

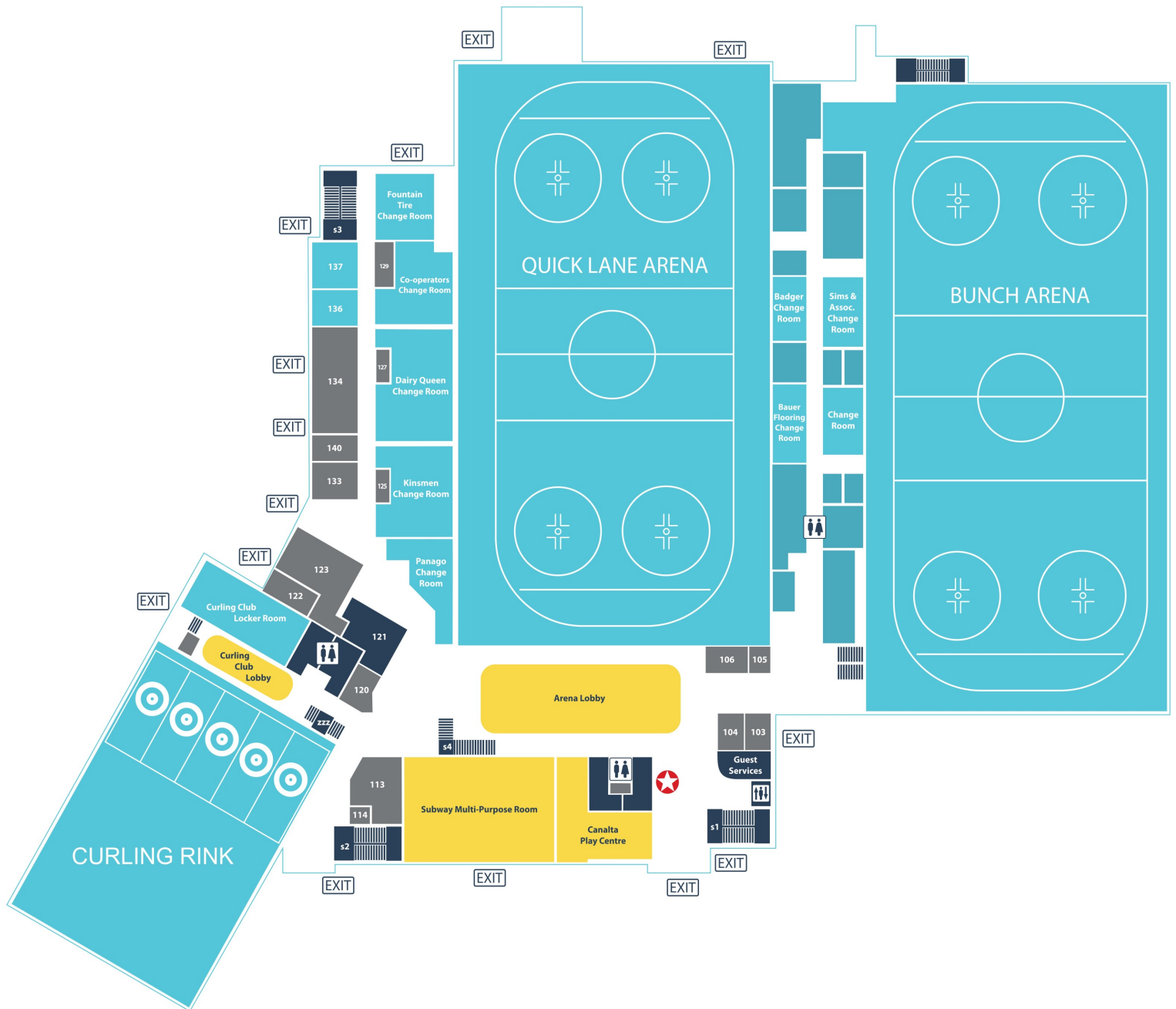


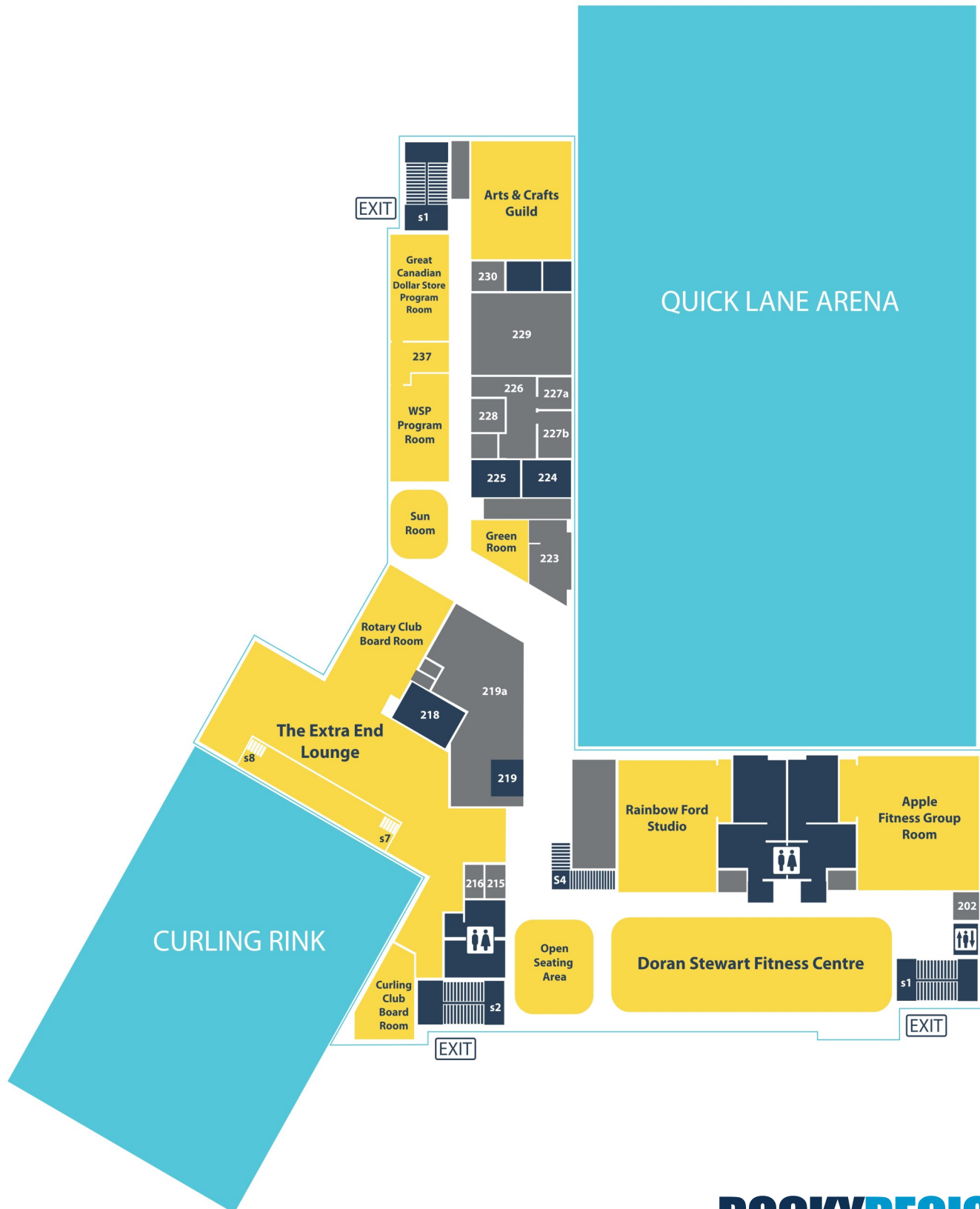
ROCKYREGIONAL

RECREATION CENTRE

Event Rental Package

403.845.3720 ▪ guestservices@rockymtnhouse.com





Room Information

Room	Size (ft ²)	Max Capacity	Rental Rate			
			Non-Profit		Commercial	
			Hourly	Day	Hourly	Day
Curling Rink	11,000	270	\$34	\$226	\$46	\$411
Quick Lane Arena	15,770	805	\$55	\$381	\$75	\$546
Quick Lane Fixed Seating		350				
Quick Lane Non-Fixed Seating		805				
Quick Lane Assembly		1155				
Bunch Projects Arena	18,000	910	\$55	\$381	\$75	\$546
Bunch Arena Fixed Seating		650				
Bunch Arena Non-Fixed Seating		910				
Bunch Arena Assembly		1560				
Extra End Lounge	2,626	210		\$237		\$237
Subway Multi-purpose Room 1	807	45	\$33	\$193	\$43	\$257
Subway Multi-purpose Room 2	1,044	45	\$33	\$193	\$43	\$257
Subway Combined	1,851	90	\$53	\$321	\$64	\$387
Rotary Board Room	721	60	\$33	\$193	\$43	\$257
Sun Room	-	-	\$33	\$193	\$43	\$257
Canalta Hotel Play Centre	775	90	\$33	\$193	\$43	\$257
WSP Program Room	452	56	\$33	\$193	\$43	\$257
Apple Fitness Room	1,173	60	\$33	\$193	\$43	\$257
Rainbow Ford Studio	951	60	\$33	\$193	\$43	\$257



Event Spaces



Extra End Lounge

Perfect for events with less than 200 people attending, the space features a fireplace, dance floor, bar and wired in mic and speakers. The room can be opened up to the adjoining Rotary Club Board room for additional space.

“We enjoy the bright large meeting rooms. The catering options are great and there is plenty of parking all within a friendly environment.”

- Lacey Anderson,
TAQA NORTH Ltd.

Bunch Arena, Quick Lane Arena & Curling Ice Surface

Suitable for large events such as trade shows, cabarets, conferences, concerts and ceremonies. The space is equipped with extra power to support a wide range of needs.

Quick Lane Arena Dimensions 190' x 83' Maximum occupancy is 805 people on ice out pad

Bunch Arena Dimensions 200' x 90.1' Maximum occupancy is 910 people on ice out pad



Event Spaces

Rotary Club of Rocky Mountain House Board Room

Created to host board room style meetings, the room features screen and projector along with versatile tables and executive chairs. The room has a wall of windows making it nice and bright and a movable wall that opens up to the Extra End Lounge. Maximum capacity for the room is 60 people.



Subway Multipurpose Room

Versatile and functional, this space is complete with a movable wall divider, great for smaller trade show type events or larger meetings where a portable screen and projector can be added. The room features direct access into the Canalta Hotel Play Centre. Maximum capacity for the room is 90 people or 45 per section.



WSP Program Room

Complete with portable tables that can easily be moved from board room to classroom style, the WSP Room features a projector and screen, and a wall of windows. Maximum capacity for the room is 56 people.



Community Profile

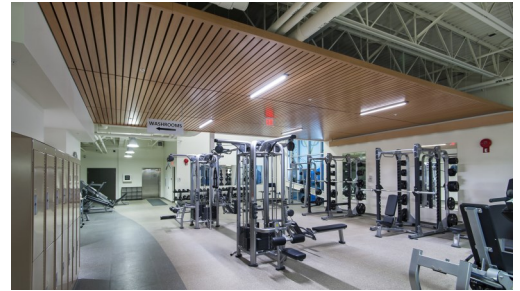
Known for its adventurous spirit and close proximity to Alberta's west country, Rocky Mountain House is Where Adventure Begins. Conveniently located within 2 hour driving distance from major centres such as Edmonton and Calgary and less than an hour to Red Deer, its location is prime. Well serviced by hotels, restaurants, and businesses the community is welcoming and boasts a healthy volunteer sector. The following pages outline an array of venues opportunities within the community suitable for hosting various sporting competitions and events.



Recreation Spaces

Fitness Centre

Our 2,500sq Fitness Centre features a variety of state-of-the-art cardio fitness, cable weight circuit and weight training equipment complete with change rooms and lockers.



Apple Fitness Room

Host to our eight spin bikes and our Synergy360 ultimate training unit for group or circuit training, the Apple Fitness room includes a power pivot, heavy bag, monkey bars, climbing grips, kettle bells, medicine balls and TRX straps. The space is also available for private rentals.



Rainbow Ford Studio

Home to our fitness classes such as yoga and dance the space features 1,000 square feet of hardwood sprung flooring, two walls of full length mirrors, ballet bar, and an audio system with ceiling speakers compatible with any personal audio devices. The space is also available for private rentals.



Catering

Catering is available on-site through the Centre Ice Grill. Those wishing to bring their own catering can do so in any space other than the Extra End Lounge. No on-site kitchen facilities are available to outside caterers.

Lobby

As the central hub of the building, the space is great for Farmers Markets, displays and event registration . It features ample power outlets and a view into our Quick Lane arena.



Canalta Hotel Play Centre

Fun and interactive, the children's space is available for supervised family drop-in upon pre-booking or to be rented out for private functions. It's perfect for birthday parties and play groups and features play structures , children's table and chairs and wall games. The room also features direct access into the Subway Multipurpose room.



“The room was easy to book, the right size and having on site catering made the process very simple.”

- Jeannette Sandstra,
Primary Care Network

Booking Steps



Contact our Guest Services team to discuss availability. After a date is selected and the event is tentatively booked, a formal contract will be sent for you to review.



Booking a Meeting

1. **Damage Deposit** - Not required for meetings.
2. **Payment** - Full payment for meeting room rental must be paid in full no later than two weeks prior to the event. If event is booked within the two weeks of the meeting, payment will be required at the time of booking.
3. **Should you need to cancel your booking** - Cancellation of bookings less than two weeks prior to the event shall result in the total loss of the rental charge.

Booking a Major Event

1. **Secure booking by paying the deposit.** A non-refundable deposit of 50% of the final balance is required to secure the booking and must be paid within 72 hours of the booking. This deposit will be applied to the rental charges. Full payment of facility rental fees must be paid at least one (1) month in advance of the date booked.
2. **Submit a fully executed rental contract.** No agreement is confirmed until the contract has been signed by both parties and deposit has been received by the Town of Rocky Mountain House.
3. **30 days prior to the event, damage deposit, remaining balance of room rental charge and provide proof of insurance due.** If serving alcohol, the user must provide Host Liquor Liability Insurance in the amount of \$5,000,000 and the Town of Rocky Mountain House named as additional insured.

Guest Services

403.845.3720



Recreation & Community Services
TOWN OF ROCKY MOUNTAIN HOUSE