</b>
Demo Derby Pit (includes use of bleachers)	\$500	Included
Rental Hall Wedding Package – use of the Rental Hall and camping (Friday 8:00 am – Sunday 2:00 pm)	\$520	Included
Rental Hall Weekend Rate – use of the Rental Hall and NO camping (Friday 8:00 am – Sunday 2:00 pm)	\$260	Included
Ticketed Event Rates – includes the use of all facilities, except camping (rental contract required)	\$1/ticket printed, and \$3/multi-day pass printed	Included
<u>Damage Deposit</u>		
NSRP Damage Deposit	\$1,000	Exempt
Rental Hall Damage Deposit	\$500	Exempt
Bleacher Damage Deposit	\$250/4 sets	Exempt

<b>F) FACILITY DISCOUNTS</b>	<b>AMOUNT</b>
Consecutive Day Discount: Applied when facility is rented for 3+ consecutive days. First day charged at full price, consecutive days charged at 50%.	50%
Remembrance Day Events may be held at Town facilities free of charge as approved by Director.	

## Schedule H: FIRE SERVICES & FIREWORKS

H1. FIRE/RESCUE SERVICES INVOICING	AMOUNT	GST
<u>Apparatus</u>		
Aerial Unit	\$800/unit/hr	Exempt
Pumper Truck	\$500/unit/hr	Exempt
Tanker Truck	\$350/unit/hr	Exempt
Rescue Unit	\$250/unit/hr	Exempt
Rapid Response Unit	\$250/unit/hr	Exempt
Personnel Unit	\$100/unit/hr	Exempt
Command Unit	\$100/unit/hr	Exempt
Contracted Equipment	At Cost	Exempt
Supplies	Replacement Cost + 10%	Exempt
<u>Personnel</u>		
Reg. Fire Chief	\$60/hr	Exempt
District Fire Chief	\$50/hr	Exempt
Additional Crew Members	\$25/hr (each)	Exempt
<u>Other Services</u>		
Reg. Fire Chief	\$60/hr	Exempt
Any Request for:		
• Records Search	\$60/hr	Exempt
• Reports		
• Technical Data		
<b>H2. FIRE INSPECTION SERVICES</b>		
NOTES:		
Non-Profit organizations may apply for exemptions from these Inspection fees.		
<u>Inspections</u>		
1st Inspection	No Charge	Exempt
2nd Inspection – no deficiencies	No Charge	Exempt
3rd Inspection (and Subsequent) with deficiencies	\$100/each inspection (per calendar year)	Exempt
<u>Fire Code Consultation</u>		
1st Hour	No Charge	Exempt
2nd Hour (and Subsequent)	\$60/hr or part thereof	Exempt
Fire Investigation Report	\$75/Report	Exempt
Special Request Inspections (anything outside the normal requirements of the Quality Management Plan)	\$60/hr or part thereof	Exempt

<b>H3. FIRE RESCUE RESPONSE</b>	<b>AMOUNT</b>	<b>GST</b>
<u>Fire Rescue Response to False Alarms</u>		
1st response related to malfunctioning Fire Safety Installations or other safety monitoring devices	No Charge	Exempt
2nd response to a False Alarm during a twelve (12) month period	\$100	Exempt
3rd response to a False Alarm during a twelve (12) month period	\$350	Exempt
4th and each subsequent response to a False Alarm during a twelve (12) month period	\$500	Exempt
<u>Fire Response</u>		
Structure Fire	No Charge, with exception may charge for cost of materials used and/or third-party costs	Exempt
Vehicle Fire	As Per Alberta Transportation Rates; and may charge for cost of materials used and/or third-party costs	Exempt
Wildland Fire in the FPA	As per Ag & Forestry Mutual Aid Agreement	Exempt
Wildland Fire in the Non-FPA	No Charge, with exception may charge for cost of materials used and/or third-party costs	
<u>Motor Vehicle Collision</u>		
Motor vehicle collision response (Including cars, trucks, motorcycles, off-highway vehicles and recreational vehicles) – Based on total response time	As Per Alberta Transportation Rates; and may charge for cost of materials used and/or third-party costs	Exempt
<u>Hazardous Material Incident Response</u>		
Total on site time less than 1 hour	No Charge, with exception may charge for cost of materials used and/or third-party costs	Exempt
Total on site time greater than 1 hour	First hour: \$615 Additional hours: \$307.50 / unit / half hour or part thereof; and may charge for cost of materials used and/or third-party costs	Exempt
Rescue Response – Total Response Time	No Charge	
<u>Mutual Aid Fire Rescue Response</u>		
Total Response Time	As Per Alberta Transportation Rates (plus, cost of materials used and/or third-party costs)	Exempt
Misc. other response required of the Fire Rescue Service	Cost of materials used and third-party costs	Exempt
RPAS / Drone service	\$250 / unit / hour or part thereof	Exempt

<b>H4. ADMINISTRATION</b>	<b>AMOUNT</b>	<b>GST</b>
Fire Burn Permit	\$50	Exempt
Request for the Administrative Service of a Member (including Witness Interviews)	\$180/per Member/per hour or portion thereof Plus \$90 thereafter, per Member, per hour or portion thereof Plus actual expenses incurred	Exempt
Requested copies of Clearwater Regional Fire Rescue Services: <ul style="list-style-type: none"> <li>• Run Reports</li> <li>• Hazardous Material Report</li> <li>• Patient Care Reports</li> </ul> Related to a specific incident, including letters of summary, audio recordings, transcripts, and all services associated with providing the requested information: per report, up to two (2) hours research and preparation	\$180  Plus \$90 thereafter, per hour or portion thereof	Exempt
Fire investigation Reports	\$500	Exempt
RPAS / Drone flight instruction to outside agencies	\$200/hr	Exempt
RPAS / Drone flight review for outside agencies	\$300/hr	Exempt
<b>H5. FIREWORKS</b>		
Fireworks Permit	\$50	Exempt